



Consultation Council / Strategic Planning Committee 2014-2015

Administration:

Dr. Marlon Hall
Dave Clausen
Dr. Tammy Robinson
Patrick Walton
Brian Murphy

Classified:

Jeff Lang
Carol Montgomery
Kim Clain

ASB

Glenn Razzano

Faculty:

Cheryl Aschenbach
Carie Camacho
Sue Mouck
Robert Schofield
Alison Somerville
Ross Stevenson

Management:

Terry Bartley
Dave Corley (ITP)
Vickie Ramsey (HRMP)
Greg Collins (FMP)

Those present indicated in bold

Guests: Codi Mortell

Minutes for November 6, 2014
3:00 pm in CD-119

Accreditation

1. Initial Draft of March 15, 2015 Follow-up Report (Consultation)
Sue Mouck shared that this is a very early draft and she needs people to give her information for the responses for recommendations 1-4 with recommendations 1 & 3 being most important. There were a few questions about information on the spreadsheet with student services info identified for various instructional deliveries and locations, and again Sue suggested that anyone with additional information should email her with the info.

Consultation Council

1. Approval of Consultation Council minutes for October 23, 2014 (Consultation)
By consensus, Consultation Council approved the minutes for October 23, 2014.
2. Review of the Wednesday, November 12, 2014 Governing Board agenda (Information)
Dr. Hall indicated that the official hiring of the rodeo coach had previously been overlooked and is being included on this agenda.
3. Draft 2016-2017 Academic Calendar (Information)
Calendar has only fifteen Fridays in fall 2016 but this won't affect class offerings because the only class that may be affected is a Friday afternoon class that can be extended to meet the minimum number of hours. Some concern was expressed that there weren't enough MWFs in the fall to capture our full apportionment, but Brian Murphy explained that it shouldn't impact because most of our apportionment is based on weekly census for a 17.5 week semester. Jeff Lang suggested correcting the legend to indicate all holidays and to identify the symbol for the first day of school. Draft calendar goes to the Governing Board for adoption at the next meeting.



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4. Student Services Update (information) – Patrick Walton
 - a. Spring Registration

Students historically have not taken advantage of priority registration. Carol Montgomery indicated that EOP&S has been very busy this week, and Kim Clain added that A&R has seemed a little busier than past early registration weeks.
 - b. Student Equity Plan

Patrick Walton identified that the Student Services Planning Committee is working with Brian Murphy on the draft that needs to be approved by the Governing Board in December in order to meet the January 1, 2015 deadline. The next meeting of the Academic Senate is on November 25 and needs a solid draft by that date. Cheryl indicated that her understanding was that the focus needed to be narrowed to identify populations disproportionately impacted, and then the committee needs to identify which adversely affected populations would be targeted for improvement. She expressed concern that meaningful conversation takes time and that we appear to be rushing with only a month left before the Board needs to approve the plan, and when Senate discussed it on October 28, the committee hadn't yet even seen the data to review it for disproportionate impact. According to Patrick Walton, there is \$200,000 allocated for this year with a possible additional \$200,000 for next year. Chancellor's Office template was identified as guidelines. Brian Murphy indicated that he has developed his own methodology for identifying disproportionate impact because so many of our populations are too small to produce statistically significant data.
 - c. Lassen Applied for the Partnership Grant for the Child Development Center, which means if we get the grant we will be partnering with Head Start and will be able to extend services to ten hours a day and year round.
 - d. Patrick Walton will be traveling in December to look into a TRIO program (five year grant \$250,000)

Strategic Planning

1. Presentation of October Update of Planning Matrix (Information)

Cheryl Aschenbach presented the October Update of the Planning Matrix as an information item.
2. Draft 2015-2020 Educational Master Plan (Information)

Jeff Lang asked about the consequences of the overdue Agriculture IPR. Alison Somerville indicated that she has been working with Brian Wolf on

Lassen Community College provides outstanding programs for all pursuing higher education goals. The core programs offer a wide range of educational opportunities including transfer degrees and certificates, economic and workforce development, and basic skills instruction. The college serves students, both on campus and in outreach areas, in its effort to build intellectual growth, human perspective and economic potential.



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revising curriculum to meet C-ID expectations. Cheryl Aschenbach indicated that one of the problems with seeking grants is that often faculty input is required and currently with the negotiations between the District and union stalled, the faculty are not receiving any relief. Cheryl Aschenbach indicated that the EMP draft is extremely rough.

3. 2014-2015 CTE Division Priority List for VTEA and Grant Funding (Information)

Cheryl Aschenbach indicated that the career technical faculty met and prioritized the requests for CTE funds. The division chairs then met and identified that some programs were ineligible for requests because of the lack of current program review documents. The chairs also identified that the Digital Graphic Design program had received significant funding over the past two years, and it was determined that other programs should receive priority this year.

4. Presentation of 2013 Welding Technology IPR (Information) Cheryl Aschenbach

Jeff Lang expressed concern that career technical programs need to address compliance issues as they relate to safety issues concerning their equipment. He again expressed his concern about how the construction trades space has been relocated. He was concerned about due process. Greg Collins stated that he had experienced in his hiring process the desire to have a master planning process, which is consistent through different administration.

5. Presentation of 2014 Automotive Technology IPR (Information) - Cheryl Aschenbach

Other:

- 1. Patrick Walton reported for Dr. Tammy Robinson, that an ongoing need for a .75 Instructional Support Specialist I in Adaptive PE is going to move forward. The position will be categorically funded.*
- 2. Carol Montgomery indicated that she had appointed Mary Hasselwander, a temporary employee, to a hiring committee. She was asked by the administration to appoint another individual. She wanted to bring this issue to the attention of Consultation Council. She indicated that nothing is stated in the hiring procedure about appointing substitutes to committees. She identified that she sees no difference between a temporary classified employee and an adjunct faculty member, and adjuncts are allowed to serve on hiring committees.*



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3. *Questions were asked about the administrative assistant position that was being flown for the Public Safety Training Facility. Based on previous Consultation Committee discussion, the position was intended to be temporary with a term lasting only as long as the regular employee is on leave. The position has been pulled because the temporary language wasn't included, and it won't be flown until that language is updated.*
4. *Dr. Hall reported that there isn't anything new to report regarding the Credence/PTSF contract discussions with LHSD. He is working on a counter-proposal to present to the LHSD Superintendent and Board President.*
5. *Cheryl Aschenbach asked about a report in the Chico News & Review about Chico State closing its biological research facility at Eagle Lake. In the news article, mention was made of Lassen College showing interest in purchasing the facility. Dr. Hall explained that the LCC Foundation has discussed it and will continue to discuss it. Because it would potentially involve academic programs and could negatively impact funds available for Foundation scholarships, it was suggested that the Foundation have conversation with Consultation Council if it is seriously considering the facility.*

Meeting adjourned at 4:22pm.

Future Meetings:

No meeting November 13, 2014
Thursday, November 20, 2014

Future Agendas:

1. Discussion of Potential Campus Moves Relating to Returning PSTF programs back to Campus (Consultation) – Dave Clausen & Greg Collins (Nov 20)
2. Chapter 3 Board Policies and Administrative Procedures (Consultation)
 - a. BP 3050 Institutional Code of Ethics and AP 3050 Institutional Code of Ethics
 - b. BP 3570 Smoking on Campus and AP 3570 Smoking on Campus
 - c. BP 3715 Intellectual Property and AP 3715 Intellectual Property
3. Presentation of 2014 Community Services NIPR (Information) – Tammy Robinson
4. Presentation of 2014 Athletics IPR (Information) - Cheryl Aschenbach
5. Presentation of 2014 Distance Education NIPR (Information) – Dr. Robinson
6. Presentation of the following 2014 Student Life NIPR Annual Updates (Information) – Patrick Walton