

# LASSEN COMMUNITY COLLEGE

# ACADEMIC SENATE



Approved Minutes  
Tuesday, March 11, 2014

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2013-2014

President  
Cheryl Aschenbach

Call to Order: President Aschenbach called the meeting to order at 4:02.  
Present: Cheryl Aschenbach, Lisa Gardiner, Michael Giampaoli, Carrie Nyman, Richard Swanson (arrived at 4:06).  
Guests: Cory McClellan, Jeff Owens, Sue Mouck

Vice-President  
Nancy Beterbide

Approval of Agenda: an amended agenda was approved with the deletion of closed session (Gardiner/Nyman: MSCU)

Secretaries  
Lisa Gardiner  
Richard Swanson

Minutes  
Approve minutes from February 11, 2014 meeting. (Gardiner/Giampaoli: MSCU)

Public Comment  
None.

Senators  
Michael Giampaoli  
Carrie Nyman

## Action

1. Approve Recommendations from Curriculum/Academic Standards Committee and forward to the Board (Gardiner/Swanson: MSCU)  
*ENGL105 - substantial changes to title, description, SLOs and content*  
*ENGL105A – new course 1.0 units, 51 hours lab*
2. Approve Timeline for 2014-2015 Senate Elections (Giampaoli/Nyman: MSCU)
3. Approve change of meeting dates for March and April: (Giampaoli/Gardiner)  
March 18, April 1, April 29 (as needed), May 13
4. Approve Annual IPR Updates for the following programs: Request to table (Gardiner/Swanson)  
*While not contractually required, the following programs have initially met with Institutional Research and have well drafted Annual IPR Updates. Information needed for completion of updates is identified below:*
  - *Fire Technology- President Aschenbach will check with FS regarding public safety training center status.*
  - *Developmental Studies- More faculty input.*
  - *Gunsmithing- Waiting for 2013 IPR before annual update is accepted.*
  - *Welding Technology- Waiting for 2013 IPR before annual update is accepted.*
  - *Work Experience- Awaiting inclusion of SLO data for “49 and “49A” courses.*

## Discussion

1. Governance NIPR  
*President Aschenbach pulled this item from consultation council agenda for Senate review for consistency with the recommendations in the 2012 Governance IPR. When it was written in 2012, the Governance IPR included participation by the Senate, Consultation Council and the Board. Aschenbach argued that the annual update should also include participation by those three groups. Consultation Council agreed*

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*and the Governance IPR was then provided to Senate for review. It will be reviewed completely at our next meeting.*

2. Budget Process Update

*Prioritization process approved by Senate and Consultation Council will be followed although there has been pressure to introduce and utilize a prioritization rubric in place of the existing process. Prioritization Rubric will be evaluated after budget prioritization is completed and will be considered for potential future use. Formal inclusion in the budget process will only be considered by the Senate if the recommendation is included in the annual evaluation process.*

3. Faculty Ethics Statement

*President Aschenbach reported that conversations with CSEA prompted consideration of combined Faculty and CSEA Ethics Statement in the future in order to strengthen campus awareness of and attention to ethical behavior. Sue Mouck suggested everyone look at AP 3050 Institutional Ethics Statement as a starting point. The Senate will explore this further.*

### Information

President Aschenbach reported that Accreditation visit is next week; visiting team may ask to meet with senators.

### Reports

- Senators
- Administration
- LCFA - The district proposed an MOU for pre-release prison instruction, LCFA offered a counterproposal. There is no schedule for future contract negotiations.
- Accreditation - The Accreditation team for next week is a 12-member team. Their role is to validate the LCC self-study. This includes review of documents contained on the LCC website relating to budget and governance.

Adjournment: Giampaoli/Nyman 4:50

### Next Academic Senate Meetings

March 18, April 1, April 29 (as needed), May 13. Additional meetings will be scheduled as necessary.

### Future Agenda Items

- Approve Elections material and call for nominations (March 18)
- Accept Annual IPR Updates: Fine Arts/Humanities, Basic Skills
- Accept nominations and certify ballot (April 1)
- Faculty Handbook – annual review and revision (April 1, May 13)
- Online and Correspondence Handbooks – annual review and revision (March 18, April 1)
- IPR Handbook and template (April 1, May 13)
- Annual Governance Evaluation (April)
- Ratify election results and seat 2014-2015 senators (May 13)
- 2014-2015 faculty committee appointments (May 13)
- 2013 Gunsmithing IPR – 2<sup>nd</sup> reading and acceptance
- 2013 Human Services IPR
- 2013 Welding IPR
- 2014 Mathematics/Natural Science IPR (Area A and D2)
- 2014 Physical Education IPR (Area E2)
- 2014 Administration of Justice/Correctional Science IPR
- 2014 Automotive Technology IPR
- 2014 Agriculture IPR
- 2014 Business IPR
- 2014 Child Development IPR

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