

LASSEN COMMUNITY COLLEGE

ACADEMIC SENATE



2013-2014

President
Cheryl Aschenbach

Vice-President
Nancy Beterbide

Secretaries
Lisa Gardiner
Richard Swanson

Senators
Michael Giampaoli
Carrie Nyman

Minutes
Tuesday, September 10, 2013

Call to Order: President Aschenbach called the meeting to order at 4:00 pm.

Present: Cheryl Aschenbach, Nancy Beterbide, Michael Giampaoli, Lisa Gardiner, Carrie Nyman, Richard Swanson

Public: Dr. Beatriz Vasquez

Approval of Agenda (Gardiner, Nyman MSCU)

Minutes

Minutes from 8/27 meeting will be approved at a later meeting.

Action

1. To approve revised IPR Annual Update Template (Swanson/Gardiner MSCU)
Discussion addressed redundancy that was identified between item 5 and 8 in the draft document. It was recommended that item 11 be deleted. Language was updated to blend items 5 and 8. The revised item 5 will read as,
“Outcome Assessment (SLOs/PSLOs/AUOs): Specify any emerging needs based on assessment of outcomes (SLO, PSLO or AUO). Specify any planning or budget changes (ie. human, facilities, equipment, technology, financial, professional development) based on assessment of outcomes assessment. Include any examples of changes that resulted in improved SLO, PSLO and/or AUO findings.”

2. To approve Basic Skills IPR and forward to the Board (Gardiner/Beterbide MSCU)
Discussion included that the final revision included additional information regarding class sizes.

Discussion

1. BP/AP 4005 Enrollment Management and Attendance Accounting (previously reviewed as 4117.5)

Discussion included that under Section 3 it would be noted that census rosters would be “distributed” and reference to them being printed would be deleted.

WHAT else?

Information

President Aschenbach announced the Southern California Senate Penary is Nov 7-9 and that at Consultation Council????? the BP/AP????? regarding faculty representation on Presidential Search Committees was updated so that it is consistent with faculty representation on other hiring committees to include; XXX

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faculty appointed by LCFA XXX faculty appointed by the Senate and XXX faculty representing the faculty at large.

Reports

- Senators

Lisa Gardiner, Minimum Qualification and Equivalency Chair, shared three minor revisions in the finalized MQ Handbook under *The Verification Process* which addressed; 1) the forwarding of approved equivalencies from the President's Office to Human resources, 2) documentation suggestions for self-employed applicants to support, "conclusive evidence of full time work experience", and 3) moving the equivalency appeal procedure from the back of the handbook to page 8 where equivalency is addressed.

President Aschenbach brought to Senate's attention that Senators teaching schedules allow for an earlier meeting time this semester. It was resolved Senate meetings will begin at 3pm on current days scheduled.

- Administratio

Dr. Vasquez identified her need to be involved in the Minimum Qualification/Equivalency approval process and requested that Senate visit this in future MQ Handbook revisions. President Aschenbach added that the same consideration is being review in regards to Curriculum Committee functions.

Dr. Vasquez announced that after consultation with division chairs, the next faculty position to be hired will be a combined Philosophy/English position and position may include opportunity for a mini-stipend.

Dr. Vasquez announced the campus is celebrating Spanish Heritage month. Event will be held on Thursday, September 26th which will include a mariachi band from Reno, food tasting of cuisine from other countries, and a free taco bar.

- LCFA

- Michael Giampaoli identified that LCFA is busy with negotiations and all portions of the LCFA contract are being thoroughly reviewed.

Closed Session

- Approve Minimum Qualifications and Equivalencies (as needed) and forward to the Board

Closed Session Report

One equivalency for Coaching was denied.

Adjournment: Beterbide/Giampaoli 5:04 pm.

Next Academic Senate Meetings

September 24, 2013 at 3:00 pm

October 8, 2013 at 3:00 pm

October 22, 2013 at 4pm

November 12, 2013 at 4pm

November 26, 2013 at 4pm

December 10, 2013 at 4pm

Additional meetings will be scheduled as necessary.

Future Agenda Items

- Faculty review of 2014 Accreditation Self-Evaluation Document
- 2013 Gunsmithing IPR
- 2013 Human Services IPR
- 2013 Welding IPR
- 2014 Mathematics/Natural Science IPR (Area A and D2)
- 2014 Physical Education IPR (Area E2)
- 2014 Administration of Justice/Correctional Science IPR
- 2014 Automotive Technology IPR
- 2014 Agriculture IPR
- 2014 Business IPR
- 2014 Child Development IPR
- 2014 Digital Graphic Design IPR