



Consultation Council / Strategic Planning Committee 2012-2013

Administration:

Dr. Marlon Hall
Dave Clausen
Sue Mouck
Patrick Walton

Classified:

Jeff Lang
Carol Montgomery
Tami Wattenburg
ASB
Robert Lopez

Faculty:

Cheryl Aschenbach
Colleen Baker
Carie Camacho
Ross Stevenson

Management:

Terry Bartley
Vickie Ramsey (HRMP)

Planning Committees

Eric Rulofson (FMP)

Those present indicated in **bold**.

Guests: KC Mesloh

Minutes for April 1, 2013

1:30 pm in CD- 119

Meeting started at 1:35pm without a quorum.

Consultation Council

1. Ad-hoc Diversity Celebration Committee (Governance) – Dr. Hall
The goal is to celebrate diversity on campus by having more events like the Black History event and Women’s History month luncheon. Dr. Hall envisions having a group that puts together a calendar and list of potential activities to celebrate diversity events and gives it to the HR Planning Committee. The ad-hoc committee would no longer meets once fall semester starts. Having a calendar well in advance gives us an opportunity to collaborate with community groups to facilitate events. There is concern that if the HR committee isn’t working as it should now, why would we add another duty to the ineffective committee responsibilities? One potential alternative is to have the discussion at Consultation Council to brainstorm ideas for the calendar rather than having a separate ad-hoc committee. This will occur at the next Consultation Council meeting, then a survey will be distributed to campus to determine which events to focus on in the future. Survey Monkey will be used for staff, and paper surveys will be available in A&R to gather student input.
2. Ad-hoc Safety Committee (Information) – Cheryl Aschenbach
*Committee appointments completed:
Administration – Patrick Walton
Management – Shelly Baxter
Faculty – Sandy Beckwith, Debbie Loeffler, Ken Theobald
Classified – Matthew Montgomery, Brenda Cook
Patrick will be calling the first meeting in April.*
3. Accept AP 4050 Articulation (Consultation) – Cheryl Aschenbach
Tabled for lack of a quorum
4. Accept AP 7214 Initial Placement on Salary Schedule (Consultation) – Cheryl Aschenbach



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Tabled for lack of a quorum

5. Human Resources Update (Information) – Vickie Ramsey
No HR update was provided.

Strategic Planning

1. Presentation of 2011 Social Science IPR (Information) – Cheryl Aschenbach
Tabled for lack of a quorum

2. Presentation of 2011 Gunsmithing IPR (information) – Cheryl Aschenbach
Tabled for lack of a quorum

3. Institutional Standards for Completion, Degree Completion, and Transfer (Consultation) – Sue Mouck
These institutional standards are included in the Annual Accreditation Report. The numbers being submitted were discussed on multiple occasions by Division Chairs and are based on past data. These standards are preliminary and are meant to be realistic targets rather than goals or objectives that are more like ideals. They can be further discussed for submission of the annual report next year. This is an information item and an opportunity for broader institutional input.

	Fall 2008	Fall 2009	Fall 2010	Fall 2011	Fall 2012	Proposed Institutional Standard
Successful student course completion rate	71%	61.5%	62.5%	72.8%	66.3%	70%
Percent of Students retained from fall to fall	Not reported	41.7%	35.9%	33.6%	29.4%	35%
Number of Students receiving degrees	Not reported	172	153	130	149	10% of headcount fall before last
Number of students transferring to 4 yr	Not reported	39	63	45	17	45



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previous year						
Number of students receiving certificates	Not reported	193	170	163	143	10% of headcount fall before last

4. Campus Properties Input (for FMP) (Consultation) – Dave Clausen
Dave has prepared a document that will be given to the Facilities Master Planning committee and previously shared it with the Board in December 2011. Dave is sharing it with Consultation to get feedback on his judgments on the value of the property values to the college. Two properties in particular, the Merrillville and Herlong properties, merit further discussion at Consultation and later the Board regarding the potential for economic benefits and future use versus costs or liabilities. There are definite concerns about uses of the 2-acre Merrillville property and liability of the house/structure on the property. Two of the properties, the Merrillville and Eagle Lake properties, have some liability issues. The Eagle Lake property is easily accessible to the public and has liability through dumping and shooting (signs of both exist). Dave also shared that on the main campus property, he is in talks with other property owners to possibly swap triangular land parcels on opposite sides of Skyline road below the college. There was discussion about pros and cons of keeping the individual properties and putting them up for sale, but it was agreed that Dave’s judgment comments within the document are appropriate.

Accreditation Steering

1. Accreditation Update

We will get back to reviewing accreditation standards drafts next week.

Other:

*Dr. Hall shared observations from his recent accreditation visit (**ATTACHED**) because there are areas of concern or concentration with other schools. We are doing well with most of these and have to stay on track. One concern that was expressed by Consultation Council was the perception in the community that the Board may be micro-managing. Dr. Hall assures Consultation Council that he repeatedly reminds Board members of what micro-management is, and administration comments that there has not been any micro-management by Board members. There was also discussion about how to manage the perceptions of the public.*

Meeting adjourned at 2:45pm

Next Meetings:



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Monday, April 8, 2013

Monday, April 15, 2013

Monday, April 22, 2013

Monday, April 29, 2013

Future Agendas:

1. AP 3420 Equal Employment Opportunity (Consultation) – Vickie Ramsey (January 2013)
2. Ch. 7 APs (following HR revision given constituent group input)
3. Human Resources Master Plan: March (March 2013)
4. 2012 Agriculture IPR (Information) – Cheryl Aschenbach
5. 2012 Business IPR (Information) – Cheryl Aschenbach
6. 2012 Enrollment Services NIPR (Information) –
7. 2012 Auxiliary Services – Food Service/Bookstore/Book Rental/Loan Program NIPR(Information) – Dave Clausen
8. Report on Boiler Project Repayment Progress – August 2013