I. **Catalog Description**
A course focusing on legal/ethical responsibilities of Human Services workers or drug/alcohol counselors with emphasis on confidentiality and the legal concept of privilege. This course has been approved for correspondence delivery.

**Recommended Preparation:** Successful completion of ENGL105 or equivalent assessment placement.

Transfers to CSU
51 Hours Lecture
Scheduled: Spring

II. **Coding Information**
Repeatability: Not Repeatable, Take 1 Time
Grading Option: Graded only
Credit Type: Credit - Degree Applicable
TOP Code: 210400

III. **Course Objectives**
A. **Course Student Learning Outcomes**
Upon completion of this course the student will be able to:
   Become familiar with the ethical codes of the counseling profession and develop an increased ability to apply these ethical principles to a variety of specific problem situations.

B. **Course Objectives**
Upon completion of this course the student will be able to:
1. List and describe symptoms of child abuse and the counselors response under the law.
2. Describe scope of practice standards.
3. Explain Federal and State addiction treatment regulations.
4. List methods to protect records of clients.
5. List situations where abuse of the client relationship may occur.
7. Identify the criteria and procedure for a 5150 involuntary hold.
8. List conditions that could lead to malpractice.

IV. **Course Content**
A. Current legal sanctions
   1. Liabilities related to helping clients
   2. Liabilities related to helping families
   3. Alcohol traffic laws
   4. Federal/State addiction treatment regulations

B. Issues regarding employment
   1. Drug testing
   2. Employee evaluation and rights
3. Malpractice
C. Patent and copyright laws
D. Professional ethics and courtesy
E. Patient rights
   1. Right to refuse treatment
   2. Involuntary holds
      a. Three and fourteen days
      b. 5150
      c. Children and parents rights
F. Confidentiality
   1. Federal level
   2. State level
   3. Privacy Issues with Telecommunication Devices
   4. Implications of HIPPA
   5. Duty to Warn and Protect
   6. Confidentiality and HIV/AIDS
G. Responsibilities of the Human Services worker
   1. Limitations of advising
   2. Alternatives of referral
   3. Competence limitations
   4. Scope of practice standards
H. Appropriate documentation for patient records
I. Professional codes of ethics
   1. American Psychological Association
   2. American Association for Counseling and Development
   3. American Association for Marriage and Family Therapy
J. Use of manipulation
K. Use of adverse or noxious treatment means, e.g. anabuse, electroconvulsive therapy (ECT)
L. Multicultural Counseling and Diversity Issues
   1. Cultural Tunnel Vision
   2. Challenges of Reaching a Diverse Population
   3. Multicultural Training for Human Service Workers
   4. Addressing Sexual Orientation
M. Managing Boundaries and Multiple Relationships
   1. Multiple Relationships
   2. Managing Multiple Relationships in Small Communities
   3. Sexual Attractions
   4. Sexual Relationships and the Law
N. Ethical Issues in Community Work
   1. Ethical Practice in Community Work
   2. Social Justice Perspective
   3. Advocacy Competencies
   4. Promoting Change in the Community
   5. Working Within a System
V. Assignments
A. Appropriate Assignments
Chapter reading assignments from course textbook and readings from selected peer-reviewed journal articles on reserve in the library.

B. Writing Assignments
Written reports and term paper.

C. Expected Outside Assignments
Reading assignments and research for term paper and oral presentation.

D. Specific Assignments that Demonstrate Critical Thinking
Review, analyze and apply laws and regulations to appropriate Human Services issues. Utilize role playing to demonstrate appropriate use of new information.

VI. Methods of Evaluation
Traditional Classroom Delivery
Exams, term paper and oral presentation, role play, and class participation.

Correspondence Delivery
Same as face to face with the exception of the desired use of proctored exams and exclusion of participation in classroom activities. Students will be expected to complete assignments and activities equivalent to in-class assignments and activities. Written correspondence and a minimum of six opportunities for feedback will be utilized to maintain effective communication between instructor and student.

VII. Methods of Delivery
Check those delivery methods for which, this course has been separately approved by the Curriculum/Academic Standards Committee.

☑ Traditional Classroom Delivery ☑ Correspondence Delivery
☐ Interactive Television Delivery ☐ Online Delivery

Lecture, discussion, role playing, multimedia presentations and oral student reports.

Correspondence Delivery
Assigned readings, instructor-generated typed handouts, typed lecture materials, exercises and assignments equal to face to face instructional delivery. Written correspondence and a minimum of six opportunities for feedback will be utilized to maintain effective communication between instructor and student.

VIII. Representative Texts and Supplies

IX. Discipline/s Assignment
Counseling, Psychology, Addiction-Paraprofessional Tra
X. **Course Status**

Current Status: Inactive
Original Approval Date: 6/7/1994
Revised By: Kam Vento
Curriculum/Academic Standards Committee Revision Date: 12/03/2013