

Lassen Community College Course Outline

FS-87 – Expanded Dispatch Recorder: D-110

1.0 Units

I. Catalog Description

This course is designed to train potential dispatch recorders on the structure of an expanded dispatch organization and effectively perform within that organization. The course will instruct the student on the use of local telecommunications equipment. It will provide the student with a working knowledge of the purpose and process of completing the resource order and other dispatch forms. It will also provide instruction on established dispatch procedures.

Prerequisite(s): None

Corequisite(s): None

Recommended Preparation: Successful completion of ENGL105 or equivalent multiple measures placement.

Not Transferable

24 Hours Lecture, 48 Hours outside study: 72 Total Student Learning Hours

Scheduled: Spring as requested by agency

II. Coding Information

Repeatability: Not Repeatable,

Grading Option: Graded or Pass/No Pass

Credit Type: Credit - Degree Applicable

TOP Code: 213300

III. Course Objectives

A. Course Student Learning Outcome

Upon successful completion of this course, the student will be able to:

1. Describe the purpose and structure of expanded dispatch
2. Describe the role and responsibility of the expanded dispatch recorder
3. Demonstrate how to mobilize and demobilize incident resources using established dispatch ordering channels forms
4. Describe how to communicate effectively and foster positive interpersonal working relationships.

B. Course Objectives

Upon successful completion of this course the student will be able to:

1. Describe the main function of dispatching.
2. List the attitudes and skills necessary to perform successfully in the dispatch function.
3. Describe the main duties of the Dispatch Recorder.
4. List the four levels of dispatching in the expanded dispatch organization.
5. Define the Dispatch Recorder's limits of authority within the expanded dispatch organization.
6. List the types of information you receive when reporting for assignment to an expanded dispatch organization.
7. List the types of resources ordered on a resource order and explain

IV. Course Content

- A. Main Function of Dispatching and Dispatching Principles
- B. Expanded Dispatch Organization
- C. Resource Order Process
- D. Communication and working relationships

V. Assignments

- A. Appropriate readings
Sections of Fireline Handbook, handouts, and all updates pertaining to Dispatch Recorder.
- B. Written assignments
The student will be expected to complete a variety of local and national forms pertinent to Dispatch Recorder position.
- C. Out of class assignments
The student will be expected to do research and assigned class projects.
- D. Assignments or activities that demonstrate critical thinking
The student will be required to examine, critique and review critical areas of Dispatch Recorder, pass quizzes and exams and any assigned projects.

VI. Methods of Evaluation

Traditional Evaluation

Final exam.

VII. Methods of Delivery

Check those delivery methods for which, this course has been separately approved by the Curriculum/Academic Standards Committee.

Traditional Classroom Delivery Correspondence Delivery

Hybrid Delivery

Online Delivery

Traditional Classroom Delivery

Lecture, discussion, audio/visual aids, demonstration, group exercises, guest speakers, lab, individualized programs and other as needed.

VIII. Representative Texts and Supplies

All materials will be provided by instructor

IX. Discipline/s Assignment

Fire Technology

X. Course Status

Current Status: Inactive

Original Approval Date: 01/17/2012

Revised By: Dan Weaver

Latest Curriculum/Academic Standards Committee Revision Date: 10/04/2022