



Notice of Regularly Scheduled Meeting
April 5, 2016 - Tuesday
3:00 PM
MS 125

Call to Order: 3:03 pm

Members Present:

Ms. Cheryl Aschenbach, Vice Chair
Ms. Susan Kelley -CSEA Alternate
Mr. Chad Lewis
Ms. Joesetta Mata
Ms. Susan G. Mouck
Ms. Toni Poulsen
Ms. Alison Somerville, Articulation Officer, Chair

Members Absent:

ASB Representative
Mr. Buck Bauer
Ms. Lisa Gardiner
Mr. Kory Konkol
Mr. Cory McClellan
Ms. KC Mesloh
Ms. Fran Oberg
Dr. Terri Armstrong Vice President of Academic Services/Athletic Director

Guest:

Ms. Cherie Lujano

1. **Agenda Approval (Mouck/Poulsen: MSCU)**
2. **Approve Meeting Minutes: March 15, 2016 meeting (Poulsen/Aschenbach: MSCU)**
Information only: March 1, 2016 Approved Minutes
3. **Action taken by Curriculum Subcommittee**
 - A. **MUS 1 Music Fundamentals**
Reviewed for IPR with no recommended changes.
 - B. **MUS 6 Music History from Antiquity to 1750**
Approved updating textbook edition.
Hanning, Barbara Russano, *Concise History of Western Music*, 3rd 5th
edition, ~~2006~~ 2014, W.W. Norton Publishing, ISBN 9780393928037
9780393920666
Effective: Fall 2016

C. MUS 7 Music History from 1780 to Modern Era

Approved updating textbook edition.

Hanning, Barbara Russano, *Concise History of Western Music*, 3rd 5th edition, 2006 2014, W.W. Norton Publishing, ISBN 9780393928037 9780393920666

Effective: Fall 2016

D. MUS 12 Music Appreciation

Reviewed for IPR with no recommended changes.

E. PHIL 1 Introduction to Philosophy

Approved updating textbooks:

Lawrence, Matthew; *Like a Splinter in Your Mind: The Philosophy Behind the Matrix Trilogy* Paperback – July 16, 2004 ISBN-13: 978-1405125246

The following textbook is free of charge - Ebook available in the Academic Resource Center online eBook collection. No need for any student to purchase.

Warburton, Nigel; *Philosophy : The Basics*, 5th edition, 2013, Routledge, eBook ISBN: 9781317813019, Paperback ISBN: 9780415693165

Effective: Fall 2016

F. PHIL 2 Critical Thinking

Reviewed for IPR with no recommended changes.

G. SPAN 1 First Course in Spanish

Reviewed for IPR with no recommended changes.

H. SPAN 2 Second Course in Spanish

Reviewed for IPR with no recommended changes.

I. SPAN 50 Conversational Spanish

Reviewed for IPR with no recommended changes.

4. Action

A. Agricultural Irrigation Certificate of Accomplishment (Mouck/Lewis: MSCU)

Approved proposal of a new Certificate of Accomplishment in Agricultural Irrigation. Water is a limited resource in the state of California. Students working in the agriculture field should have knowledge of efficient irrigation systems, how to maintain them and the impact on soils and crops. The Agricultural Irrigation Certificate of Accomplishment will prepare students with the knowledge and hands-on experience to operate and maintain selected irrigation systems.

Certificate of Accomplishment Total Units: 11

Course #	Course Title	Units
AGR 19	Introduction to Soil Science	3.0

AGR 20	Introduction to Plant Science	4.0
AGR 42	Farm Surveying, Irrigation and Drainage	3.0
AGR 49	Agricultural Work Experience	1.0

Upon completion of Certificate of Accomplishment in Agricultural Irrigation the student will be able to:

1. Analyze and make recommendation to improve the soil and positively impact the successful propagation of Plants.
2. Students will be able to implement at least two different irrigation systems.
3. Explain water movement in soil and understand water holding capacity.

Effective: Fall 2016

B. AA in English for Transfer (Poulsen/Mata: MSCU)

Approved removal of option 2 (ENGL 7) add ENGL 33, ENGL 34, ENGL 10 and JOUR 1 to list C. Remove option 2 because there isn't enough need/enrollment for the ENGL 7 class. Add classes to List C to open up more scheduling options for students. Some students have had difficulty getting the required classes in two years because of the ENGL1 prerequisite and biannual scheduling pattern for major courses.

Associate in Arts Degree in English for Transfer

Total Units for the Associate in Arts Degree with a minimum grade point average 2.0: 60 Units

Required Core Courses: 18-19 Units

Course No	Course Title	Units
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Option 1 – 6 units (Select 2)

ENGL 9	Critical Thinking and Composition	3.0
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ENGL 2	Introduction to Literary Types	3.0
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OR Option 2 – 4 units (Select 1)

ENGL 7	Argumentative Writing and Critical Thinking Through Literature	4.0
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List A – Minimum 6 units (Select 2)

ENGL 3	British Literature I	3.0
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ENGL 4	British Literature II	3.0
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ENGL 5	Survey of World Literature II	3.0
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ENGL 12	Survey of American Literature II	3.0
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For Core Option 1 – Minimum of 3 units from List B (not already taken)

For Core Option 2 – Minimum of 6 units from List B (not already taken)

List B

ENGL 3	British Literature I	3.0
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ENGL 4	British Literature II	3.0
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ENGL 5	Survey of World Literature II	3.0
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ENGL 12	Survey of American Literature II	3.0
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ENGL 22	Creative Writing	3.0
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List C – Minimum 3 units (not already taken)

ENGL 1	College Composition	3.0
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ENGL 3	British Literature I	3.0
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ENGL 4	British Literature II	3.0
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ENGL 5	Survey of World Literature II	3.0
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ENGL 10	Shakespeare	3.0
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ENGL 12	Survey of American Literature II	3.0
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ENGL 22	Creative Writing	3.0
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ENGL 33	Studies in Fiction	3.0
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ENGL 34	Studies in Poetry	3.0
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JOUR 1	News Reporting and Writing	3.0
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Completion of either the CSU General Education or IGETC Option

Remaining Units to total 60 Units may be selected from courses numbered 1-49

Effective: Fall 2016

C. HO 88 Phlebotomy Approve with the removal of 9 weeks from the description, leaving the hours as they are, removal of workbook and other minor changes. (Aschenbach/Poulsen: MSCU)

Approved changes in Description, Hours, Objectives, Content, Assignments, Evaluation, Textbook & Supplies, and remove pre-requisite HO 54 or BIOL 25&26

Catalog Description

This course prepares ~~the~~ students ~~in 9 weeks~~ to be able to perform venipunctures, capillary punctures, and basic ~~blood~~ laboratory tests expected of entry-level ~~medical assisting~~ phlebotomy positions in ~~clinics~~ hospitals and other health care settings consistent with health care regulations in California. With successful completion of this course, including 50 successful venipunctures and 10 successful skin punctures, the student will be eligible to sit for the exam to become a Certified Phlebotomist Technician with the State of California.

Textbook & Supplies:

McCall, Ruth, Tankersley, Cathee “*Phlebotomy Essentials*”, 5th Edition, 2011, Lippencott Williams & Wilkins ~~ISBN-10: 1605476374, ISBN-13: 978-1605476377~~

Garza, Diana; Becan-McBride, Kathleen, *Phlebotomy handbook*, 9th edition, 2015, Pearson

ISBN: 10-0133144569, ISBN: 13-9780133144567

ACC bookstore online: <http://austinec.bkstore.com/>

McCall, Ruth, Tankersley, Cathee, “*Phlebotomy Essentials: Student Workbook*”, 5th Edition, 2011, Lippencott Williams & Wilkins. ~~ISBN-10: 1608311198 ISBN-13: 978-1608311194~~

~~Purchase of gray scrubs from:~~

~~www.allheart.com/natural-uniforms-unises-6-pocket-scrub-set/p/ntbp101/~~

Effective: Fall 2016

Removal of prerequisite HO 54 Structure and Function of the Human Body:

Cherie explained that the revisions to the course content items A-J makes this course a basic entry level course that will teach the student all they need to take the test to become a Phlebotomist. Students do not need the full content of HO-54 and we discuss replacing item F with Basics of Anatomy and Physiology as it pertains to Phlebotomy.

Consensus was to leave the hours at 40 lecture and 51 lab to keep within the college guidelines of hours to units

Does the student workbook work with the new book? Committee agreed to remove workbook; if it should be included, a new revision form can be submitted.

Remove where student is to buy the scrubs and where to buy the Garza textbook from. It is not the policy of the college to tell students where to buy their supplies. We asked to define all acronyms in item I.

D. MUS 14 Music Ensemble-Concert and Jazz (Poulsen/Aschenbach: MSCU)

Approved inactivating course has not been offered for several years.

Effective: Spring 2016

- E. MUS 15 Music Ensemble-Orchestra (Poulsen/Aschenbach: MSCU)**
Approved inactivating course has not been offered for several years.
Effective: Spring 2016
- F. PEAC 2B Pre-Season Skills and Conditioning for Soccer (Tabled Achenbach/Mouck: MSCU)**
Approve reducing hours from 51 to 25.5 and units from 1.0 to 0.5
Effective: Pending Chancellor's office approval
Course will effect degrees so further research needs to be done
- G. PEAC 6B Pre-Season Skills and Conditioning for Wrestling(Tabled Achenbach/Mouck: MSCU)**
Approve reducing hours from 51 to 25.5 and units from 1.0 to 0.5
Effective: Pending Chancellor's office approval
Course will effect degrees so further research needs to be done
- H. PEAC 9B Pre-Season Skills and Conditioning for Volleyball(Tabled Achenbach/Mouck: MSCU)**
Approve reducing hours from 51 to 25.5 and units from 1.0 to 0.5
Effective: Pending Chancellor's office approval
Course will effect degrees so further research needs to be done
- I. PEAC 5A Men's Varsity Basketball (Aschenbach/Mata: MSCU)**
Approved split course into a two-semester sequence. This existing course will serve as the fall semester course, and a new spring semester course is being added. Revise title to PEAC 5A Men's Varsity Basketball - Fall
Revise units (from 3.0 to 2.0) Revise hours (from 170 to 110) Revise course description Revise SLO
Course Description
Fall semester intercollegiate mens varsity basketball competition (**1st half of season**). This course may be taken for a total of two enrollments. Since skills/proficiencies are enhanced by supervised repetition and practice, this course is repeatable to a maximum of three enrollments but can only be taken once per year.
Effective: Pending Chancellor's Office Approval
- J. PEAC 5C Women's Varsity Basketball (Aschenbach/Mata: MSCU)**
Approved split course into a two-semester sequence. This existing course will serve as the fall semester course, and a new spring semester course is being added. Revise title to PEAC 5C Women's Varsity Basketball - Fall
Revise units (from 3.0 to 2.0) Revise hours (from 170 to 110) Revise course description Revise SLO
Course Description
Fall semester intercollegiate Women's Varsity Basketball competition (**first half of season**). This course may be taken for a total of two enrollments. Since skills/proficiencies are enhanced by supervised repetition and practice, this course

is repeatable to a maximum of three enrollments but can only be taken once per year.

Effective: Pending Chancellor's Office Approval

K. PEAC 5A.02 Men's Varsity Basketball-Spring (Aschenbach/Mata: MSCU)

Approved new course. The existing 3.0 unit varsity basketball class poses problems being scheduled over two semesters (October- February). Separating the class into a fall and spring enrollment will make the class easier to count for student units each semester as well as easier for students to exit and enter the program between semester. 1 unit 60 hours lab

Course Description

Spring semester intercollegiate mens varsity basketball competition (**second half of season**). ~~This course may be taken for a total of two enrollments.~~ Since skills/proficiencies are enhanced by supervised repetition and practice, this course is repeatable to a maximum of three enrollments but can only be taken once per year.

Effective: Pending Chancellor's Office Approval

L. PEAC 5C.02 Women's Varsity Basketball-Spring (Aschenbach/Mata: MSCU)

Approved new course. The existing 3.0 unit varsity basketball class poses problems being scheduled over two semesters (October- February). Separating the class into a fall and spring enrollment will make the class easier to count for student units each semester as well as easier for students to exit and enter the program between semester. 1 unit 60 hours lab

Course Description

Spring semester intercollegiate Women's Varsity Basketball competition (**second half of season**). ~~This course may be taken for a total of two enrollments.~~ Since skills/proficiencies are enhanced by supervised repetition and practice, this course is repeatable to a maximum of three enrollments but can only be taken once per year.

Effective: Pending Chancellor's Office Approval

5. Discussion

6. Future Dates

Curriculum/Academic Standards Meeting 2015-2016 Schedule for First and Third Tuesdays at 3:00 PM in MS 125

Note: Additional meetings may be scheduled as needed.

Spring

April 19th May 3rd & 17th

7. Information

ART 65 Advanced Web Page Design

Curriculum Committee on 3/15/16 approved course to be locally inactivated.

Dr. Armstrong did not approve, she would like to wait until the new instructor is hired.

The committee discussed the fact that committee actions are final, and that the VP of Academic Services is a member of the committee in order to raise questions or objections for the committee to consider as it takes action. The inactivation is local only, so the course can quickly be reactivated if desired by a new instructor.

Reminder: The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

Instructional Program Reviews Due

Agriculture – May 2014
Human Services-Sept 2015
History/Social Science/Sociology/Psychology/Anthropology-Sept 2015
Gunsmithing-Sept 2015
Allied Health/Vocational Nursing-Sept 2015
Fine Arts- Sept 2016
Humanities-Sept 2016
Administration of Justice-Sept 2016
Automotive Technology-Sept 2016
Agriculture-Sept 2016
Business-Sept 2016
Child Development-Sept 2016
Digital Graphic Design-Sept 2016

Any Person Having Business Not on the Agenda

Adjournment: Poulsen/Mata @ 3:27 pm

Future Agenda