



Notice of Regularly Scheduled Meeting
September 5, 2017 - Tuesday
3:00 PM
HU 102 (TECC)

Call to Order @ 3:03pm

Members Present:

Ms. Cheryl Aschenbach, Vice Chair
Ms. Roxanna Haynes
Ms. Susan Kelley-CSEA Alternate
Mr. Chad Lewis
Ms. Fran Oberg
Mr. Tom Rogers
Mr. Orlando Shannon
Ms. Alison Somerville, Articulation Officer, Chair

Members Absent:

Dr. Larry Buckley, Interim Vice President of Academic Services
Mr. Jacob Hibbitts-ASB Representative
Ms. Joesetta Mata
Ms. KC Mesloh
Ms. Susan G. Mouck
Ms. Christi Myers

Guest:

Ms. Charlene Murphy

1. Agenda Approval (Haynes/Shannon: MSCU)

2. Approve Meeting Minutes: May 23, 2017 meeting (Achenbach/Lewis: MSCU)
Information only: May 16, 2017 Approved Minutes

3. Action taken by Curriculum Subcommittee

A. BIOL 32L General Biology with Lab

Approved adding lecture components to the assignments. When course was revised from 1 unit to 4 units to include the lecture components the lecture assignments were not added. Needed to do subcommittee to get it submitted for GE approval.
Effective: Fall 2017

B. HO 88 Phlebotomy

Approved adding Phlebotomy handbook.
Garza, Diana; Becan-McBride, Kathleen, Phlebotomy Handbook, 9th edition, 2015, Pearson; ISBN: 10-0133144569, ISBN: 13-9780133144567

Effective: Fall 2017

4. Action

- A. **Approve the Nomination and Election of 2017-2018 Curriculum and Academic Standards Committee Chair**
Achenbach nominated Somerville with a second from Rogers MSCU
- B. **Approve the Nomination and Election of 2017-2018 Curriculum and Academic Standards Committee Vice Chair**
Haynes nominated Shannon with a second from Aschenbach MSCU
- C. **Approve the Meeting Schedule for the 2017-2018 Curriculum and Academic Standards Committee meetings schedule. (Rogers/Haynes: MSCU)**
January 16th is the 1st day of school, January 30th is the 5th Tuesday in January.
February 6th is convocation.

Fall	Spring
September 5 th & 19 th	January 30 th
October 3 rd & 17 th	February 20 th
November 7 th & 21 st	March 6 th & 20 th
December 5 th	April 17 th
	May 1 st & 15 th

5. Discussion

- A. **Curriculum Orientation**
Presented by Aschenbach
- B. **ART 39 Introduction to Digital Art**
New credit course 26 hours lecture 75 hours lab 3 units
Catalog Description
Introduction to the fundamental concepts, practices, and theories of digital art production. Topics include integration of traditional design, color, and compositional principles with contemporary digital tools. This class will be structured around three components—studio work, the development of technical skills and modular design, and introduction to the broad field of new media/electronic and time-based arts. To cover the costs of printing proofs for each project assignment, a \$10.00 lab fee will be charged at the time of registration.
Suggested that we add ENGL 105 as a recommended preparation
Where does this course fit in the program? We need to look at the degrees and certificates/the program as a whole. Somerville will speak with Kleckner to get more details.
- C. **AT 150 Automotive Maintenance**
New non-credit course, 17 hours lecture 34 hours lab
Catalog Description

This course was designed to: 1. Introduce shop procedure and safety to the student; 2. Give students the skills to perform vehicle maintenance procedures; 3. Give students the skills to visually inspect various automotive systems. This course may be taken for a total of three enrollments. The course has been approved for Hybrid delivery.

These two new AT courses are geared to get the students jobs quickly in an entry level position in oil changing, tire and brake shops.

Aschenbach will help Lewis in re-writing the catalog descriptions to better reflect this.

Lewis is possibly going to develop a non-credit certificate

D. AT 151 Automotive Chassis System

New non-credit course, 17 hours lecture 34 hours lab

Catalog Description

This course was designed to: 1. Introduce shop procedure and safety to the student; 2. Give students the skills to perform vehicle brake overhaul procedures and suspension alignment; 3. Give students the skills to visually inspect brake, steering, and suspension systems. This course may be repeated. The course has been approved for Hybrid delivery.

6. Future Dates

Curriculum/Academic Standards Meeting 2017-2018 Schedule for First and Third Tuesdays at 3:00 PM in HU 102 (TECC)

Note: Additional meetings may be scheduled as needed.

Fall	Spring
September 5 th & 19 th	January 30 th
October 3 rd & 17 th	February 20 th
November 7 th & 21 st	March 6 th & 20 th
December 5 th	April 17 th
	May 1 st & 15 th

Information

Community Service

Jewelry

Instructor: Randy Panfilio

October 11, 2017 – December 20, 2017

MW: 5:00 – 9:00pm

Cost: \$75/student

Reminder: The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

Instructional Program Reviews Due

Agriculture – May 2014

Human Services-Sept 2015

Agriculture-Sept 2016

Child Development-Sept 2016

Humanities-Sept 2016
Basic Skills – Sept 2017
Developmental Studies – Sept 2017
Gunsmithing – Sept 2017
Human Services – Sept 2017
Allied Health – Sept 2017
Welding – Sept 2017

Any Person Having Business Not on the Agenda

Adjournment (Rogers/Lewis @ 4:15pm)

Future Agenda

Revision of Hybrid Definition

APPROVED