

Minutes for ITP Committee Meeting, October 30, 2014

Called to order 10:35am

Present: Adam Runyan, Jackson Ng, Michael Giampaoli, Cathy Harrison, Logan Merchant, Elaine Theobald, Jake Freitas, David Corley, Brian Murphy

Absent: Dave Clausen, Patrick Walton, Tammy Robinson, Garrett Taylor, Kam Vento, Julie Johnston

- Motion to approve agenda: Logan, second: Jake. Passed unanimously
- Minutes taker: Michael Giampaoli
- Motion to approve minutes from 5/2/14 (change “stalled” to “installed”): Logan, second: Jake. Passed unanimously.
- IT project updates:
 - Email spam discussion:
 - Spam. Spam, spam, spam, spam, spammy spam, wonderful spam
<http://search.yahoo.com/search?ei=utf-8&fr=aaplw&p=monty+python+spam+lyrics>
 - Student Planning:
 - Student Progress includes: course plan, timeline, progress, course catalog, notes, plan archive, test scores.
 - Student Finance and Student Planning are available with details being worked out
 - My Lassen Portal:
 - Links to email, announcements posted to various campus communities, web advisor, schedule, forms, etc., etc., etc.
 - Will be accessible on LCC website
 - Debut will be Monday November 3 for employees, Monday November 10 for students.
- ITMP 2014-19 Review:
 - IT ongoing expenditures:
 - More money for expanded use of Moodle
 - Replace copiers
 - One time expenditures:
 - DTRP server being replaced
 - Objective 1.7.c: computers waiting for new library.
 - Objective 3.1.1:
 - Degree audit: done
 - Communication Management: done
 - Student Planning: see above
 - Portal: see above
 - Retention alert:
 - Work on implementation scheduled to begin next week, to be finished by mid March
 - It was pointed out that this is an item on the faculty negotiating table
 - Assurance given that the district is aware of this
 - Much assurance given that this is a good thing for the students
 - Objective 1.7.c:
 - Implement ImageNow or Softdocs
 - Some questions raised about how much time would be saved with this.
 - Much assurance that it would be a good thing, and space would be saved as well.
 - Objective 3.1.e: you can't please all the people all the time (in the case of a website, you can't please anyone anytime)
 - Discussion about in-house versus contracting out
 - Objective 3.2.d: money allocated for 5-year refresh
 - Discussion about as-needed versus systematic
 - New lease necessary since Cisco no longer supports some equipment

Meeting adjourned 11:55am.