



# LASSEN COMMUNITY COLLEGE

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# ACADEMIC SENATE



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2011-2012

Approved Minutes  
Tuesday, May 8, 2012

*President*

*Cheryl Aschenbach*

Meeting called to order at 3:02 p.m.

*Vice-President*

*Nancy Beterbide*

Senators present: Cheryl Aschenbach, Nancy Bederbide, Richard Swanson, Carrie Nyman, Lisa Gardiner. Public present: Sue Mouck, Dr. Carajabal

*Secretaries*

*Lisa Gardiner*

*Richard Swanson*

Agenda approved with amendment: Discussion Item #4 moved to Action Item #5; omission of closed session MQ item. (Bederbide, Giampaoli: MSCU)

*Senators*

*Michael Giampaoli*

*Carrie Nyman*

**Action Items**

1. Delay Senate elections to 5/15-5/17 to coincide with LCFA elections (Giampaoli, Swanson: MSCU)
2. Accept revisions to AP 4230 with understanding that discussion of plus/minus grading can continue for later additional action, and AP4231 with change of language "gross misconduct" (Giampaoli, Bederbide: MSCU)
3. Approve Curriculum/Academic Standards recommendations for new courses and certificate and forward to the Board (Nyman, Bederbide: MSCU)
4. Approve Automotive IPR (Swanson, Giampaoli: MSCU, with understanding that the curriculum portion will be completed at a later date). Senate recognized the efforts of the adjunct instructor and the Division Chair in completing this IPR.
5. Faculty evaluation of Shared Governance, Budgeting and Planning processes. (Nyman, Gardiner: MSCU).

**Discussion Items**

1. Student Showcase
2. BP 4250, AP 4255 Dismissal and Probation (Sandy Jonas)
3. IPR Handbook revisions. Discussion included clarification of reasons for changing the Budget Request portion so that priorities are more clearly identified by area and are more efficiently met. Swanson and Nyman volunteered to review the current student evaluation forms and suggest changes at the next Senate meeting.
4. Faculty Handbook revisions – begin reviewing
5. Correspondence Handbook revisions – begin reviewing
6. AP 5520 Student Discipline Procedures. Discussion included concerns about crisis situations and clear instructions on how to handle said situations. Dr. Carabajal was asked about Emergency Response Guide that addresses this issue. She responded that the guide is completed and ready to be distributed.

Academic Senate  
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## Reports

Administration: Dr. Carabajal addressed possibility that LCC in the future may be a BYOD (Bring Your Own Device) institution as textbooks nationwide become phased out. Senators responded that probably LCC should follow whatever trend the nation tends toward.

LCFA: Giampaoli reported on ongoing negotiations.

Meeting adjourned at 4:35 (Giampaoli, Nyman, MCU)

## Next Academic Senate Meetings

Tuesday, May 22, 2012 @ 3:00pm

Additional meetings will be scheduled as necessary.

## Future Agenda Items

- Consider revisions to Senate Bylaws
- Human Services IPR (from Spring 2009).
- Automotive IPR (from fall 2010)
- Social Science IPR (from May 2011)
- Gunsmithing IPR (from May 2011)
- Journalism IPR (from May 2011)