

FACILITY PLANNING COMMITTEE
MINUTES 5-30-12
Approved

Members in attendance: Patrick Clancy (Classified), Brenda Hoffman (Classified), Francis Beaujon (Management), Shelly Baxter (Management), Dave Clausen (Administration), and Eric Rulofson (Management).

Members absent: Dr. Carabajal, Ross Stevenson, Michael Giampaoli, and the ASB representative.

Visitors in attendance: Cary Templeton and Dina Antonucci.

- I. Approval of Agenda: Motion made by Beau, 2nd by Patrick. The committee voted unanimously to approve the agenda.
- II. Approval of meeting minutes: from 5-18-11. Motion made by Patrick, 2nd by Beau, Brenda Hoffman and Dave Clausen abstained. Minutes approved.
- III. Reports:
 - a. Eric reported all Facility Planning Committee requirements have been completed on time in compliance with the established timelines.
 - b. Eric reported on the status of the 5 Year Capital Outlay Construction program. The District submitted a Humanities Modernization Project last year however; the State program was not funded. Eric reported the submittal deadline for 2012-13 is July 1st, 2012. He will be updating the Humanities Modernization Initial Project Proposal for submittal July 1st. The District's strategy is to keep a project in the pipeline to convey our need and interest in large modernization projects. Dave inquired about submitting a different project. Eric shared the District can submit whatever it wants. The recommendation to modernize the Humanities building came from the State. They felt it had the highest chance of being funded through the program.
 - c. The committee was asked if they preferred reviewing the revised Humanities project electronically or during a face to face meeting. The committee felt electronic review would work fine.
 - d. Eric shared the comments made by the Consultation Council during their review of the 2012 FPC evaluation.
 - e. Eric reported on the scheduled summer projects.
 1. Technology upgrades
 - A. Funded by Tittle III dollars the following classrooms will receive technology improvements: CA123A, 207, 209, 202, 204, HU106, 204, TR103B, 104D, MS112, 116, 123, and 128.
 - B. These classrooms will also be painted using M&O budget funds and student workers. There are no funds for new flooring, wall covering, or window coverings.
 2. Exterior building painting funded by M&O dollars and completed by student workers.
 3. Minimum pavement maintenance necessary to preserve the campus asphalt funded by M&O dollars 11-12 and 12-13.
 4. Relocation of the HVAC units from the portables (M) to the new boardroom. The boardroom's heater completely failed this last winter.
 5. Replacement of corroding fire alarm devices in the dorm bathrooms. 30 plus new water proof devices are being installed.
 6. The City's natural gas line is being extended to the Creative Arts and boardroom buildings. The use of natural gas, rather than propane, will annually save the District several thousand dollars.
 7. Repair the Creative Arts air conditioner if possible.

- f. Eric shared a memo from the ASB inquiring about repairing the running track and the South sidewalk at the Dormitory. The committee discussed possible funding options.
 - g. Eric shared comments made during a Consultation Council meeting regarding the approval process for larger campus projects e.g. the bookstore/café integration.
- IV. The FPC discussed the meeting schedule. The FPC has met electronically six times since the last face to face meeting. The committee suggested we have a face to face meeting in the latter part of August at 11am in CD119.
- V. Meeting Adjourned: 12PM

Minutes submitted by Eric Rulofson FPC Chair/Secretary