Lassen Community College
Curriculum and Academic Standards

Minutes of Meeting
November 15, 2011
2:45 P.M.
Child Development Building
Room 119

The meeting was called to Order at 2:45 PM by Chair Susan G. Mouck

Members Present
Ms. Angela Alfaro, ASB Representative
Ms. Cheryl Aschenbach, Vice-Chair
Ms. Noelle Eckley
Ms. Elizabeth Elam
Mr. Phil Horner
Ms. K.C. Mesloh
Ms. Susan G. Mouck, Chair
Ms Alison Somerville, Articulation Officer

Members Absent
Ms. Colleen Baker
Dr. Kayleigh Carabajal, Dean of Academic Services
Ms. Lisa Gardiner
Mr. Kory Konkol
Mr. Garrett Taylor

Guests/Visitors
Ms. Lori Collier
Mr. Michael Giampaoli
Ms. Deborah Shockley

1. **Eckley/Elam MSCU: To Approve the Agenda**

2. **Eckley/Aschenbach MSCU: To Approve the Minutes of October 18, 2011 without revision**
    Information Only: Minutes of October 4, 2011

3. **Action taken by Curriculum Subcommittee**

Chair Mouck asked members if they had any questions to the following subcommittee action. KC Mesloh identified the importance of the publication dates on textbooks being within the last five years particularly for any courses that we plan to submit to C-ID. All courses listed for subcommittee action will be reviewed again for textbook dates.

A.   **Anthr 8 – The North American Indian**
Inactivate course converted to community service as part of the
Arts/Humanities/Social Science Instructional Program Review process
Effective: Spring 2012

B.   **Art 4A – Beginning Photography**
Revision to existing course to change the course description in order to clarify the
use of laboratory fee as part of the Arts/Humanities/Social Science Instructional
Program Review process
Effective: Fall 2012

C.   **Art 6 –Survey of Art History Prehistoric to Renaissance**
Revision to existing course to update textbook as part of the Arts/Humanities/Social
Science Instructional Program Review process
Effective: Spring 2012

D.   **Art 7 –Survey of Art History Renaissance Through Contemporary**
Revision to existing course to update textbook as part of the Arts/Humanities/Social
Science Instructional Program Review process
Effective: Spring 2012

E.   **Art 8 – Art Appreciation**
Revision to existing course to update textbook as part of the Arts/Humanities/Social
Science Instructional Program Review process
Effective: Spring 2012

F.   **Art 10A – Beginning Painting**
Revision to existing course to update textbook as part of the Arts/Humanities/Social
Science Instructional Program Review process
Effective: Spring 2012

G.   **Art 36A – Beginning Ceramics**
Revision to existing course to change last sentence in the description to " To cover
the costs of glazes, a $10.00 Laboratory Fee will be charged at the time of
enrollment." To eliminate misunderstandings as part of the Arts/Humanities/Social
Science Instructional Program Review process
Effective: Fall 2012

H.   **Art 36B – Intermediate Ceramics**
Revision to existing course to change last sentence in the description to " To cover
the costs of glazes, a $10.00 Laboratory Fee will be charged at the time of

enrollment." To eliminate misunderstandings as part of the Arts/Humanities/Social Science Instructional Program Review process
Effective: Fall 2012

I.   <u>**Art 36C – Advanced Ceramics**</u>
Revision to existing course to change last sentence in the description to " To cover the costs of glazes, a $10.00 Laboratory Fee will be charged at the time of enrollment." To eliminate misunderstandings as part of the Arts/Humanities/Social Science Instructional Program Review process
Effective: Fall 2012

J.   <u>**Art 36D – Portfolio Ceramics**</u>
Revision to existing course to change last sentence in the description to " To cover the costs of glazes, a $10.00 Laboratory Fee will be charged at the time of enrollment." To eliminate misunderstandings as part of the Arts/Humanities/Social Science Instructional Program Review process
Effective: Fall 2012

K.   <u>**ES 1 –Ethnic Minorities in America**</u>
Revision to existing course to update textbook as part of the Arts/Humanities/Social Science Instructional Program Review process
Effective: Spring 2012

L.   <u>**Hum 1 –Western Civilization, Prehistoric to 1600**</u>
Revision to existing course to update textbook as part of the Arts/Humanities/Social Science Instructional Program Review process
Effective: Spring 2012

M.   <u>**Hum 2 –Western Civilization, 1600 to Present**</u>
Revision to existing course to update textbook as part of the Arts/Humanities/Social Science Instructional Program Review process
Effective: Spring 2012

N.   <u>**Mus 6 –Music History from Antiquity to 1750**</u>
Revision to existing course to update textbook as part of the Arts/Humanities/Social Science Instructional Program Review process
Effective: Spring 2012

O.   <u>**Mus 7 –Music History from 1750 to Modern Era**</u>
Revision to existing course to update textbook as part of the Arts/Humanities/Social Science Instructional Program Review process
Effective: Spring 2012

P.   <u>**Mus 10 – Basic Guitar**</u>
Inactivate course converted to community service as part of the Arts/Humanities/Social Science Instructional Program Review process

Effective: Spring 2012

Q. **Mus 11 – Intermediate Guitar**
Inactivate course converted to community service as part of the
Arts/Humanities/Social Science Instructional Program Review process
Effective: Spring 2012

R. **Mus 12 – Music Appreciation**
Revision to existing course to update textbook as part of the Arts/Humanities/Social
Science Instructional Program Review process
Effective: Spring 2012

S. **Mus 14 – Music Ensemble: Concert/Jazz Band**
Reviewed with no changes as part of the Arts/Humanities/Social Science
Instructional Program Review process
Effective: Spring 2012

T. **Mus 15 – Music Ensemble: Orchestra**
Reviewed with no changes as part of the Arts/Humanities/Social Science
Instructional Program Review process
Effective: Spring 2012

U. **Phil 1 – Introduction to Philosophy**
Revision to existing course to update textbook as part of the Arts/Humanities/Social
Science Instructional Program Review process
Effective: Spring 2012

V. **Phil 2 – Critical Thinking**
Revision to existing course to update textbook as part of the Arts/Humanities/Social
Science Instructional Program Review process
Effective: Spring 2012

W. **Phil 10 – Comparative World Religions**
Revision to existing course to update textbook as part of the Arts/Humanities/Social
Science Instructional Program Review process
Effective: Spring 2012

X. **Psy 1 – Introduction to Psychology**
Revision to existing course to update textbook as part of the Arts/Humanities/Social
Science Instructional Program Review process
Effective: Spring 2012

Y. **Psy 2 –Principles of Psychology**
Revision to existing course to update textbook as part of the Arts/Humanities/Social
Science Instructional Program Review process
Effective: Spring 2012

Z. **Psy 18 –Human Development: A Lifespan**
Revision to existing course to update textbook as part of the Arts/Humanities/Social Science Instructional Program Review process
Effective: Spring 2012

AA. **Psy 33 – Psychology of Personal Development**
Revision to existing course to update textbook as part of the Arts/Humanities/Social Science Instructional Program Review process
Effective: Spring 2012

BB. **Soc 1 – Introduction to Sociology**
Revision to existing course to update textbook as part of the Arts/Humanities/Social Science Instructional Program Review process
Effective: Spring 2012

CC. **Soc 2 – Social Problems**
Revision to existing course to update textbook as part of the Arts/Humanities/Social Science Instructional Program Review process
Effective: Spring 2012

DD. **Span 1 – First Course in Spanish**
Revision to existing course to update textbook as part of the Arts/Humanities/Social Science Instructional Program Review process
Effective: Spring 2012

EE. **Span 2 – Second Course in Spanish**
Revision to existing course to update textbook as part of the Arts/Humanities/Social Science Instructional Program Review process
Effective: Spring 2012

5. **Action**

A. **Mesloh/Aschenbach MSCU: To Approve revisions to Art 1A – Fundamentals of Two-Dimensional Design**
Revision to existing course to remove "Fundamentals of" from the title, revise student learning outcomes, student objective, course content, assignments, method of evaluations and representative textbook as part of the development of a new graphic design degree and certificate.
SLOs
1. Solve basic problems of visual expression, using formal 2-dimensional design principles and the six-step design process.
2. Describe 2-dimensional design productions, using appropriate terminology.
3. Demonstrate basic knowledge of 2-dimensional design (past and present) used in European and Asian societies.
Effective: Fall 2012

The first line under writing assignments will be removed. The date will be added to the textbook.

B. **Tabled Art 1A – Fundamentals of Two-Dimensional Design**
Assignment of the Art 1A to the additional discipline of Graphic Arts
Effective: Fall 2012
Assignment of transfer level art courses to the vocational discipline Graphic Arts will be tabled until research on the impact of such action on articulation agreement is completed.

C. **Aschenbach/Elam MSCU: To Approve revisions to Art 1B – Fundamentals of Three-Dimensional Design**
Revision to existing course to remove "Fundamentals of" from the title, add an additional objective and a laboratory fee and add last sentence in the description " To cover the costs of glazes, a $10.00 Laboratory Fee will be charged at the time of enrollment." as part of the development of a new graphic design degree and certificate.
Effective: Fall 2012

D. **Tabled Art 1B – Fundamentals of Three-Dimensional Design**
Assignment of the Art 1B to the additional discipline of Graphic Arts
Effective: Fall 2012
Assignment of transfer level art courses to the vocational discipline Graphic Arts will be tabled until research on the impact of such action on articulation agreement is completed.

E. **Elam/Eckley MSCU: To Approve revisions to Art 2 – Drawing**
Revision to existing course to remove approval for correspondence delivery, revise course description, course content as part of the development of a new graphic design degree and certificate.
Effective: Fall 2012

F. **Eckley/Elam MSCU: To Approve revisions to Art 3 –Beginning Life Drawing**
Revision to existing course to revise course objectives, course content, course assignments section and student learning outcomes part of the Arts/Humanities/Social Science Instructional Program Review process
SLOs:
1. Produce drawings of the human figure, nude and clothed, from live models.
2. Demonstrate understanding of the importance of the human figure as a stand-along subject.
3. Achieve a likeness and convincing illusion of the human body in various poses and environments.
Effective: Fall 2012

G. **Tabled Art 3 –Beginning Life Drawing**
Assignment of the Art 3 to the additional discipline of Graphic Arts

Effective: Fall 2012

Assignment of transfer level art courses to the vocational discipline Graphic Arts will be tabled until research on the impact of such action on articulation agreement is completed.

H. **Tabled Art 3 –Beginning Life Drawing**
Revision to existing course to adopt the recommended preparation of Art 2.
Effective: Fall 2012

Adoption of recommended preparation tabled until the content review form is completed.

I. **Aschenbach/Elam MSCU: To Approve revisions to Art 12 –Gallery Operation and Exhibition Design**
Revision to existing course to increase the units from 2.0 to 3.0 units and add 51 hours of laboratory and revise course objectives, course content, course assignments section, representative textbook and student learning outcomes part of the Arts/Humanities/Social Science Instructional Program Review process
SLOs:
1. Develop in writing an exhibition proposal using appropriate terminology
2. Assemble, organize and install an exhibit of visual art.
3. Demonstrate appropriate speaking skills and vocabulary in verbal presentations defending artistic styles.
Effective: Fall 2012

J. **Tabled Art 19 –Beginning Digital Photography**
Assignment of the Art 19 to the additional discipline of Graphic Design
Effective: Fall 2012

Assignment of transfer level art courses to the vocational discipline Graphic Arts will be tabled until research on the impact of such action on articulation agreement is completed.

K. **Elam/Mesloh MSCU: To Approve revisions to Art 25 –Introduction to Computer Art**
Revision to existing course to change title to Computer Graphics, change TOP Code to 1030.00, revise course objectives, course content, course assignments section, methods of evaluation, and representative textbook as part of the process to develop a degree and certificate in Graphic Design.
Effective: Fall 2012

L. **Elam/ Aschenbach MSCU: To Approve revisions to Art 28A –Introduction to Website Design**
Revision to existing course to change title to Intro to Web Page Design, change TOP Code to 1030.00, revise student learning outcomes, course objectives, course content, course assignments section, methods of evaluation, and representative textbook as part of the process to develop a degree and certificate in Graphic Design.
SLOs:

1. Design an efficient and aesthetically effective website using basic principles of design.
2. Construct a website using industry standards software Adobe Photoshop and Dreamweaver.
3. Maintain, update and revise a basic "static" web page.

Effective: Fall 2012

M. **Aschenbach/Somerville MSCU: To Approve revisions to Art 30 –Introduction to Sculpture**

Revision to existing course to revise course description, course objectives, course content, and student learning outcomes part of the Arts/Humanities/Social Science Instructional Program Review process

SLOs:
1. Use basic 3-dimensional design principles and basic sculpture techniques to design and produce additive and subtractive sculpture.
2. Conceptualize, and interpret ides in works, drawings, and sculptural form.
3. Solve basic problems of visual expression, by using formal 3-dimensional design principles.
4. Construct using basic building materials objects having expressive, aesthetic and functional value.

Effective: Fall 2012

N. **Elam/ Eckley MSCU: To Approve revisions to Art 51 –Lettering Design**

Revision to existing course to change title to Lettering Design/Typography, revise units from 2.0 to 3.0 units and add 51 hours of laboratory, revise course objectives, course content, course assignments section, methods of evaluation, and representative textbook as part of the process to develop a degree and certificate in Graphic Design.

Effective: Fall 2012

O. **Eckley/Elam MSCU: To Approve revisions to Art 52 –Marketing for the Artist/Designer**

Revision to existing course to change title to Marketing Yourself as an Artist/Designer, revise units from 1.0 to 2.0 units and add 51 hours of laboratory, revise course description, student learning outcomes, course objectives, course content, course assignments section, and methods of evaluation as part of the process to develop a degree and certificate in Graphic Design.

SLOs:
1. Create a portfolio of work suitable for presentation to: an institution of continuing education, a potential employer, or a gallery.
2. Present themselves and their work in a professional business like manner to continue their progress in the visual arts field
3. Demonstrate understanding of the basic steps necessary for self-employment.

Effective: Fall 2012

P. **Tabled Art 52 –Marketing for the Artist/Designer**

Assignment of the Art 52 to the additional discipline of Graphic Design
Effective: Fall 2012
Assignment of transfer level art courses to the vocational discipline Graphic Arts will be tabled until research on the impact of such action on articulation agreement is completed.

Q. **Aschenbach/Mesloh MSCU: To Approve revisions to Art 60 –Production Graphics**
Revision to existing course to change course number to Art 60A, revise course description, student learning outcomes, course objectives, course content, course assignments section, methods of evaluation and representative textbook as part of the process to develop a degree and certificate in Graphic Design.
SLOs:
1. Create product graphics for clients in the campus community, using the six-step design process, design principles and processes with Adobe CS software.
2. Discuss and analyze commercial applications of digital graphics using appropriate terminology.
3. Demonstrate professional commercial artist/client relationships working with clients.
4. Organize time and workspace to meet a deadline.
   Effective: Fall 2012

R. **Elam/ Eckley MSCU: To Approve revisions to Jour 12 –Digital Layout: Designing for Publication and the Web**
Revision to existing course to change subject area to Art using an available number, title to Digital Layout: Designing for Publication, revise course description, student learning outcomes, course objectives, course content, course assignments section, and methods of evaluation as part of the process to develop a degree and certificate in Graphic Design.
SLOs:
1. Organize a given area of two-dimensional space with respect to specified audiences and purposes.
2. Use Adobe imaging and layout software to create a variety of publications.
   Effective: Fall 2012

S. **Mesloh/ Eckley MSCU: To Approve separation of GSS 129 – Design, Function, and Repair of Airguns into three separate courses each not repeatable**
Revision to separate existing course into three courses
1. GSS 129A - Design, Function, and Repair of Spring Piston Airguns
2. GSS 129B - Design, Function, and Repair of CO2 Airguns
3. GSS 129C - Design, Function, and Repair of Pneumatic Airguns
   Effective: Fall 2012

T. **Aschenbach/Elam MSCU: To Approve revisions to Soc 3 – Family Relations**
Revision to existing course to change course description, course objectives, course content, appropriate readings, specific assignments that demonstration critical

thinking and representative textbook in order to align with the C-ID descriptor as part of the TMC for the AA-T in Sociology
Effective: Fall 2012

6. **Discussion**
    A. **Digital Graphic Design Program**
       Proposal to add a new program with a transfer degree and certificate of achievement options to the existing program options at the college.

       1. **Associate in Arts Degree University Studies: Emphasis in Digital Graphic Design**

          The committee recommendation is to make this a vocational degree in TOP code 1030.00 titled AS in Digital Graphic Design. Concern was expressed about the number of core units and the general education pattern presented was not CSU GE or IGETC requiring from 39-42 units. Discussion focused on the requirement for a portfolio to be produced by students expecting to earn a degree or certificate but not required of student not planning to earn the degree or certificate. Concern about tracking and students who change their minds were expresses. Also, concern about different treatment (expectations) for different populations of students was expressed. The goal of offering the Adobe certification test on campus for students was articulated. Lori Collier expressed her concern about maintaining standards and providing quality graduates from the program to the workforce. The Academic Services staff are researching the next meeting of the North/Far North Consortium. Approval from the consortium is required prior to submitting a new vocational program to the Chancellor's Office.

       2. **Digital Graphic Design Certificate of Achievement**

       3. **Digital Media Arts Certificate of Achievement**

          This certificate is to be developed at a later date.

    B. **Art 22 – Digital Illustration**
       Proposal to add a new 3 unit, 34-hour lecture and 51 hour laboratory course to the graphic design curriculum. The proposed course would be included in the core requirements for both AA degree and Certificate of Achievement.
       The course will be moved to action on the next agenda. Ms Mesloh will research articulation for the new courses to assure that the transfer numbers are appropriate.

    C. **Art 29 – Advanced Web Page Design**
       Proposal to add a new 2 unit, 17-hour lecture and 51 hour laboratory course to the graphic design curriculum. The proposed course would be included as an elective in the AA degree and a core requirement for the Certificate of Achievement.

The suggestion was to number this course Art 28 B parallel to the number of Art 60A and 60B. The course will be moved to action on the next agenda.

D. **Art 60B   – Advanced Production Graphics**
Proposal to add a new 2 unit, 17-hour lecture and 51 hour laboratory course to the graphic design curriculum. The proposed course would be included in the core requirements for both AA degree and Certificate of Achievement.
The content of Art 60B is not significantly different from the content of Art 60A. It was suggested that Art 60A become the prerequisite to Art 60B.
The course will be moved to action on the next agenda pending the rewrite of the content.

F. **AA-T Art History**
Proposal to add an associate for transfer degree in Art History
The goals and objectives for the new transfer degree will be provided with the agenda item to consider adoption of the AA-T in Art History.

G. **Art 9   – History of Asian Art**
Proposal to add a new art history course to meet one of the core requirements of the TMC for the AA-T in Art History
The course will be moved to action on the next agenda.

7. **Future Dates**

Curriculum/Academic Standards Meeting Schedule (first and third Tuesdays)

Fall 2011	**Spring 2012**
August 30	January 17
September 20	February 7, 21
October 4, 18	March 6, 20
November 1, 15	April 17
December 6	May 1, 15

Note: Additional meetings may be scheduled as needed.

8. **Information**

Reminder: The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

> **Instructional Program Reviews Due**
> Administration of Justice (2012)
> Agriculture (2012)
> Automotive Technology Program (2009/2012)
> Business (2012)
> Child Development (2012)
> Fine Arts/Humanities (2012)
> Gunsmithing Program (2011)

Human Services Program (2009/2012)
Journalism Program (2011)
Social Science Program (2011)
Vocational Nursing Program (2011)

9.   **Any Person Having Business Not on the Agenda**
              None

 10.   **Adjournment**
              Mesloh: Meeting Adjourned 4:10 PM.

 11.   **Future Agenda**

Unapproved