



Notice of Regularly Scheduled Meeting
April 4, 2017 - Tuesday
3:00 PM
HU 102 (TECC)

Call to Order @ 3:00 pm

Members Present:

Ms. Cheryl Aschenbach, Vice Chair
Ms. Roxanna Haynes
Ms. Susan Kelley-CSEA Alternate
Mr. Chad Lewis
Ms. Joesetta Mata
Ms. KC Mesloh
Ms. Susan G. Mouck
Dr. Terri Armstrong Vice President of Academic Services/Athletic Director
Ms. Alison Somerville, Articulation Officer, Chair

Members Absent:

Mr. Buck Bauer
Mr. Jacob Hibbitts-ASB Representative
Mr. Cory McClellan
Ms. Christi Myers
Ms. Fran Oberg
Ms. Toni Poulsen
Mr. Orlando Shannon

Guests:

Mr. Nathan Jersey
Dr. Marlon Hall

1. **Agenda Approval (Achenbach/Haynes with removal of item B: MSCU)**
2. **Approve Meeting Minutes: March 21, 2017 meeting (Mesloh/Mata with Lewis abstaining: MSC)**
Information only: March 7, 2017 Approved Minutes
3. **Action taken by Curriculum Subcommittee**
 - A. **ART 28 Intro to Web Design**
Approved change in textbook.
~~Wood, Brian; Adobe Muse CC Classroom in a Book 1st edition, 2014 Kindle Edition, ISBN: 9780133854145 Adobe Press~~
Maivald, Jim; *Adobe Dreamweaver CC Classroom in a Book*, 1st Edition, 2017, Adobe Press, ISBN-13: 978-0134664286 ISBN-10: 0134664280

4. Action

A. **ART 25 Computer Graphics (Mouck/Lewis: MSCU)**

Approve name change to Graphic Design 1
Effective: Fall 2017

B. **ART 64 Digital Illustration (Removed from agenda)**

Approve changing the number and title to ART 21 Digital Illustration 1
Effective: Fall 2017

Question: Can this course be a transferable number? Alison will be checking to see if this course is lower division

C. **FS 92 Company Officer All-Risk Command Operations (Tabled Haynes/Aschenbach: MSCU)**

Approve new course. 1.5 units 20 hours lecture and 20 hours lab
Catalog Description

This course provides information on conducting incident size-up, developing and implementing an initial plan of action involving single and multi-unit operations for various types of emergency incidents to mitigate the situation following agency safety procedures, conducting pre-incident planning, and develop and conduct a post-incident analysis.

Effective: Spring 2017 Pending Chancellor's Office Approval

Conflicting information on whether a prerequisite has to be an approved course.

Aschenbach check into this and we can list prerequisite skills if we do not offer a course that covers those skills. Cheryl will work with Chad to refine the skills that will go on the course outline and the content review.

D. **FS 92 Company Officer All-Risk Command Operations(Tabled Haynes/Aschenbach: MSCU)**

Approve adding Prerequisites: FS 52 Incident Command System (I-200/300),

Initial Action Incidents Hazardous Material Incident Commander (as offered by the California Specialized Training Institute) and

Meets the educational requirements of Fire Fighter I

Effective: Spring 2017 Pending Chancellor's Office Approval

E. **FS 92 Company Officer All-Risk Command Operations(Tabled Haynes/Aschenbach: MSCU)**

Approve assigning the discipline of Fire Technology to course.

Effective: Spring 2017 Pending Chancellor's Office Approval

F. **HUS 150 Kinship Care Education (Tabled Aschenbach/Haynes: MSCU)**

Approve new non-credit course 34 hours lecture

Catalog Description

Explore the struggles with mental health, parenting basics, substance abuse, cultural diversity, support resources and positive fulfillment from being a parental figure for children whom have been with the Foster system in California. The

course is directed towards Kinship providers and Foster families, but all are welcome. Kinship contracts, so instructors teach within regular load.

Effective: Fall 2017 Pending Chancellor's Office Approval

Nathan stated that as of January 2017 it is mandatory for the parents to attend this training to keep their funding for Foster/Kinship parenting. Kinship pays for the quest speakers to come in to teach the class. He and Tiffany also get paid by Kinship so as long as LCC does not pay him for this course as instructor there will be no double dipping. He feels if the topics are put into a course there will be better attendance of the parents.

The course SLO's and objectives need to be revised to be measureable. Cheryl will work with Nathan to revise them.

G. HUS 150 Kinship Care Education (Tabled Aschenbach/Haynes: MSCU)

Approve assigning the disciplines of Counseling, Psychology, Sociology, or Addiction-Paraprofessional

Effective: Fall 2017 Pending Chancellor's Office Approval

H. WT 51 Blue Print and Symbol Reading for Welders (Tabled Mata/Aschenbach: MSCU)

Approve increasing units from 2 to 3 and changing lecture hours from 34 to 51.

My students find it difficult to make 12-units in a semester as a result of the two-unit offering. Also, the amount of material covered would benefit student success if it was spread out over more time.

With the addition of one unit (17 hours) there needs to be additional content or expanded content.

5. Discussion

A. ART 22 Digital Illustration 2

Discuss new credit course. 3.0 units 25.5 Hours Lecture, 76.5 Hours Laboratory.

Catalog Description:

Digital illustration 2 is a challenging and expressive area of graphic design. With Adobe Illustrator, Adobe Photoshop, Adobe After Effects, and Autodesk Maya you can develop your unique personal style as an artist. In this advanced digital illustration course, you'll learn professional illustration conception, production and finish. Students will execute illustration projects using professional procedures and equipment. Emphasis is on student creative and technical development. Written papers and portfolio review required. To cover the costs of printing proofs for each project assignment, a \$10.00 lab fee will be charged at the time of registration. All students will provide additional materials and supplies with an estimated cost of \$70.

B. ART 26 Graphic Design 2

Discuss new credit course. 3.0 units 25.5 Hours Lecture, 76.5 Hours Laboratory.

Catalog Description

Graphic Design 2 is a continuation of Graphic Design 1 (Art 25) and more fully explores the interaction of text and image. You will become more independent in your use of fundamental components of graphic communication. You will create

independent and creative solutions to a series of design problems. Your knowledge of and exposure to contemporary design issues and graphic design history will be an important component of this course. You will be expected to expand your proficiency in all aspects of the design process, including creative brainstorming, conceptualizing, critical thinking, collaboration, and presentation. To cover the costs of printing proofs for each project assignment, a \$10.00 lab fee will be charged at the time of registration. All students will provide additional materials and supplies with an estimated cost of \$70.

Question: Can these courses be transferable numbers? Alison is checking to see if these courses are lower division.

How are these courses going to fit into the program?

With one faculty member how will this effect workload?

Are these courses going to be added to degree and certificates as electives?

6. Future Dates

Curriculum/Academic Standards Meeting 2016-2017 Schedule for First and Third Tuesdays at 3:00 PM in HU 102 (TECC)

Note: Additional meetings may be scheduled as needed.

Spring

April 18th

May 2nd & 16th

7. Information

Reminder: The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

Instructional Program Reviews Due

Agriculture – May 2014

Human Services-Sept 2015

Agriculture-Sept 2016

Child Development-Sept 2016

Digital Graphic Design-Sept 2016

Fine Arts- Sept 2016

Humanities-Sept 2016

Basic Skills – Sept 2017

Developmental Studies – Sept 2017

Gunsmithing – Sept 2017

Human Services – Sept 2017

Allied Health – Sept 2017

Welding – Sept 2017

Any Person Having Business Not on the Agenda

Question was raised about how long to keep a textbook before changing? EOP'S thought that we were going to keep a textbook for 4 years before changing it. The Biology books were changed after two years and they had purchased 20 of the old books

Textbooks are not to be over 5 years old. To help keep expense down we try to keep books for the 4 years before changing. Content in Science books change more frequently. We also have a new instructor in Biology and the textbook did not fit the instructor's style of teaching.

The 2017 Curriculum Institute will be held at the Riverside Convention Center 3637 Fifth Street, Riverside, CA 92501 on July 12 - 15, 2017. Cheryl and Alison will be attending. The senate has enough money to send one more person if any faculty member is interested.

Adjournment @3:35 pm (Lewis/Mesloh: MSCU)

Future Agenda

APPROVED