



Notice of Regularly Scheduled Meeting
January 19, 2016 - Tuesday
3:00 PM
MS 125

Call to Order: @ 3:13

Members Present:

Ms. Cheryl Aschenbach, Vice Chair
Ms. Lisa Gardiner
Mr. Chad Lewis
Ms. Susan G. Mouck
Ms. Fran Oberg
Ms. Alison Somerville, Articulation Officer, Chair
Ms. Stephney Stuart

Members Absent:

ASB Representative
Dr. Terri Armstrong Vice President of Academic Services/Athletic Director
Mr. Buck Bauer
Mr. Kory Konkol
Mr. Cory McClellan
Ms. KC Mesloh
Ms. Toni Poulsen

Guest:

Paige Broglio

Staff:

Ms. Susan Kelley, Instructional Services Technician

1. **Agenda Approval (Gardiner/Oberg: MSCU)**
2. **Approve Meeting Minutes: December 1, 2015 meeting (Mouck/Gardiner: MSCU)**
Information only: November 17, 2015 Approved Minutes
3. **Action taken by Curriculum Subcommittee**
 - A. **BIOL 4 Principles of Evolutionary, Organismal and Ecological Biology**
Approved course for hybrid delivery. Lecture to be offered online 51 hours and laboratory to be offered traditional instruction 102 hours.
Effective: Spring 2016
4. **Action**

A. Certificate of Completion in High School Equivalency (Lewis/Mouck: MSCU)

Approved Proposal of a new Non-Credit Certificate of Completion in High School Equivalency.

Course #	Course Title	Units
BS 170	Basic Skills: Pre High School Equivalency I	0.0
BS 171	Basic Skills: Pre High School Equivalency II	0.0

Student Learning Outcomes

Upon completion of the Certificate of Completion in High School Equivalency the student will be able to:

1. Demonstrate the basic skills foundation required to take the high school equivalency test.

Effective: Fall 2016

B. Certificate of Accomplishment in Pathway to Career Success (Stuart/Oberg: MSCU)

Approved Proposal of new Certificate of Accomplishment in Pathway to Employment Success.

Total Units: 3

Course#	Course Title	Units
CARS 2	Career Exploration	1.0
WE 1	General Work Experience	1.0
BUS 78	The Customer Service Advantage	1.0

Student Learning Outcomes

Upon completion of the Certificate of Accomplishment Pathway to Career Success, the student will be able to:

1. Demonstrate good customer service skills in a real work setting.
2. Develop a career plan based on personal assessment.

Effective: Fall 2016

C. Certification of Completion in Career Pathway Entry (Mouck/Stuart: MSCU)

Approved Proposal of a new Non-Credit Certificate of Completion in Career Pathway Entry.

Course#	Course Title	Units
CARS 151	Career Life Skills	0.0
CARS 153	Career/Employment Strategies	0.0
BS 156	Practical Writing	0.0
BS 157	Practical Math	0.0

Student Learning Outcomes

Upon completion of the Certificate of Accomplishment Career Pathway Entry, the student will be able to:

1. Demonstrate skills and abilities to succeed in chosen field including; problem solving, communication, collaboration and adaptability.

Effective: Fall 2016

D. ENGL 4 British Literature II (Mouck/Gardiner: MSCU)

Approved changes in course outline:

1. Course Student Outcome (change in language)
2. Course Content (this change allows a more open approach to the instructor to cover the required literary eras/schools)
3. Assignments (to focus more on literary analysis style of writing)
4. Methods of Evaluation (allows for more variety of assignments)
5. Hybrid (a more in-depth description of the method)
6. Textbooks (removal of a textbook no longer used and added several novels that represent a larger, more diverse, group of authors)

Effective: Fall 2016

E. FS 21 First Responder (Gardiner/Lewis: MSCU)

Approved change from FS 21 to EMT 21 Emergency Medical Responder, change in description, objectives, content, and textbook.

Catalog Description

This course meets public safety standards published by U.S. Department of Transportation's ~~First~~ **Emergency Medical** Responder curriculum. The course will prepare the student for certification (two-year) by the Northern California Emergency Medical Service. This course is repeatable as necessary to maintain certification. Additional State Certification Fees will apply.

~~Chris Le Baudour, J. David Bergeron, Gloria Bizjak, Keith Wesley, *Emergency Medical Responder*, 9th edition, 2012, Prentice Hall, ISBN-10: 0-13-512570-7; ISBN-13: 978-0-13-512570-0~~

~~"Advanced First Aid", Red Cross~~

American Academy of Orthopedic Surgeons (AAOS), *Emergency Medical Responder with Access code*, 5th edition, 2012, Jones & Bartlett Learning, ISBN 9781449693008

Effective: Spring 2016

Alison discovered that the EMT courses at other colleges were a 50/50 split at being transferable.

5. Discussion

6. Future Dates

Curriculum/Academic Standards Meeting 2015-2016 Schedule for First and Third Tuesdays at 3:00 PM in MS 125

Note: Additional meetings may be scheduled as needed.

Spring

February 2nd

March 1st & 15th

April 5th & 19th

May 3rd & 17th

7. Information

Reminder: The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

Instructional Program Reviews Due

Agriculture – May 2014
Human Services-Sept 2015
History/Social Science/Sociology/Psychology/Anthropology-Sept 2015
Fire Technology- Sept 2015
Gunsmithing-Sept 2015
Welding-Sept 2015
Allied Health/Vocational Nursing-Sept 2015
Fine Arts/Humanities-Sept 2016
Administration of Justice-Sept 2016
Automotive Technology-Sept 2016
Agriculture-Sept 2016
Business-Sept 2016
Child Development-Sept 2016
Digital Graphic Design-Sept 2016

Any Person Having Business Not on the Agenda

Adjournment (Somerville/Oberg:@ 3:19 MSCU)

Future Agenda