



Consultation Council / Strategic Planning Committee 2013-2014

Administration:

Dr. Marlon Hall
Dave Clausen
Dr. Tammy Robinson
Dr. Beatriz Vasquez
Patrick Walton

Those present in **bold**

Guests: **KC Mesloh** representing classified

Classified:

Jeff Lang
Carol Montgomery
Tami Wattenburg
ASB
Jonathan Herring

Faculty:

Cheryl Aschenbach
Robert Schofield
Carie Camacho
Sue Mouck
Ross Stevenson

Management:

Terry Bartley
Vickie Ramsey (HRMP)
(FMP)
Aeron Zentner (OIE)

Minutes for October 31, 2013

3:00 pm in CD-119

Called to order at 3:02pm

Consultation Council

1. Academic Services -Student Services –Update (Information)

In Patrick Walton's absence, Sue Mouck presented the Student Services Update.

- a. *Two Student Town Hall meetings were held. Students, community members, and employees were able to voice their opinions on a variety of topics including; financial aid, facilities, technology, athletics, support services, etc... Both meetings went well and students were also informed of the new higher one cards that will go into effect in the spring semester and also of the expansion of IT across campus.*
- b. *Priority registration for the spring semester begins next Monday and regular registration the following week.*
- c. *The Student Services Master Plan is almost complete and will likely come to Consultation Council at the next meeting.*
- d. *The ASB travels to Monterey for their General Fall Assembly tomorrow.*
- e. *Patrick extended his appreciation to everyone for supporting the Breast Cancer Awareness Lunch \$240 was raised and will be donated to the Northern California Cancer Society. A big thanks to Susanville Supermarket, Safeway, and Diamond Mountain Casino for their generous donations of food and beverages.*

2. Basic Skills Annual Report (Information)

The Basic Skills Annual Report was provided as information.

Strategic Planning

2013 Maintenance and Operations NIPR (Information)

Although the Maintenance and Operations NIPR was presented earlier to Consultation Council, feedback was received that warranted inclusion in the NIPR. The revised 2013 Maintenance and Operations NIPR was presented for inclusion into the institutional planning process. Dave Clausen reported that the compliance

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component will be expanded at the time of the annual update. The program review will go to the Governing Board at the November board meeting.

Accreditation Steering

Recommendation for Adoption of Accreditation Self-Evaluation to the Governing Board (Consultation)

*Sue Mouck presented the completed draft of the 2014 Self-Evaluation Report of Educational Quality and Institutional Effectiveness Support for Reaffirmation of Accreditation. She expressed appreciation to Lori Collier and the Digital Graphic Design program for the cover and other graphics. She acknowledged Aeron Zentner for his work in reformatting the document. She indicated the Cheryl Aschenbach, Richard Swanson, Michael Giampaoli and Dr. Beatriz Vasquez had all participated in providing significant editing to the document. She identified that she is still in the process of gathering documentation in support of the document. She requested acceptance and forwarding of the document to the Governing Board with the recommendations for the Board's acceptance. **The Accreditation Steering Committee (Consultation Council) accepted and recommended forwarding by consensus.***

Other:

In response to an inquiry by Dr. Hall, Dave Clausen researched and indicated that the carry-over of Basics Skills money from last year was \$55,434.92.

Dr. Hall presented a video depicting a disaster drill at West Hills Community College demonstrating the Incident Command System. Dr. Hall emphasized the need for further training at Lassen College. The group agreed that further training is needed.

Meeting Adjourned at 3:20 pm

Future Meetings:

Thursday, November 7, 2013

Thursday November 14, 2013 – no meeting

Future Agendas:

1. Review of the November 12, 2013 Governing Board agenda (Information) – November 7, 2013- Dr. Hall
2. Academic Calendar (Information) – November 7, 2013
3. Acceptance of AP 3550– Drug Free Environment and Drug Prevention Program (Consultation) – Vickie Ramsey
4. Presentation of 2013 Welding Technology IPR (Information) - Cheryl Aschenbach

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5. Presentation of 2013 Human Services IPR (Information) - Cheryl Aschenbach
6. Presentation of 2013 Gunsmithing IPR (Information) - Cheryl Aschenbach

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