



Notice of Regularly Scheduled Meeting
March 7, 2017 - Tuesday
3:00 PM
HU 102 (TECC)

Call to Order: @ 3:03 pm

Members Present:

Ms. Cheryl Aschenbach, Vice Chair
Ms. Roxanna Haynes
Ms. Susan Kelley-CSEA Alternate
Mr. Chad Lewis
Ms. Joesetta Mata
Ms. KC Mesloh
Ms. Susan G. Mouck
Ms. Christi Myers
Ms. Fran Oberg
Ms. Toni Poulsen
Dr. Terri Armstrong Vice President of Academic Services/Athletic Director
Ms. Alison Somerville, Articulation Officer, Chair

Members Absent:

Mr. Buck Bauer
Mr. Jacob Hibbitts-ASB Representative
Mr. Cory McClellan
Mr. Orlando Shannon

Guest:

Mr. Chad Lawson

1. **Agenda Approval (Mesloh/Lewis: MSCU)**
2. **Approve Meeting Minutes: February 21, 2017 meeting (Aschenbach/Mesloh: MSCU)**
Information only: January 31, 2017 Approved Minutes
3. **Action taken by Curriculum Subcommittee**
 - A. **HO 88 Phlebotomy**
Approved change in textbook
Garza, Diana; Began-McBride, Kathleen, *Phlebotomy Handbook*, 9th edition, 2015, Pearson ISBN: 10-0133144569, ISBN: 13-9780133144567
McCall, R. E. & Tankersley, C. M.; *Phlebotomy Essentials*, 6th edition, 2016, Wolters Kluwer, ISBN: 9781451194524
Effective: Spring 2017

4. Action

- A. **CTE/Transitions High School Articulation Agreements with LCC (Tabled Aschenbach/Lewis: MSCU)**
Approve Articulation Agreements with LCC for 2016-2018
Attachments were incorrect.
- B. **FS 92 Company Officer All-Risk Command Operations (Table Aschenbach/Mesloh: MSCU)**
Approve new course. 1.5 units 20 hours lecture and 20 hours lab
Catalog Description
This course provides information on conducting incident size-up, developing and implementing an initial plan of action involving single and multi-unit operations for various types of emergency incidents to mitigate the situation following agency safety procedures, conducting pre-incident planning, and develop and conduct a post-incident analysis.
Effective: Spring 2017 Pending Chancellor's Office Approval
- C. **FS 92 Company Officer All-Risk Command Operations (Table Aschenbach/Mesloh: MSCU)**
Approve adding Prerequisites: FS 52 Incident Command System for Single Resources (ICS-200.B),
Initial Action Incidents Hazardous Material Incident Commander (as offered by the California Specialized Training Institute) and
Meet the educational requirements of Fire Fighter I
Effective: Spring 2017 Pending Chancellor's Office Approval
Sill need content review for Fire Fighter I
- D. **FS 93 Fire Fighter I (Table Mesloh/Matta: MSCU)**
Approve new course 18.5 units, 160 hours lecture/480 hours lab and limit class to 25 students.
Catalog Description
This course provides the skills and knowledge needed for the entry level fire fighter, career or volunteer, to perform his/her duties safely, effectively, and competently. The curriculum is based on the 2013 edition of NFPA 1001 Standard for Fire Fighter Professional Qualifications, the 2012 edition of NFPA 1051 Standard for Wildland Fire Fighter Professional Qualifications, and the 2008 edition of NFPA 472 Standard for Competence of Responders to Hazardous Materials/Weapons of Mass Destruction Incidents. The seven overarching themes of the California State Fire Fighter I curriculum are: general knowledge germane to the profession, fire department communications, foregrounds operations, rescue operations, preparedness and maintenance, wildland suppression activities, and hazardous materials/WMD. Student will receive a California State Fire Marshall Fire Fighter 1 certificate.
Effective: Spring 2017 Pending Chancellor's Office Approval
- E. **FS 93 Fire Fighter I (Table Aschenbach/Mesloh: MSCU)**

Approve adding **Prerequisites:** Minimum of Public Safety First Aid and CPR (CA Health and Safety Code 1797.182)

Effective: Spring 2017 Pending Chancellor's Office Approval

Need content review for Public Safety First Aid and CPR

F. FS 93 Fire Fighter I (Table Aschenbach/Mesloh: MSCU)

Approve assigning the discipline of Fire Technology to course.

Effective: Spring 2017 Pending Chancellor's Office Approval

G. HO 88 Phlebotomy (Matta/Poulsen: MSCU)

Approved updating hours, clarify wording, add background check, and update supplies

Effective: Spring 2017

5. Discussion

A. MATH 157A Fractions Basic Skill (page 50)

Discuss new basic skills course. Non-credit/2 hours lecture/18 hours lab

Catalog Description

This course covers mathematical basic skills and problem solving for students needing a refresher in fractions. Through an online assessment, this open entry course using ALEKS.com focuses on the basic skills students need in fractions prior to or when concurrently enrolled in another math course. Instruction is individualized through ALEKS.com. This is a non-credit course.

We cannot earn apportionment for online non-credit courses. Since we already have ALEXS why can't we direct the student to use it in math lab? Since the program directs the students it would seem we are paying an instructor not to teach. We need something more concrete as to why we should offer these classes to bring this back for discussion.

B. MATH 157B Decimals Basic Skills (page 56)

Discuss new course. Non-credit/2 hours lecture/18 hours lab

Catalog Description

This course covers mathematical basic skills and problem solving for students needing a refresher in decimals. Through an online assessment, this open entry course using ALEKS.com focuses on the basic skills students need in decimals prior to or when concurrently enrolled in another math course. Instruction is individualized through ALEKS.com. This is a non-credit course.

6. Future Dates

Curriculum/Academic Standards Meeting 2016-2017 Schedule for First and Third Tuesdays at 3:00 PM in HU 102 (TECC)

Note: Additional meetings may be scheduled as needed.

Spring

March 21st

April 4th & 18th

May 2nd & 16th

7. Information

Reminder: The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

Instructional Program Reviews Due

Agriculture – May 2014
Human Services-Sept 2015
Agriculture-Sept 2016
Business-Sept 2016
Child Development-Sept 2016
Digital Graphic Design-Sept 2016
Fine Arts- Sept 2016
Humanities-Sept 2016
Basic Skills – Sept 2017
Developmental Studies – Sept 2017
Fire Technology – Sept 2017
Gunsmithing – Sept 2017
Human Services – Sept 2017
Allied Health – Sept 2017
Welding – Sept 2017

Any Person Having Business Not on the Agenda

With all of the new online course being approved it has come to light that a student can earn 50% of the unit in CSU/IGETC General Education alone. All of our transfer degrees (that have not previously been) need to be submitted as a substantial change to the ACCJC.

Adjournment

Future Agenda