

LASSEN COMMUNITY COLLEGE

ACADEMIC SENATE



MINUTES

Tuesday, December 9, 2014

2014-2015

President

Cheryl Aschenbach

Call to Order: President Aschenbach called the meeting to order at 3:00pm.
Present: Cheryl Aschenbach, Barbara Baston, Lisa Gardiner, Cory McClellan,
Carrie Nyman, Richard Swanson

Vice-President

Carrie Nyman

Guests: Natasha McClellan, Brian Murphy

Secretaries

Lisa Gardiner

Richard Swanson

Approval of Agenda with deletion of Minimum Qualifications and Equivalencies from closed session (Nyman/Baston, MSCU)

Minutes

Approve minutes from October 28, 2014 and November 24, 2014 meetings (Nyman/McClellan, MSC, Swanson abstain)

Senators

Barbara Baston

Cory McClellan

Public Comment

None.

Action

1. Approve recommendations from Curriculum/Academic Standards and forward them to the Board (McClellan/Baston, MSCU)
 - a. New Course: AGR 12 Animal Health and Disease
 - b. New Course: AGR 19 Introduction to Soil Science
 - c. Community Service: Painting for Personal Enrichment
2. Approve Fall 2014 Curriculum/Academic Standards Action Log and forward it to the Board following final email action expected December 16, 2014 after the Curriculum/Academic Standards meeting (McClellan/Gardiner, MSCU)
President Aschenbach explained Curriculum Action Log approval occurs in Senate twice per year at the end of each semester and then is forwarded to the LCC Board of Trustees. Following the Curriculum meeting on December 16, President Aschenbach will relay any additions for inclusion in Action Log to senators via email for follow-up approval.

Discussion

1. IPR Handbook – 11th edition draft
 - President Aschenbach shared that revisions include
 - IPR cycle updated
 - Timeline adjusted to accommodate August submission
 - Recommendation Tables added – will be adding narrative to explain content to include in each table
 - Last 3 chapters are still under review
2. Student Equity Plan
President Aschenbach reported that the Student Equity Plan has not been submitted yet. Patrick Walton requested extension from the Chancellor's Office, but there is no

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confirmation of extension being granted. Brian Murphy presented a Memo to Senate that he drafted which includes background, data and trends regarding disproportionate impact with regards to student access and success as well as plans for change.

3. Proposed Distance Education Review Committee (sub-committee of Curriculum/Academic Standards)

President Aschenbach shared a draft document regarding the charge, structure and reporting of the proposed distance Education Review Committee. It is anticipated that the Curriculum Committee will take action on this next week.

Information

Sue Mouck, Accreditation Chari, reported that she is soliciting input on a draft follow up report for ACCJC. Next week's Consultation Council campus-wide email will have the latest version.

Reports

- Senators: None
- Administration: None
- LCFA – Carrie Nyman, LCFA Negotiator, reported that the first mediation session with the District was nonproductive.

Closed Session (3:50pm)

- Accept faculty evaluation and contract recommendations from Academic Services and Student Services and forward them to the President and the Board.

Closed Session Report (4:14pm)

Faculty evaluation recommendations were accepted and are being forwarded to the Board with the following corrections:

Alison Somerville – recommendation for tenure (rather than third/fourth year contract as noted in letter from Dean Walton in conflict with actual evaluation form and past contracts)

Cory McClellan – recommendation for third/fourth year contract (rather than second given that second contract was awarded by Board in June 2014)

(Nyman/Swanson: MSC, Baston & McClellan abstain)

Adjournment 4:15pm Gardiner/Baston

Next Academic Senate Meetings

Tuesday, January 13, 2015 3:00pm in HU-204

Tuesday, January 27, 2015 3:00pm in HU-204

Tuesday, February 10, 2015 3:00pm in HU-204

Tuesday, February 24, 2015 3:00pm in HU-204

Tuesday, March 10, 2015 3:00pm in HU-204

Tuesday, March 24, 2015 3:00pm in HU-204

Tuesday, April 14, 2015 3:00pm in HU-204

Tuesday, April 28, 2015 3:00pm in HU-204

Tuesday, May 12, 2015 3:00pm in HU-204

Additional meetings will be scheduled as necessary.

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Future Agenda Items

- IPR Handbook – further review and approval
- BP/AP Chapter 4 review
- AP 4005 Enrollment Management and Attendance Accounting
- 2014 Athletics IPR
- 2014 Agriculture IPR