

Consultation Council/Strategic Planning Committee Minutes

July 1, 2010

Present

David Burris (Exec Director-HR)
Kayleigh Carabajal (Exec Director-IR)
Eric Rulofson (Chair/ Facilities Planning)

Dr. Doug Houston (President)
Dave Clausen (Exec Director –Fiscal Services)

Absent

Cheryl Aschenbach (AS - faculty)
Terry Bartley (management)
Sandy Beckwith (Div Chair -faculty)
Dr. Irving Berkowitz (Dean of Instruction)
Carie Camacho (Div Chair -faculty)
Sue Mouck (Accreditation Liaison -faculty)
Monica Cochran (Public Relations)
Marshel Couso (management)

Phil Horner (classified)
Jeff Lang (classified)
Alex McElrath (Associated Student Body)
Carol Montgomery (classified)
Tina Bishop (Lead Counselor - faculty)
Cary Templeton (Dean of Student Services)
Brian Wolf (Div Chair –faculty)

Guest

With the absence of a quorum present, the informational meeting began at 10:05 am.

Consultation Council:

Review of July 13, 2010 Governing Board Agenda (Information)

Dr. Houston presented the draft agenda. The regular session agenda consists only of routine consent items and a possible information report and discussion of possible disposition of the Co-Gen facility. The majority of the July Board meeting will be closed session matters.

Strategic Planning:

None

Other:

1. Dr. Carabajal and Dave Clausen reported Datatel consultants have been on campus this week providing an assessment of our implementation and suggestions for better utilization. By the end of July, they will provide a detailed plan for improving our use of the Datatel system.
2. David Burris provided an update on the status of the City well and an estimated repair date of July 4th. Even though the College draws on this same water supply, we are on a different well and so are not affected by the City's well problem. However, until the City well is repaired the College will self-restrict watering in accordance with the City measures. David indicated he would send an email to campus regarding these restrictions.
3. Monica Cochran provided an update on the Green Jobs Corps grant program that is concluding this week with a "graduation" ceremony today. Many of the students are going on to work experience placements in the local area. Monica indicated that she would send an email update to the campus.
4. The Driver's Education program will be purchasing a replacement vehicle. This is a "self-contained" community service program (all costs for the program are fully covered by the program fees) and has the budget to fund the replacement.

The meeting adjourned at 10:45 am

Future Agendas:

1. **July 27, 2010 Governing Board Planning Retreat – July 15, 2010- Dr. Houston**
2. **Policy and Procedure Chapters – Chapter 4 – Academic Affairs (Consultation) July 15, 2010- Cheryl Aschenbach**
3. **Review of August 10, 2010 Governing Board Agenda (Information) –July 29, 2010 - Dr. Houston**
4. **Annual Planning Calendar (Consultation) - July 15, 2010- Kayleigh Carabajal**
5. **Campus Landscaping (reduction in resource intensity) (Consultation)–**
6. **Interim Graphic Design Manual (Consultation) –**
7. **Consultation Council/Strategic Planning Committee Organizational Meeting for 2010-2011 (set meeting day/time and election of chair)– August 12, 2010**
8. **Consultation Council Orientation (Concept of Consultation Council) - August 12, 2010 – Kayleigh Carabajal**
9. **Safety Committee – Dr. Houston**