



March 4, 2014 - Tuesday

3:00 PM

TECC - HU102

Meeting Called to Order at 3:05 pm

Members Present:

Ms. Cheryl Aschenbach, Chair
ASB Representative – Elizabeth Fernandez
Ms. Elizabeth Elam
Ms. Lisa Gardiner
Mr. Chad Lewis
Mr. Cory McClellan
Ms. K.C. Mesloh, Transfer Center Assistant
Ms. Susan G. Mouck
Ms. Fran Oberg
Ms. Toni Poulsen
Dr. Tammy Robinson, Dean of Instructional Services
Ms. Alison Somerville, Articulation Officer, Vice Chair
Ms. Stephney Stuart

Staff Present:

Ms. Debbie Shockley, Instructional Services Technician

Members Absent:

Mr. Kory Konkol

1. **Agenda Approved with the following changes (Addition of Item H1 ENGL-105A Discipline Assignment/Item D change to reflect that MATH-103 is a Prerequisite of AT-80.) (Poulsen/Gardiner: MSCU)**
2. **Approve Meeting Minutes: February 4, 2014 meeting (Gardiner/Somerville: MSC with 2 Abstentions Ms. Elam and Mr. Lewis)**
3. **Action taken by Curriculum Subcommittee**
 - A. **GEOG-1 - Physical Geography**
Revise textbook Strahler, *Introducing Physical Geography*, 2013, 6th edition, Wiley, ISBN: 9781118396200
Effective: Fall 2014
 - B. **Associate in Science University Studies in Mathematics/Physical Science**
Reviewed for Mathematical/Natural Science IPR with no recommendations for change.
Effective: Fall 2014
4. **Action**
 - A. **ART-9 – History of Asian Art (Mesloh/Gardiner: MSCU)**
Approved change to course Methods of Evaluation to read: 1) Homework; 2) Examinations; 3) Essay Examinations; 4) Written papers. Also remove Textbook and replace it with: Rebecca M. Brown & Deborah S. Hutton, *Asian Art*,

Blackwell Publishing, 2006, ISBN-10: 1405122412. Recommendations made by C-ID Primary Reviewer.

Effective: Fall 2014

B. AT-72 – Engine Repair and Machining-Short Block (Poulsen/McClellan: MSCU)

Approved change to course title from Engine Repair and Short Block Machining.
Effective: Spring 2014

C. AT-80 – Basic Electrical (Gardiner/Lewis: MSCU)

Approved addition of MATH 103-Elementary Algebra as a Prerequisite to AT-80 Basic Electrical.

Effective: Fall 2014

D. AT -80 – Basic Electrical (Gardiner/Lewis: MSCU)

Approved Content Review for MATH-103 Elementary Algebra as Prerequisite for AT-80 Basic Electrical.

Effective: Fall 2014

E. CD-52 – Parenting Young Children (Poulsen/Stuart: MSCU)

Approved inactivation of course because of low enrollments.

Effective: Fall 2014

F. ENGL-105 – Introduction to College Reading, Writing, and Critical Thinking (McClellan/Poulsen: MSCU)

Approved major revision to Title, Catalog Description, Corequisites, Student Learning Outcomes, Course Objectives, Course Content, Delivery Methods, and Representative Texts and Supplies. Catalog Description: *Development of reading, writing, and critical thinking skills including reading for comprehension, summarizing, paraphrasing and directly quoting, writing responses to readings, integrating ideas from multiple sources to support a single idea, appropriately citing sources and writing essays.*

Course is 3 Units/51 hours Lecture.

Effective: Fall 2014

G. ENGL-105A – Basic Reading and Writing (Mesloh/McClellan: MSCU)

Approved new course as a co-requisite course to be taught with ENGL105 for students who test more than one level below transfer. Combined with ENGL105, it will be replacing ENGL102, ENGL103, READ101 and READ51. With the course combination, students needing developmental instruction in writing or reading will be able to complete remediation in one semester and progress to college level much more quickly than before. Catalog Description: *The emphasis of this course is to prepare students for college level reading, writing and critical thinking. Introduction to and application of the basic skills needed for clear written expression at the short essay level. Students will explore grammar, sentence and paragraph structure, essay organization and reading skills in support of work being completed in ENGL105 Introduction to College Reading, Writing and Thinking. This course has been approved for correspondence and online delivery.*

Course is 1 Unit/51 hours Lab.

Effective: Fall 2014

- H. ENGL-105A – Basic Reading and Writing (McClellan/Poulsen: MSCU)**
Approved Content Review for ENGL-105A Basic Reading and Writing as a Co-requisite with ENGL-105 Introduction to College Reading, Writing, and Critical Thinking.
Effective: Fall 2014
- H1. ENGL-105A – Basic Reading and Writing (Oberg/Elam: MSCU)**
Approved assignment of ENGL-105A to the Discipline of English.
Effective: Fall 2014
- I. FS-60 – Wildland Firefighter (CDF Basic 67) (Oberg/Elam: MSCU)**
Approved revision of title to Wildland Firefighter (CalFIRE Basic Training); Hours changed from 43 Lec/24 Lab to 32 Lec/48 Lab, Course Content, Methods of Evaluation, and Textbook.
Effective: Fall 2014
- J. PLSC-1 – Political Science (Gardiner/Poulsen: MSCU)**
Approved revision of Representative Texts to include “Readings about California government and politics as provided by instructor”. This is a C-ID recommendation.
Effective: Fall 2014
- K. Associate in Arts in Child Development (Mesloh/Gardiner: MSCU)**
Approved revision based on Child Development IPR to make the recommendation to remove CD 52 Parenting Young Children from Required Electives for the Degree.
Effective: Fall 2014
- L. AT-Certificate of Accomplishment in Electrical (McClellan/Somerville: MSCU)**
Approved removal of the Technical Math in the Certificate of Accomplishment in Electrical and reducing the total units for the Certificate from 15 to 12.
Effective: Fall 2014
- M. Change in Meeting Dates for March and April (Poulsen/Oberg: MSCU)**
Approved alternate meeting dates of March 25, April 8, and April 22, for March and April.

5. Discussion

- A. AJ-97 – Off Post Training for CDCR Custody Staff** (page 69)
Propose new course that will provide employee training at the local prisons.
Course Description: *This course is designed to provide annual off post training to California Department of Corrections custody staff. This course is repeatable when legally mandated for continued paid or volunteer employment.*
This course is 1 Unit, 51 hours lab. *There was discussion about this course number being assigned to Independent Study so it will be changed to 70's or 80's when it is moved to Action.*

6. **Future Dates**

Curriculum/Academic Standards Meeting Schedule (first and third Tuesdays)

Note: Additional meetings may be scheduled as needed.

Spring 2014 (Revised dates for March/April)

March 25

April 8, 22

May 6, (20)

7. **Information**

Reminder: The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

Instructional Program Reviews Due

Gunsmithing – May 2013

Administration of Justice – May 2014

Automotive Technology – May 2014

Agriculture – May 2014

Business – May 2014

Correctional Science – May 2014

Child Development – May 2014

Mathematics/Natural Science – May 2014

Physical Education – May 2014

8. **Any Person Having Business Not on the Agenda**

A. *Ms. Poulsen inquired about hearing about teaching at CCC and/or CDCR. Dr. Robinson explained that there is a contract in the works to offer re-entry-type courses to incarcerated students who are on a release program. The courses being developed will be along the lines of 5-week courses on job-seeking skills, including resume writing, and also financial skills. When the contracts are finalized the course information will come to Curriculum for approval.*

B. *Ms. Fernandez commented that there is a new bill, AB-1271, which would accommodate education offerings to incarcerated students. Dr. Robinson will look into it.*

9. **Adjournment at 3:40 PM (Elam/Fernandez: MSCU)**

10. **Future Agenda**