



Notice of Regularly Scheduled Meeting
March 21, 2017 - Tuesday
3:00 PM
HU 102 (TECC)

Call to Order @3:03pm

Members Present:

Ms. Cheryl Aschenbach, Vice Chair
Ms. Roxanna Haynes
Ms. Susan Kelley-CSEA Alternate
Ms. Joretta Mata
Ms. KC Mesloh
Ms. Susan G. Mouck
Ms. Fran Oberg
Ms. Toni Poulsen
Mr. Orlando Shannon
Ms. Alison Somerville, Articulation Officer, Chair

Members Absent:

Mr. Buck Bauer
Mr. Jacob Hibbitts-ASB Representative
Mr. Chad Lewis
Mr. Cory McClellan
Ms. Christi Myers
Dr. Terri Armstrong Vice President of Academic Services/Athletic Director

Guests:

Mr. Chad Lawson

1. **Agenda Approval (Poulsen/Aschenbach: MSCU)**
2. **Approve Meeting Minutes: March 7, 2017 meeting (Oberg/Mata: MSC with Poulsen abstaining.)**
Information only: February 21, 2017 Approved Minutes
3. **Action taken by Curriculum Subcommittee**

No action
4. **Action**
 - A. **CTE/Transitions High School Articulation Agreements with LCC (Aschenbach/Mesloh: MSC with Mouck abstaining)**
Approved Articulation Agreements with LCC for 2016-2018
Mouck raised the questions:

Why is our AGR 8 Intro to Animal Production articulated to Herlong's Advanced Biology?

Why Biology Faculty were not involved in the process?

Somerville stated that she believes the class should be called Agricultural Biology and that the state changed the name.

B. CA 52 Word Processing Application for Business(Aschenbach/Poulsen: MSCU)

Approved assigning the disciplines of Business, Computer Information Systems, and Office Technology.

Effective: Fall 2017

C. CA 53 Spreadsheet Application for Business(Aschenbach/Poulsen: MSCU)

Approved assigning the disciplines of Business, Computer Information Systems, and Office Technology.

Effective: Fall 2017

D. CA 58 Presentation Application for Business(Aschenbach/Poulsen: MSCU)

Approved assigning the disciplines of Business, Computer Information Systems, and Office Technology.

Effective: Fall 2017

E. CA 60 Email and Calendar Applications for Business(Aschenbach/Poulsen: MSCU)

Approved assigning the disciplines of Business, Computer Information Systems, and Office Technology.

Effective: Fall 2017

F. DS 115 Developments Skills-Writing Skills(Poulsen/Haynes: MSCU)

Approved change in hybrid hours.

Hybrid Delivery

A combination of traditional classroom and online instruction will be utilized. Each semester a minimum of 17-34 hours will be taught face-to-face by the instructor and the other 34 17 hours will be instructed online through the technology platform adopted by the District. Traditional class instruction will consist of exercises/assignments, lectures, visual aids, and practice exercises. Online delivery will consist of exercises/assignments, lecture posts, discussions, adding extra resources and other media sources as appropriate.

Effective: Fall 2017

G. FS 92 Company Officer All-Risk Command Operations: (Tabled Aschenbach/Poulsen: MSCU)

Approve new course. 1.5 units 20 hours lecture and 20 hours lab

Catalog Description

This course provides information on conducting incident size-up, developing and implementing an initial plan of action involving single and multi-unit operations

for various types of emergency incidents to mitigate the situation following agency safety procedures, conducting pre-incident planning, and develop and conduct a post-incident analysis.

Effective: Spring 2017 Pending Chancellor's Office Approval

H. FS 92 Company Officer All-Risk Command Operations (Tabled Aschenbach/Poulsen: MSCU)

Approve adding Prerequisites: FS 52 Incident Command System (I-200/300),

Initial Action Incidents Hazardous Material Incident Commander (as offered by the California Specialized Training Institute) and

Meets the educational requirements of Fire Fighter I

Effective: Spring 2017 Pending Chancellor's Office Approval

Conflicting information on whether a prerequisite has to be an approved course.

Aschenbach is going to check into this.

I. FS 92 Company Officer All-Risk Command Operations (Tabled Aschenbach/Poulsen: MSCU)

J.

Approve assigning the discipline of Fire Technology to course.

Effective: Spring 2017 Pending Chancellor's Office Approval

K. FS 93 Fire Fighter I (Aschenbach/Mata: MSCU)

Approved new course 18.5 units, 160 hours lecture/480 hours lab and limit class to 25 students.

Catalog Description

This course provides the skills and knowledge needed for the entry level fire fighter, career or volunteer, to perform his/her duties safely, effectively, and competently. The curriculum is based on the 2013 edition of NFPA 1001 Standard for Fire Fighter Professional Qualifications, the 2012 edition of NFPA 1051 Standard for Wildland Fire Fighter Professional Qualifications, and the 2008 edition of NFPA 472 Standard for Competence of Responders to Hazardous Materials/Weapons of Mass Destruction Incidents. The seven overarching themes of the California State Fire Fighter I curriculum are: general knowledge germane to the profession, fire department communications, fireground operations, rescue operations, preparedness and maintenance, wildland suppression activities, and hazardous materials/WMD. Student will receive a California State Fire Marshall Fire Fighter 1 certificate.

Effective: Spring 2017 Pending Chancellor's Office Approval

Aschenbach raise the question of why this is being offered as one class and not broken up into sections. Lawson stated that this is how the state wants it to be taught, and all other colleges are offering it this way also. It is a 6 month course the students need to be committed. Maybe we could

offer this course as a certificate of achievement instead of adding it as an elective to the AS & CA.

L. FS 93 Fire Fighter I (Aschenbach/Mata: MSCU)

Approved adding **Prerequisites:** FS 20 First Aid and CPR for Public Safety Employees or HO 120 CPR or current CPR card.

Effective: Spring 2017 Pending Chancellor's Office Approval

M. FS 93 Fire Fighter I (Aschenbach/Mata: MSCU)

Approved assigning the discipline of Fire Technology to course.

Effective: Spring 2017 Pending Chancellor's Office Approval

5. Discussion

A. HUS 150 Kinship Care Education

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Discuss new non-credit course 34 hours lecture

Catalog Description

Explore the struggles with mental health, parenting basics, substance abuse, cultural diversity, support resources and positive fulfillment from being a parental figure for children whom have been with the Foster system in California. The course is directed towards Kinship providers and Foster families, but all are welcome.

Why are we offering this as a non-credit course and not continuing to offer them as workshops when the instructors are paid by Kinship Care?

This population is required to attend mandatory trainings as scheduled by the courts and the thought was that this would provide the documentation of completion.

Are the SLO'S and objective measurable?

Aschenbach will get with Nathen Jersey to work on them.

6. Future Dates

Curriculum/Academic Standards Meeting 2016-2017 Schedule for First and Third Tuesdays at 3:00 PM in HU 102 (TECC)

Note: Additional meetings may be scheduled as needed.

Spring

April 4th & 18th

May 2nd & 16th

7. Information

Reminder: The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

Instructional Program Reviews Due

Agriculture – May 2014

Human Services-Sept 2015

Agriculture-Sept 2016

Child Development-Sept 2016

Digital Graphic Design-Sept 2016
Fine Arts- Sept 2016
Humanities-Sept 2016
Basic Skills – Sept 2017
Developmental Studies – Sept 2017
Gunsmithing – Sept 2017
Human Services – Sept 2017
Allied Health – Sept 2017
Welding – Sept 2017

Any Person Having Business Not on the Agenda

Adjournment @ 3:37 pm (Poulsen/Shannon: MSCU)

Future Agenda

APPROVED