

# Consultation Council/Strategic Planning Committee Minutes

## November 4, 2010

### Present

Terry Bartley (management)  
Shelly Baxter (management)  
Sandy Beckwith (Div Chair –faculty)  
David Burris (Exec Director-HR)  
Dave Clausen (Exec Director –Fiscal Services)  
Monica Cochran (Public Relations)

Toni Gomez (ASB)  
Jeff Lang (classified)  
Sue Mouck (Accreditation Liaison -faculty)  
Cary Templeton (Dean of Student Services)  
Brian Wolf (Div Chair –faculty)

### Absent

Cheryl Aschenbach (AS-faculty)  
Dr. Irving Berkowitz (Dean of Instruction)  
Tina Bishop (Lead Counselor - faculty)  
Carie Camacho (Div Chair -faculty)  
Kayleigh Carabajal (Exec Director-IR)

Phil Horner (classified)  
Dr. Doug Houston (President)  
Logan Merchant (Chair/IT Planning)  
Carol Montgomery (classified)  
Eric Rulofson (Chair/ Facilities Planning)

### Guest

Suzanne Garcia Trujillo (ASB)

With a quorum present, the meeting began at 2:50 pm.

#### **1. Athletic Review Update (Information)**

In Dr. Houston's absence, Dave Clausen reported that his meeting with the visiting team had gone well. The team had expressed satisfaction with the progress that the institution has made. Cary Templeton also reported positive response to the outreach of counseling to student athletes, eligibility monitoring and the advertisement for a full-time Athletic Director. Dave Clausen asked the Consultation Council to recognize Kayleigh Carabajal's enormous contribution in preparing the institution for this visit.

#### **2. Sierra Nevada Conservancy Visit (Information)**

In Dr. Houston's absence, David Burris reported on the visit Monday. The visit was aimed at exploring 1) use of the college as a site for California Conservation Corps projects and 2) possible partnership to repurpose the Co-Gen Facility with other technologies. In response to a question, it was stated that the Co-Gen Facility was being considered for its original purpose - generation of electricity, but the fuel would be waste wood, chips and pulp.

#### **3. Lassen Education Collaborative Update (Information)**

In Dr. Houston's absence, this item was tabled to the next agenda.

#### **4. Flex Agenda (Information)**

The administrator's in attendance referenced the Flex Agenda for November 12, 2010, which had been distributed earlier in the week.

#### **5. Personnel Update (Information) - Administration**

David Burris presented the personnel update:

- a. Library Director – screening Nov 5
- b. Distance Education Coordinator – position re-opened, screening November 18
- c. Athletic Director – forming the screening committees – open until filled
- d. Ex Assistant (Student Services) – committee meeting Nov 4, interviews expected early in December
- e. Library Assistant – screening committee meeting
- f. Accounting Tech II – closes today

### **Strategic Planning:**

#### **1. Marketing/Community Relations NIPR (Information)**

Clarification on several points was provided in response to questions. Monica Cochran will revise the document for clarity and return the program review for re-consideration at the next meeting.

**Other:**

The Associated Student Body representatives invited attendees to participate in the ASB Planning Meeting scheduled for 5:00 pm at Round Table.

**Pizza.**

**Information:**

**No Consultation Council Meeting next Thursday, November 11, 2010, a holiday to honor our veterans**

The meeting adjourned at 3:20 pm

**Future Agendas:**

1. **Budget Impact of Cougar Works Program (Consultation) - November 18, 2010 – Cary Templeton/Dave Clausen**
2. **Campus Security (Consultation) – November 18, 2010 - Dr. Kayleigh Carabajal/Eric Rulofson**
3. **Civility – Students and Staff (Consultation) – November 18, 2010 – Dr. Houston**
4. **Distance Education NIPR (Information) - November 18, 2010 -Drs. Irving Berkowitz & Kayleigh Carabajal**
5. **Community Services NIPR (Information) - November 18, 2010 -Drs. Irving Berkowitz & Kayleigh Carabajal**
6. **Human Resource NIPR (Information) – November 18, 2010 – David Burris**
7. **Physical Education/Athletics IPR (Information) – November 18, 2010 - Cheryl Aschenbach/PE Faculty**
8. **Agriculture IPR (Information) - November 18, 2010 – Cheryl Aschenbach/ Brian Wolf**
9. **Child Development IPR (Information) – November 18, 2010 – Cheryl Aschenbach/ Betsy Elam**
10. **Nursing IPR (Information) – November 18, 2010 – Cheryl Aschenbach/Monna Walters & Liona Baker**
11. **Acceptance of draft 2011-2016 Educational Master Plan (Consultation) – December 2, 2010 – Dr. Berkowitz**
12. **Fiscal Operations NIPR (Information) – December 2, 2010 - Dave Clausen**
13. **Auxiliary Services (Bookstore) NIPR (Information) – November 18, 2010 – Dave Clausen**
14. **Review of December 14, 2010 Governing Board Agenda (Information) – December 2, 2010-Dr. Houston**
15. **Review of January 11, 2010 Governing Board Agenda (Information) – December 16, 2010-Dr. Houston**