

# LASSEN COMMUNITY COLLEGE

# ACADEMIC SENATE



MINUTES  
Tuesday, February 9, 2016

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2015-2016

President

Cheryl Aschenbach

Vice-President

Carrie Nyman

Secretaries

Barbara Baston

Richard Swanson

Senators

Lisa Gardiner

Cory McClellan

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Senate President Cheryl Aschenbach called the meeting to order at 3:02 p.m.  
*In attendance were Senators Carrie Nyman, Barbara Baston, Lisa Gardiner and Richard Swanson; guests Brian Murphy and John Larrivee*

Approval of Agenda: Senate approved revised agenda with addition of action item #2 and removal of minutes action. (Swanson/Gardiner: MSCU)

## Public Comment

John Larrivee, Resource Development Director, announced LCC Foundation event slated for 7-9 p.m. Feb. 19 in the LCC Sports Complex.

## Action

1. Senate approved updated Minimum Qualifications and Equivalency Handbook with minor changes to come pending further input. (Nyman/Baston: MSCU)  
*Lisa Gardiner offered overhead projection of changes and explained need for clarity regarding language and regarding disciplines involving outside agency certification.*
2. Senate accepted the 2015-2016 year-to-date Curriculum Action Log for forwarding to the Board. (Swanson/Nyman: MSCU).  
*Aschenbach explained that this is a mid-year report is not redundant, because it offers Board members an opportunity to review actions to-date.*

## Discussion

1. 2015 Social Science IPR- first reading.  
*Senate to revisit who was assigned the IPR, and aims to make its approval an action item for its next meeting.*
2. Spring 2016 handbook review and updates:
  - a. Faculty Handbook  
*Aschenbach to Email current version faculty-wide for faculty review and input.*
  - b. Correspondence Handbook
  - c. Online Handbook  
*Aschenbach added that the newest version of the IPR Handbook also is in developmental stages, and the Senate perused the "plug-in" draft version of the IPR template.*

## Reports

- Senators  
*Barbara Baston shared her "intense" experience participating in reading of the Equity Plans. Brian Murphy asked several questions to help inform the LCC Equity Plan he is currently drafting.*
- LCFA

Academic Senate  
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*Nyman reminded those in attendance of the LCFA luncheon meeting slated for Feb. 17 from 9 a.m. to 1 p.m. in the Diamond Mountain Casino Willow Room.*

Senate adjourned at 3:52 p.m. (Nyman/Baston: MSCU)

#### Next Academic Senate Meetings

Tuesday, February 23, 2016 at 3pm in HU-204

Tuesday, March 8, 2016 at 3pm in HU-204

#### Future Agenda Items

- BP/AP Chapter 4 review
  - a. Further discussion: AP 4005 Enrollment Management
  - b. BP & AP 4100 Graduation Requirements for Degrees and Certificates
- New Board policy – Regular, Substantive Contact in DE
- New Board policy – Credit Hour Definition