

WORKSHOP AGENDA

Monday, September 9, 2013

4:00 p.m.

Lassen College Board Room

Meeting Minutes

1. **CALL TO ORDER:** 4:05 p.m.

2. **PLEDGE OF ALLEGIANCE:**

3. **ROLL CALL:**

Board Members:

Mike O'Kelly, President -**Present**

Sophia Wages, Vice President- **Present**

Maria Nye, Secretary-**Present**

Dave Clausen, Treasurer - **Present**

JoEllen Wood, Member-**Absent**

Aaron Dixon, Member-**Present**

Dr. Marlon Hall, Superintendent/President of LCC - **Present**

Directors Emeritus Members:

Gino Surian – **Not Present**

Rocky Deal-**Not Present**

Richard St. Peter –**Present by Phone**

(A Director Emeritus shall have the privilege of attending all meetings and discussions but shall have no vote)

Staff Present:

Scott McCullough, Lassen Cougar Enterprises (LCE) -**Present**

LCF Volunteers:

Marian Liddell –**Not Present**

Andrew Haut –**Not Present**

LCC Employees:

Dr. Tammy Robinson, Dean of Instructional Services-**Present**

Dr. Beatriz Vasquez, Executive Vice President of Academic Services -**Present**

4. **PUBLIC COMMENT:**

Scott McCullough spoke regarding Cougar Enterprises financial issues including the profit and loss and budget issues being affected by the low water levels at Eagle Lake and the costs of the sewer and water supervision provided by the Forest Service at the Marina and Campgrounds.

5. **DISCUSSION ITEMS:**

A. Board Reorganization (Dr. Hall) - Mike Okelly was reelected President. Dr. Hall nominated Mike, Aaron Dixon seconded, vote unanimous.

Maria Nye was elected Secretary. Dr. Hall nominated, Aaron Dixon seconded, vote unanimous.

V. President and Treasurer terms have not yet expired.

- B. Review Master Agreement between LCC and LCF - Some compliance issues under the agreement were discussed and a change was suggest for the agreement in that the annual business plan that Scott McCullough prepares every year will be substituted for the three year plan the agreement previously called for.**
- C. Review By-Laws of LCF – Idea presented by M. Nye to invite leaders of community to meeting/dinner for the purpose of creating a new vision and to build partnerships with the college. Dr. Hall followed with a draft of letter to be sent out to invitees.**
- D. Fundraising Projects (Dr. Hall)-Dr. Hall provided West Hills College Coalinga Booster Club Business Recognition form sample**
- E. Professional Development-Title III Grant (Dr. Hall)- Discussion and approval to hire a business Development professional to assist in raising funds. Salary and length of time discussed.**
- F. Administrative Unit Outcomes (Dr. Hall) -**
- G. Alumni Association (Dr. Hall) – A Leadership Group was formed. Dr. Hall will lead.**
- H. Foundation Mission Statement (Dr. Hall)- A change was approved.**

6. DISCUSSION/ACTION ITEMS:

A. Richard St. Peter proposal (2 for 1 scholarship) – Richard spoke regarding his proposal for a 2 for 1 matching Scholarship Program. Sophia Wages motioned, Dr Hall seconded, vote unanimous.

7. OTHER ITEMS (NOT ON AGENDA) TO DISCUSS:

8. COMMUNICATION: - The Renewal of the Directors and Officers Employment Practices Liability Insurance was announced by President O’Kelly as executive action.

In light of the declining income of the Foundation due to the low water levels at Eagle Lake, and the incredibly high cost of the audit, (\$9,000.00 approx.), and because the Foundation doesn’t need it nearly as much as the College does, a proposal was made by President O’Kelly to see if the College Board of Trustees could pay for the Matson and Isom Audit required by the Master Agreement between the College and the Foundation. Dr. Hall and Dave Clausen thought that might work and agreed to seek such payment from the College.

A suggestion was made that the Sponsorship of the Susanville Symphony at a 50/50 level with the College be made Dr. Hall said he would bring that up with the Board of Trustees..

A recommendation was made to have a formal recognition of Scott and Grace McCullough’s contribution to the Foundation and to the College at the next meeting.

9. NEXT MEETING: - Due to October’s beginning on a Tuesday, the next meeting has been changed to 4:00 p.m. on Monday October 7th so that our meeting can precede the College Board of Trustees meeting the following day.

10. CLOSED SESSION: - None needed.

11. OPEN SESSION: - N/A

12. ADJOURNMENT - 6:39p.m.