



# Consultation Council / Strategic Planning Committee 2016-2017

## Administration:

Dr. Terri Armstrong  
Dave Clausen  
Dr. Marlon Hall  
Brian Murphy  
Patrick Walton  
Karissa Morehouse

## Classified:

Jeff Lang  
Carol Montgomery  
Kim Clain

## ASB:

Julene Cote

## Faculty:

Cheryl Aschenbach  
Colleen Baker  
Carie Camacho  
Kory Konkol  
Alison Somerville  
Ross Stevenson

## Management:

Terry Bartley  
Eric Imrie  
Dave Corley (ITP)  
Vickie Ramsey (HRMP)  
Greg Collins (FMP)

Guests: Codi Mortell, Brenda Hoffman, Matt Montgomery, Robert Schofield, Cindy Howe, Glen Yonan

Minutes for December 21, 2016  
3:00 pm in CD-119

Call to order 3:02pm

## Consultation Council

1. Accept minutes from December 7, 2016 meeting (Governance)  
*Minutes accepted by consensus*
2. Accept AP 5140 Disabled Student Programs and Services as recommended by Academic Senate (Governance) – Cheryl Aschenbach  
*Cheryl shared the background need for and development of AP 5140. The document submitted for approval has been thoroughly reviewed by Curriculum/Academic Standards Committee and Academic Senate. It has also been reviewed by the College's attorney. It was noted that Cindy Howe is still in disagreement despite the fact that her input has been accommodated as much as is possible. Cindy shared her objections and concerns. The proposed process is student-driven and collaborative in that it considers recommendations of DSPS personnel and discipline faculty. A concern was expressed that if there is any legal exposure, then it needs to be researched and considered. Having a process in place is the first step to mitigating liability. After a lot of discussion, AP 5140 was approved by consensus.*
3. 2018-2019 Academic Calendar  
*The calendar committee met and has a proposed 2018-2019 calendar. It has already been reviewed by HR for compliance with contracts. If there are any concerns, please let Codi Mortell know so she can share concerns with the calendar committee. The calendar will go to the Board for approval in spring.*

## Strategic Planning

1. Present 2016 Community Service NIPR (Information) – Dr. Armstrong  
*Jeff Lang made the comment that the college could really do more not just for community service but for community activities like concerts on the green and other special events that bring people to campus.*

Lassen Community College provides outstanding programs for all pursuing higher education goals. The core programs offer a wide range of educational opportunities including transfer degrees and certificates, economic and workforce development, and basic skills instruction. The college serves students, both on campus and in outreach areas, in its effort to build intellectual growth, human perspective and economic potential.



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2. Present 2016 Automotive Technology IPR (Information) – Cheryl Aschenbach

*The Auto IPR was presented without any questions asked. Cheryl shared that Chad did an excellent job and that it is an example of what a good IPR should look like. It will go to the Board in January for approval.*

## Accreditation Steering

1. Approve Accreditation Midterm Report – Initial Draft (Governance) – Aschenbach/Somerville

*The initial draft of the midterm report is rough; there are a lot of gaps where Cheryl and Alison are seeking input and information. The draft will be a progressive draft. As information and feedback is received, it will be updated at least weekly. Constituent group leaders are asked to take a current version to their groups for review and approval. The final draft needs to be approved by Consultation Council at the end of January in order to have it on the Board agenda for approval in February and submit it to ACCJC before the March 15, 2017 deadline.*

2. Accreditation Midterm Report timeline (Information) – Aschenbach/Somerville

*Reviewed in the discussion about the report draft.*

## Other (Information Only – No Action)

Best wishes for a Merry Christmas, Happy New Year, and restful time off were shared by all.

## Requests for Future Agenda Items

None

Adjourn at 3:56pm

## Future Meetings:

Wednesday, January 18, 2017 at 3pm in CD-119

Wednesday, February 1, 2017 at 3pm in CD-119

## Future Agendas:

1. Accept draft Student Services Master Plan (Governance) – Patrick Walton
2. Accept draft Institutional Effectiveness Master Plan (Governance) – Brian Murphy
3. Approve and forward BP 3715 Intellectual Property to the Board; approve AP 3715 Intellectual Property (Consultation) – Cheryl Aschenbach