



# Consultation Council / Strategic Planning Committee 2014-2015

Administration:

**Dr. Marlon Hall**  
**Dave Clausen**  
Dr. Tammy Robinson  
**Patrick Walton**  
**Brian Murphy**

Classified:

**Jeff Lang**  
Carol Montgomery  
**Kim Clain**

ASB

Faculty:

**Cheryl Aschenbach**  
Carie Camacho  
Sue Mouck  
**Robert Schofield**  
**Alison Somerville**  
**Ross Stevenson**

Management:

**Terry Bartley**  
**Dave Corley (ITP)**  
Vickie Ramsey (HRMP)  
**Greg Collins (FMP)**

Those present in **bold**.

Guests: Bobbie Theesfeld, Dr. John Taylor

Minutes for April 15, 2015  
2:30 pm in CD-119

## Consultation Council

1. Approval of Consultation Council minutes for April 1, 2015 (Consultation) – Cheryl Aschenbach  
*Consultation Council approved the April 1, 2015 minutes by consensus.*

## Strategic Planning

1. 2015-2016 Budget Prioritization Process (Consultation) – Dave Clausen  
*Consultation Council continued discussions to prioritize on-going and one-time budget requests. The resulting spreadsheet will be distributed with the minutes.*

*Patrick gave an update on outreach efforts and outcomes for the past three years: 2012-2013, 2013-2014, and 2014-2015. The outreach coordinator also attends college fairs, high schools, and organizational meetings. The outreach coordinator was partly responsible for Discover Lassen Day as well as promotional videos and materials and social media presence. Data regarding outreach is attached to the minutes. In addition to recruitment efforts, the outreach coordinator has also helped to retain students in cases where students were planning to leave LCC; Patrick attributes the retention of at least four students to the outreach coordinator's efforts. Dave Clausen suggested that we may not have utilized the retention efforts of the outreach coordinator as much as we should have because people didn't realize that the outreach coordinator was a person to refer students to; we should be sure to do this in the future.*

## Other:

*Dave Clausen gave everyone a heads up that water contracts will be coming up soon. It will take time to work through renegotiation of contracts and we'll need to determine our needs.*

*Dave also shared that we need to renegotiate our contract with the city for facilities like Memorial Park, Riverside Park, and the pool.*

Lassen Community College provides outstanding programs for all pursuing higher education goals. The core programs offer a wide range of educational opportunities including transfer degrees and certificates, economic and workforce development, and basic skills instruction. The college serves students, both on campus and in outreach areas, in its effort to build intellectual growth, human perspective and economic potential.



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*The Credence lease was approved for one more year. We now have a year and two months to get those programs back to the main campus. One idea to think about is using a portable building near correspondence for the business office. The suggestion was also made to have the current portables evaluation and disposed of as appropriate.*

*The Board approved a new auditing contract last night with a firm that is new to us but that works with quite a few community colleges.*

*Ratification of employee bargaining contract agreements is expected at the Board retreat on April 28. This is necessary in order to order issue summer and fall teaching contracts.*

*Financial Aid Awareness day is April 21 11-1 in the quad. April 25 is Reg to Go.*

### **Future Meetings:**

Thursday, April 23, 2015 at 3:00 in CD-119

Thursday, April 30, 2015 at 3:00 in CD-119

### **Future Agendas:**

1. Evaluation Timeline, Process Instruments for the 2015 Annual Evaluation of the Planning and Governance Structure and Process (Consultation) – April 23, 2015
2. Adoption of the 2015-2020 Comprehensive Institutional Master Plan (Consultation) – April 23, 2015
3. Chapter 3 Board Policies and Administrative Procedures (Consultation)
  - a. BP 3050 Institutional Code of Ethics and AP 3050 Institutional Code of Ethics
  - b. BP 3715 Intellectual Property and AP 3715 Intellectual Property
4. Presentation of 2014 Community Services NIPR (Information) – Tammy Robinson
5. Presentation of 2014 Athletics IPR (Information) - Cheryl Aschenbach
6. Presentation of 2014 Distance Education NIPR (Information) – Dr. Robinson
7. Presentation of the following 2014 Student Life NIPR Annual Updates (Information) – Patrick Walton



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Outreach data as presented by Patrick Walton:

For academic year 2013-2014:

- No exact numbers were recorded but the Outreach Coordinator at the time gave a conservative estimate of a dozen or more. Most of these students came from our local feeder schools and a high estimate was given of 50. Students are still registering now that were contacted during that year.

For academic year 2014-2015:

- 7 Out of State Students
- 3 In State that are attending this year

For academic year 2015-2016:

- 12 International Students that are committed to play soccer both men's and women's soccer
- 11 In State Students will be attending based on tours given to them and they have continued to stay in contact.
- 6 Out of State students that have committed to attend.

These numbers are still growing.