



Lassen Community College  
Curriculum and Academic Standards

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Notice of Regularly Scheduled Meeting  
September 15, 2015 - Tuesday  
3:00 PM  
MS 125

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**Call to Order @ 3:05**

**Members:**

Ms. Cheryl Aschenbach, Vice Chair  
Ms. Lisa Gardiner  
Mr. Chad Lewis  
Ms. Susan G. Mouck  
Ms. Fran Oberg  
Ms. Toni Poulsen  
Dr. Terri Armstrong Vice President of Academic Services/Athletic Director  
Ms. Alison Somerville, Articulation Officer, Chair  
Ms. Stephney Stuart

**Members Absent:**

ASB Representative  
Mr. Buck Bauer  
Mr. Kory Konkol  
Mr. Cory McClellan  
Ms. KC Mesloh

**Staff:**

Ms. Susan Kelley, Instructional Services Technician

1. **Agenda Approval (Mouck/Poulson: MSCU)**
2. **Approve Meeting Minutes: September 1, 2015 meeting (Aschenbach/Gardiner: MSC with Stuart Abstaining)**  
Information only: August 18, 2015 Approved Minutes
3. **Action taken by Curriculum Subcommittee**
  - A. **AJ 48.02 DUI Detection-Field Sobriety**  
Approved inactivation of course.  
Effective: Fall 20105
  - B. **ENGL 9 Critical Thinking and Composition**  
Approved change in ISBN# from instructor edition 9780312644635 to student edition 9780312547325. Current Issues and Enduring Questions: A Guide to Critical Thinking and Argument, with Readings

Effective: Fall 2015

#### 4. Action

##### A. Associate in Arts in Digital Graphic Design (Mouck/Oberg: MSCU)

Approved change in complete the following from 36 units to 37 units, and select two or more from 6 units to 5 units. This keeps the degree total 60 units. Art 19A Beginning Digital Photography was approved with the change from 2.0 units to 3.0 units.

**Total Units for the Associate Science Degree: 60 Units**

**Required Core Courses: 42 Units**

**Complete the following ~~36~~ 37 units:**

Course No	Course Title	Units
ART 1A	Two-Dimensional Design	3.0
ART 2	Drawing	3.0
ART 12	Gallery Operation and Exhibition Design	3.0
ART 13	Lettering Design/Typography	3.0
ART 16	Digital Layout	3.0
ART 19A	Beginning Digital Photography	<del>2.0</del> 3.0
ART 23	Beginning Printmaking	3.0
ART 25	Computer Graphics	3.0
ART 28	Introduction to Web Page Design	3.0
ART 52	Marketing Yourself as an Artist/Designer	2.0

ART 60A Production Graphics 3.0

ART 60B Advanced Production Graphics 2.0

ART 64 Digital Illustration 3.0

**Select two or more (for a total of 6 5 units)**

ART 1B Three-Dimensional Design 3.0

ART 3 Beginning Life Drawing 3.0

ART 4A Beginning Photography 3.0

ART 18 Advanced Life Drawing 1.0

ART 19B Intermediate Digital Photography 1.0

ART 19C Advanced Digital Photography 1.0

ART 19D Portfolio Digital Photography 1.0

ART 49 Art Work Experience 1.0

**General Education Requirements: 18 Units**

Effective: Fall 2016

##### B. Certificate of Achievement in Digital Graphic Design (Mouck/Oberg: MSCU)

Approve change in Total units from 44 units to 45 units. Art 19A Beginning Digital Photography was approved with the change from 2.0 units to 3.0 units.

**Total Units for Certificate of Achievement: ~~44~~ 45 Units**

**Required Core Courses: -44 45**

Course No	Course Title	Units
ART 1A	Two-Dimensional Design	3.0
ART 2	Drawing	3.0
ART 4A	Beginning Photography	3.0
ART 8	Art Appreciation	3.0
ART 12	Gallery Operation and Exhibition Design	3.0
ART 13	Lettering Design/Typography	3.0
ART 16	Digital Layout	3.0
ART 19A	Beginning Digital Photography	<del>2.0</del> 3.0
ART 23	Beginning Printmaking	3.0
ART 25	Computer Graphics	3.0
ART 28	Introduction to Web Page Design	3.0
ART 49	Art Work Experience	2.0
ART 52	Marketing Yourself as an Artist/Designer	2.0
ART 60A	Production Graphics	3.0
ART 60B	Advanced Production Graphics	2.0
ART 64	Digital Illustration	3.0

Effective: Fall 2016

**C. Certificate of Accomplishment in Digital Graphic Design Fast Track II (Mouck/Oberg: MSCU)**

Approved change in Total units from 16 units to 17 units. Art 19A Beginning Digital Photography was approved with the change from 2.0 units to 3.0 units.

**Total Units for Certificate of Achievement: ~~16~~ 17 Units**

**Required Core Courses: 46 17**

Course No	Course Title	Units
ART 13	Lettering Design-Typography	3.0
ART 16	Digital Layout—Designing for Publications	3.0
ART 19A	Beginning Digital Photography	<del>2.0</del> 3.0
ART 25	Computer Graphics	3.0
ART 49	Art Work Experience	3.0
Art 60B	Advanced Production Graphics	2.0

Effective: Fall 2016

**D. EMT 60 Emergency Medical Technician 1 (Mouck/Poulsen: MSCU)**

Approved removal of FS 21 First Responder as a prerequisite for the course and from the Catalog Description. It is not required by the State.

**Catalog Description**

Covers all techniques of emergency medical care and transportation of the sick and injured within the responsibilities of the Emergency Medical Services

Authority requirements referenced in Title 22, Division 9, Chapter 2, Article 1 of the California Administrative Code. Upon successful completion, the student will be eligible to take the Certification Exam for Emergency Medical Technician-1 Ambulance or Emergency Medical Technician - B (Basic). The student will be required to complete an additional 32 hours of on-the-job emergency training outside the scheduled classroom hours to meet state requirements. The student ~~must have FS 21 First Responder—Medical or have current or previous EMT certification and~~ must possess a valid CPR card from ASHI, ARC or AHA. This course may be taken as necessary for certification. Approved for hybrid delivery. Effective: Fall 2015

*Approve with the removal of 1-7 in the prerequisites skills. They are what would be learned in FS 21. This was put on by the previous instructor but they are not required by the state.*

- E. General Education Area C Humanities (Aschenbach/Gardiner: MSCU)**  
 Approve adding Art 19A Beginning Digital Photography. Course has been approved changed from 2 units to 3 units.  
 Effective: Fall 2016

**5. Discussion**

**Review of Non-Credit Courses for repeatability**

Course	Title	Enrollments
BS 156	Practical Writing	1
BS 157	Practical Math	1
CARS 151	Career Life Skills	4
CARS 153	Career/Employment	4
CA 150	Computer Skills for Seniors	4
CG 150	College Success Skills	2
CG 155	Study Strategies Lab	2
CG 158	New Student Orientation	1
ENGL 150	ESL Basic Skills	4
ENGL 151	ESL Intermediate Skill	4
ENGL 155	English Writing Lab	4
ESL 155	Citizen Test Preparation	3
FS 156	Pump operations	4
MATH 155	Math Lab Basic Skills	3
MATH 156	Math Lab Pre-collegiate Algebra	3
TURT 150	Supervised Tutoring	4

*CG 150 is used as a workshop (dorm kitchen class is an example)  
 Currently CG 155 is being used as a study hall. This course needs to be taught as it is meant to be taught teaching student's basic skills, time management, note taking, etc. If the class were taught as it should be the student would not have to take it more than two times to learn these skills. We should bring a policy of non-credit repeatability for discussion next meeting And include it in the curriculum hand book. The consensus was these courses should remain as they are.*

## 6. Future Dates

### Curriculum/Academic Standards Meeting 2015-2016 Schedule for First and Third Tuesdays at 3:00 PM in MS 125

*Note: Additional meetings may be scheduled as needed.*

#### Fall

October 6<sup>th</sup> & 20<sup>th</sup>  
November 3<sup>rd</sup> & 17<sup>th</sup>  
December 1<sup>st</sup>

#### Spring

January 19<sup>th</sup>  
February 2<sup>nd</sup>  
March 1<sup>st</sup> & 15<sup>th</sup>  
April 5<sup>th</sup> & 19<sup>th</sup>  
May 3<sup>rd</sup> & 17<sup>th</sup>

## 7. Information

**Reminder:** The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

### Instructional Program Reviews Due

Agriculture – May 2014  
Human Services-Sept 2015  
History/Social Science/Sociology/Psychology/Anthropology-Sept 2015  
Work Experience-Sept 2015  
Fire Technology- Sept 2015  
Gunsmithing-Sept 2015  
Welding-Sept 2015  
Allied Health/Vocational Nursing-Sept 2015

### Any Person Having Business Not on the Agenda

*Toni Poulson was asked to write an advanced course for Golf. We need to hold off until we get full enrollment in 1<sup>st</sup> class. It only had three enrollments and was canceled this semester. We could offer Golf as a community service class for those who have already taken it.*

*Toni thought it would be good to have a competitive dance team. It would bring in the girls from the high school and add to female enrollment. It would need to go through the PE IPR.*

*Cheryl thought it would be good idea for the curriculum committee to have training on policies and procedures for curriculum. It was agreed that Cheryl should put something to gather for the next meeting.*

### Adjournment (Poulsen/Lewis @ 3:35)

### Future Agenda

*Add IPR's due 2015-2016*