

# LASSEN COMMUNITY COLLEGE

# ACADEMIC SENATE



## MINUTES

Tuesday, February 24, 2015

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2014-2015

President  
Cheryl Aschenbach

Call to Order: Vice President Carrie Nyman called the meeting to order at 2:58 p.m.

Vice-President  
Carrie Nyman

Present: Barbara Baston, Lisa Gardiner, Cory McClellan, Carrie Nyman, Richard Swanson.

Guest: Dr. John Taylor

Secretaries  
Lisa Gardiner  
Richard Swanson

Approval of Agenda with change to approve January 13 minutes at next meeting and no closed session (Gardiner/Baston: MSCU)

### Minutes

Approve minutes from January 27, 2015 and February 10, 2015 meetings. (Gardiner/Baston MSCU)

Senators  
Barbara Baston  
Cory McClellan

### Public Comment

Cathy Harrison in counseling would like to know if there is any policy on service dogs on campus. We'll have to check on that and get back to her.

### Action

1. Approve revisions to BP & AP 4000 Instructional Programs; Forward BP to the Board and AP to Consultation Council. (McClellan/Swanson MSCU)
2. Approve revisions to BP & AP 4010 Academic Calendar; Forward BP to the Board and AP to Consultation Council. Action was tabled until next meeting. (Baston/McClellan)
3. Approve revisions to BP & AP 4020 Program, Curriculum, and Course Development; Forward BP to the Board and AP to Consultation Council. (Gardiner/McClellan MSCU)
4. Approve revisions to BP & AP 4022 Program and Course Approval; Forward BP to the Board and AP to Consultation Council. (Swanson/Baston MSCU)  
*Minor typo changes were made to BP and AP.*

### Discussion

Review of Board Policies and Procedures Chapter 4

BP & AP 4023 Syllabi:

*The AP 4023 needs revision to include consistent font and to include a paragraph for correspondence syllabi requirements after the online course's syllabi requirements.*

BP & AP 4025 Philosophy and Criteria for Associate Degree and General Education

AP 4026 Philosophy and Criteria for International Education

*Not sure whether this is for students at LCC going aboard or international students coming to LCC. The question will be addressed prior to final approval of the AP.*

BP 4030 Academic Freedom

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*The question was asked whether there has to be an AP if there is a BP. No. Plus, in this case, the AP-type information is included in the LCFA contract as well as the Faculty Handbook.*

BP & AP 4040 Library and Other Instructional Support Services (Dr. John Taylor)

*Both looked good by all who reviewed; Dr. Taylor would like to know why students WIFI runs slower than rest of campus. IT will have to be asked.*

## Information

- Betsy's Retirement Party will be on May 1<sup>st</sup> at 5:30 - 9:00 p.m. at the Monticola Clubhouse.
- Organizing committee meets February 25<sup>th</sup> in HU204 at 1:00 p.m. *Volunteers will be needed for decoration, food, tickets, entertainment, set-up, and clean up.*

## Reports

- Senators
- Administration
- LCFA

Adjournment: Vice President Carrie Nyman adjourned the meeting at 4:04 p.m.

## Next Academic Senate Meetings

Tuesday, March 10, 2015 3:00pm in HU-204

Tuesday, March 24, 2015 3:00pm in HU-204

Tuesday, April 14, 2015 3:00pm in HU-204

Tuesday, April 28, 2015 3:00pm in HU-204

Tuesday, May 12, 2015 3:00pm in HU-204

Additional meetings will be scheduled as necessary.

## Future Agenda Items

- Student records and Moodle – draft statement
- Special Admit Students – draft statement
- BP/AP Chapter 4 review
  - a. Further discussion: AP 4005 Enrollment Management
- Election Timelines (March 10) and related actions (March 24)
- 2014 Athletics IPR
- 2014 Agriculture IPR