



The mission of the Lassen College Foundation is to provide financial support to Lassen Community College for scholarships, innovative programs and resources on campus and in the community.

Foundation Board Meeting Agenda Minutes
April 9, 2018
6 p.m. Board Room

1. Call to Order
2. Pledge of Allegiance
3. Roll Call:
 - Michael O'Kelly, President
 - Sophia Wages, Vice President
 - Maria Nye, Secretary
 - Dave Clausen, Treasurer
 - Dr. Marlon R. Hall, LCC President
 - Aaron Dixon, Director (absent)
 - Gary Felt, Director (absent)
 - Bobbie Holman, Director (absent)
 - Maurice Barnette, Director
 - Louis Hamilton, Director
 - David Teeter, Director (absent)
 - Nancy Cardenas, Director (absent)
 - Nicole Kelley, Interim Resource Specialist (absent)

Directors Emeritus Members:

Richard St. Peter
Rocky Deal
Gino Surian
Marian Liddell

Visitor:

Scott McCullough, Lassen Cougar Enterprises

4. Approval of the Agenda (action item) (moved by Dr. Hall, seconded by Gary Felt, motion passed)
5. Approval of the Minutes (action item) (moved by Dr. Hall, seconded by Gary Felt)
6. Public Comment (action item) (none)
7. Lassen Cougar Enterprises Report (information/action item)

Scott McCullough report that the revenues for the 2017 year at the Marina are approximately \$147,000.

8. New Business (information/action items)

- a. New Lassen Community College Faculty Scholarship proposal
Lassen Community College Faculty member, Andy Ripley proposed the following scholarship for students.

The "Cougars Fighting for 15" scholarship is for dedicated students that intend to further their education at a four year institution after attending Lassen Community College. This \$1000 scholarship will be awarded to four students each semester.

Scholarship Criteria:

To be considered for this scholarship, you must:

- Be a student enrolled at LCC with 15 or more credit hours completed in the most recent semester at Lassen College
- Student have earned a minimum grade point average of 2.75 or higher in most recent semester at Lassen College
- Student must be active in at least one extracurricular student group such as the associate student body, student ambassador, athletics, approved student group, etc.
- The college pathway for the student must include transfer to a four year institution
- Student must have a verified comprehensive education plan

Instructions:

1. Complete a FASFA with Lassen Community College Financial Aid Office and attach
2. Complete and attach a Comprehensive Student Education Plan for your current and transfer degree at LCC
 - o For more information, please consult your LCC counselor
3. Complete the attached employee (Instructor/Manager/Administrator) recommendation form
4. Student must write a one to two page double spaced letter containing the following supplemental questions:
 - o How the student will utilize the scholarship funds
 - o The education goals of the student
 - o Desired transfer institutions, degree plan, academic goals, etc.
 - o How the student will give back to their local community
 - o Any relevant information that may help the committee in determining the students being best fit to receive the scholarship
5. Fill out the "Cougars Fighting for 15" scholarship form, attach the student letter, most recent transcript, letter of recommendation and submit to the Financial Aid Office no later than the last academic calendar day of April/November

Note: Late and/or incomplete applications will not be considered and completing the application does not guarantee an award of the scholarship

b. Women's Conference Update

c. California Promise/Financial Aid Update

1. Foundation Scholarship 17-18

- a. 2016 Grads
 - i. 2 Students remained eligible for Spring 2018 (Last semester eligible)
 - ii. \$4,320.51 used for the year (SU17, FA17, SP18)
 - b. 2017 Grads
 - i. 30 Students remained eligible for Spring 2018 (Started with 50)
 - ii. \$41,979.39 used for the year (SU17, FA17, SP18)
 - c. TOTAL for the 17-18 year= \$46,299.90
2. California College Promise Grant (CCPG)
- a. Formerly known as the Board of Governors Waiver (BOGW)
 - b. Remains the same, name change only
3. AB19 (California College Promise)
- a. There is no funding currently provided to support the implementation of AB 19. The CCCCCO is working to ensure that funding is provided to support the California College Promise in the 2018-19 Budget Act. The amount of money each college will be eligible to receive will depend on how much funding is provided in the 2018-19 Budget Act to support this program.
 - b. Upon appropriation of funds by the Legislature, an eligible college may use those funds to waive some or all of the fees for up to one year for first-time CCC students who are:
 - i. California Residents or AB540 eligible
 - ii. Enrolled at the college full time and complete 12 or more units with at least a 2.0 GPA per term
 - iii. Complete and submit either a Free Application for Federal Student Aid or a California Dream Act application.
 - iv. The student is eligible for the fee waiver for only one academic year.

d. Board Membership/Attendance at meetings

Dr. Hall was directed by the Foundation Board to send e-mails to board members that have been absent frequently from meetings if they are still interested in serving on the board. The Bylaws state that a Board member can be removed from the Foundation Board either for cause or without cause by an affirmative vote of at least a majority of the Board.

e. Dow Endowment

Jay Dow spoke with Dr. Hall concerning the Dow Endowment and the Scholarship. He wanted to establish dialogue with Nicole Kelley concerning the scholarship. Nicole Kelley spoke with Mr. Dow, they are going to meet in Susanville in early May as well as form a committee.

9. Old Business (information/action items)

a. Foundation Scholarship Report

The scholarship committee will meet at the home of Director Sophia Wages to review the applications and award the funds for the 2018-19

school year.

10. Reports

a. LCC President

Books written by Glenn Wemple

Lynn Sella called and stated that there are boxes of books in storage at Mike O'Kelly's dairy written by Glenn Wemple about Lassen College.

Can we begin to sell those books?

Proposal to purchase treadmills and service existing ones

The athletic department and the PE department is in need of a new treadmills in the fitness room. Our equipment is old, outdated, and unsafe.

Both departments are requesting that the Lassen College Foundation, purchase the equipment for the health, safety, and well-being of our students and service the existing ones.

The purchase of this equipment is approximately \$20,000. The company is Commercial Fitness Equipment and the sales representative is David Douglas.

Lassen Foundation Promise Program

As you know, we are in the times of declining enrollments in the region and our state looking into changing the funding formula. Also, the possibility of next year having California residents attend the first year of community college for free, what can the Foundation do?

There are numerous possibilities for our Foundation to continue to assist students with their educational goals.

The City College of San Francisco, who had lost over 40,000 students because of accreditation issues, this year instituted a Free City program. Free City is a free tuition program for City College students who have established California residency and live in San Francisco. Students apply for Free City by completing the one-page Free City Application which is included as a screen within the online registration process. After registering, they encourage students to complete either a Free Application for Federal Student Aid (FAFSA) or a California Dream Application. This program covers the Fall and Spring semesters but not the Summer Sessions.

First of all, our Foundation could consider several possibilities: a scholarship for second year students, a free textbook program, a work/study program, a dormitory scholarship for local students wanting to live on campus. The California Promise Grant will be for a year. What do you think?

Strategic Enrollment Management

One of the reasons, I brought Dr. Larry Buckley to Lassen Community College was his expertise in the area of Strategic Enrollment Management.

As you know, we are in an area that continues to face declining enrollments at our local schools. Those figures tend to decrease the enrollments yearly at Lassen Community College. Decreasing enrollments cause our district to lose funding. In order for us, to stabilize our enrollments an enrollment management plan is needed. This draft of the plan that was compiled by the Vice President of Academic Services (Dr. Buckley) and the Division Chairs. Remember this is a draft of the plan, this is for information.

b. LCF Treasurer's Report (nothing to report)

c. Foundation Interim Resource Specialist Report

Here is my update for tonight's meeting.

I will be talking to Jay Dow about creating a committee. I'd like to find out if anyone from the board would be interested in serving to represent the LCF. I will be working with Mr. Dow to recreate the application and then create a link on our Foundation web page. Going forward I will provide quarterly updates to Mr. Dow and the committee on how the investment is performing as well as scholarship recipients.

As for the LCF scholarship program, I am going to send a reminder to the schools about the close date for the application program. I'll also send a press release to the Times and Susanville Stuff. We are meeting at 4 pm on Sunday, May 6 (at Sophie's) to select scholarship recipients.

We need to determine a date for the donor recognition banquet/coffee in May. Do we want to invite last year's scholarship recipients as well as this year's? We can send an invitation to this year's recipients in their reward letters as well as share that with the counselors so they can encourage them to attend. They can also help us get the word out.

Spring Alumni Newsletter will be distributed at the end of the month.

11. Other
12. Items to Discuss At Next Meeting (scholarship recipients, Dow Endowment, Foundation Director Job Description)
13. Next Meeting: May 7, 2018
14. Adjournment