



# LASSEN COMMUNITY COLLEGE

# ACADEMIC SENATE



Approved Minutes  
Tuesday, April 23, 2013

---

2012-2013

President  
Cheryl Aschenbach

Meeting called to order by Senate President Aschenbach at 4:04 p.m.

Senators present: Cheryl Aschenbach, Nancy Beterbide, Lisa Gardiner, Michael Giampaoli, Carrie Nyman, Richard Swanson

Vice-President  
Nancy Beterbide

Approval of Agenda as revised on April 22 (Gardiner, Nyman: MSCU)

Secretaries  
Lisa Gardiner

Minutes

Minutes from March 19, 2013 and April 9, 2013 meetings to be approved at next Senate meeting.

Richard Swanson

Action

1. Acceptance of Curriculum/Academic Standards Committee Recommendations for forwarding to the Board. (Gardiner, Bederbide: MSCU)  
*New Course: ENGL5 Survey of World Literature II*
2. Approval of nominations for 2013-2014 Senate elections. (Gardiner, Bederbide: MSCU). *Discussion included possibility of returning number of senators to 8 from 6. It was recognized that the current number of 6 has resulted in no problems reaching a quorum, and the faculty has not yet grown significantly in number.*
3. Approval of ballot for 2013-2014 Senate elections. (Gardiner, Bederbide: MSCU)  
*Carrie Nyman nominated for open seat in PE/Vocational division and Cheryl Aschenbach nominated for open seat in Liberal Arts & Sciences division. Nyman and Aschenbach accepted. Email to go out to faculty announcing upcoming election.*
4. Approval of 2012 Business IPR. (Giampaoli, Nyman: MSCU)
5. Approval of AP 5012 International Students (Swanson, Bederbide: MSCU)  
*Changed to screen students who fail to score above 500 on the TOEFL due to the fact that we don't have an ESL program and therefore should not be accepting international students who score low enough for placement into ESL.*
6. Accept Child Development 2013 Annual Update (Gardiner, Bederbide: MSCU).  
*Accepted and forwarded to the Board, with suggestion that more SLO language be added.*
7. Added: Complete Annual Planning and Governance Evaluation for faculty (Nyman, Gardiner: MSCU). *Senate completed responses and voted to accept, with more input to come as needed.*

Senators  
Michael Giampaoli  
Carrie Nyman

Discussion

1. AP 4235 Credit By Exam  
*This AP is being revised to include language for external examinations (AP & CLEP) as well as military service credit. Aschenbach is working with counselors Alison Somerville and Karen Spence.*
2. Ch. 7 Administrative Procedures  
*Although most of these APs do not fall directly under the purview of the Senate, this is an opportunity to express concern or ask questions about any of the APs.*

Academic Senate  
P.O. Box 3000 Susanville, CA 96130  
Voice (530) 251-6181 ext 8967  
www.lassencollege.edu

*Feedback will be taken to Consultation Council and shared with Vickie Ramsey, Director of Human Resources.*

3. Faculty Handbook for 2013-2014

*Both the Faculty Handbook and Correspondence Handbook are due for annual update, and we've found it more effective to update prior to summer. Input into suggested revisions is requested.*

4. Correspondence Handbook for 2013-2014

*Information: Achenbach announced issues discussed at the State-wide Senate plenary. One of these topics was the recent phenomenon of Massive Online Enrollment Courses and how the California Community College system might respond to external pressures to adopt larger online enrollments.*

Meeting adjourned at 5:10 p.m. (Nyman/Giampaoli)