

LASSEN COMMUNITY COLLEGE

ACADEMIC SENATE



MINUTES
Tuesday, February 28, 2017

2016-2017

President
Cheryl Aschenbach

Call to Order: President Aschenbach called Senate to order at 3:01 p.m.
Present were Senators Nyman, Swanson, Gardiner, McClellan and Baston. Also present were Brian Murphy, Jeff Owens.

Vice-President
Carrie Nyman

Approval of Revised Agenda
Agenda approved with addition of Closed Session item #2. (McClellan, Gardiner/MSCU)

Secretaries
Barbara Baston
Richard Swanson

Minutes
Approved minutes from December 20, 2016, January 24, 2017 and February 14, 2017 (Nyman, Swanson/MSCU)

Senators
Lisa Gardiner

Public Comment
None

Cory McClellan

Action

1. Approval of DSPTS IPR Addendum and forward it to the board: *Tabled Discussion included input from Nyman and Baston requesting to table this action to 1) Allow all DSPTS faculty to discuss Strategic Goal pertaining to remodeling of CA 209A. There may be other DSPTS areas that should be included in this addendum; and 2) to discuss that this type of remodeling should actually be forwarded to the Safety Committee and Facilities Master Plan and not DSPTS IPR since it doesn't impact instruction. Senate voted to table the action. (Nyman, McClellan/MSCU)*
2. Approval of recommendations from Curriculum/Academic Standards Committee and forward to the Board: *Approved three new classes Art 38 3-D Computer Modeling and Animation, FS 68 Essentials of Firefighting and FS 94 Strike Team Leader (Gardiner, McClellan/MSCU)*

Discussion

1. Updates on forthcoming IPRs from Senate mentors
 - a. Lisa Gardiner is reviewing Business IPR
 - b. Cheryl Aschenbach received Fire Technology IPR today; it will be on next agenda for a first reading

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- c. Cheryl Aschenbach and Carrie Nyman both reviewed the Agriculture IPR; it still needs a lot of work. Specific feedback has been provided to Brian Wolf and Dr. Armstrong.
- d. Humanities is still being worked on by Cheryl

Information

- Integrated Planning (SSSP, SEP, BSI) – plans due to Chancellor’s Office in December
- Instructional Design and Innovation Institute – March 17-18, 2017 in San Jose
- Academic Senate Spring Plenary – April 20-22, 2017 in San Mateo

Reports

- Senators – Aschenbach will speak before the California Senate Education Committee at an Oversight Hearing about basic skills this month in her capacity as an executive committee member of the Academic Senate for California Community Colleges. Aschenbach also reported that automotive technology instructor Chad Lewis wrote an article for the latest issue of the ASCCC Rostrum, available online now.
- Administration
- LCFA: Nyman reported that an important meeting is scheduled for Friday, March 3rd at noon with negotiations at 1 p.m. All faculty are encouraged to attend.

Closed Session

Senate entered closed session at 3:28 p.m. and reported out of closed session at 4:03 p.m.

Closed Session Report

1. Accepted faculty evaluation recommendations from Dean of Student Services Patrick Walton and forwarded to the President and Board with comments expressing specific concerns. *NOTE: Baston exited the meeting during review and voting.* (Gardiner, McClellan/MSCU)
2. Reviewed letters of interest and selected IDRC Soft Skills Project Liaison and CTE/Transitions Grant Coordinator. *Lisa Gardiner approved for IDRC Soft Skills Project Liaison and Adam Runyan as CTE/Transitions Grant Coordinator. NOTE: Gardiner exited the meeting during review and voting.* (McClellan, Swanson/MSCU)
3. Approved Minimum Qualifications and Equivalencies and forwarded to the Board: *Approved one Equivalency in Auto Technology.* (Baston, Swanson/MSCU; McClellan abstained)

Adjournment: 4:03 p.m. (Baston, McClellan/MSCU)

Next Academic Senate Meetings – Spring Semester

March 14, 2017 at 3:00pm in HU-206

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March 28, 2017 at 3:00pm in HU-206

April 25, 2017 at 3:00pm in HU-206

May 9, 2017 at 3:00pm in HU-206

May 23, 2017 at 3:00pm in HU-206

Additional meetings as needed

Future Agenda Items

3. Approve 2016 Humanities IPR
 4. Approve 2014/2016 Agriculture IPR
 5. Approve 2016 Business IPR
 6. BP/AP Chapter 4 review
 - a. AP 4005 Enrollment Management
 - b. BP & AP 4100 Graduation Requirements for Degrees and Certificates
- New Board policy – Regular, Substantive Contact in DE
 - New Board policy – Credit Hour Definition
 - Revisions to Online Instruction Handbook
 - Revisions to the Correspondence Handbook
 - Revisions to IPR Handbook
 - GE and Institutional SLOs as part of equivalency process