



Lassen Community College  
Curriculum and Academic Standards

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Notice of Regularly Scheduled Meeting  
May 19, 2015 - Tuesday  
3:00 PM  
MS 125

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**Call to Order @ 3:02 pm**

**Members Present:**

Ms. Cheryl Aschenbach, Chair  
Ms. Lisa Gardiner  
Mr. Kory Konkol  
Mr. Chad Lewis  
Mr. Cory McClellan  
Ms. Susan G. Mouck  
Ms. Toni Poulsen  
Ms. Alison Somerville, Articulation Officer, Vice Chair

**Members Absent:**

ASB Representative  
Ms. Elizabeth Elam  
Ms. KC Mesloh  
Ms. Fran Oberg  
Dr. Terri Armstrong Vice President of Academic Services/Athletic Director  
Ms. Stephney Stuart

**Guests:**

Dr. Marlon Hall Superintendent/President

**Staff:**

Ms. Susan Kelley, Instructional Services Technician

1. **Agenda Approval with deletion of Action Item C: HO 88 (Poulson/Somerville: MSCU)**
2. **Approve Meeting Minutes: May 5, 2015 meeting (Gardiner/Konkol: MSC with Poulson abstaining)**  
Information only: April 21, 2015 Approved Minutes
3. **Action taken by Curriculum Subcommittee**
  - A. **PLSC 1 American Institutions**  
Approved removal of second book: *Jordon, Terry, "U.S. Constitution and Fascinating Facts About It"*, Oak Hill Publishing, ISBN: 9781891743009  
Textbook is no longer being used.  
Effective: Fall 2015

- B. **VN 51, 52, 53, 54, 55, & 56**  
Approved 8<sup>th</sup> edition option.  
Hacker, Diana, *A Writer's Reference*. 7<sup>th</sup> edition, 2011, Boston. Bedford/St. Martin's, ISBN-13: 978-0-312-60143-0, or 8<sup>th</sup> edition, 2014, ISBN-13: 978-1457666766. To allow the student to purchase the newer version of textbook or use the older addition. To be consistent with the English classes using the same textbook.  
Effective: Fall 2015

#### 4. **Action**

- A. **ART 8 Art Appreciation (Somerville/Konkol: MSCU)**  
Approved change in student learning outcomes, course objectives, course content and methods of evaluation to be consistent with C-ID descriptors.  
Effective: Fall 2015
- B. **ART 19A Beginning Digital Photography (Somerville/Lewis: MSCU)**  
Approve unit change from 2 units to 3 units, increase from 17 to 34 lecture hours, additional student learning outcome, and changes in course objectives and course content. This will make transfer articulation easier.  
Effective: Fall 2016  
*We need to make this effective fall 2016 because it needs to go to Chancellor's Office as a substantial change and the unit change would affect students already enrolled for fall as well as the schedule. The change will affect the degrees the course is in. The degrees will be corrected for the 2016-2017 catalog after Chancellor's Office approval.*
- C. **HO 88 Phlebotomy (Item removed with agenda revision)**  
Approve removal of HO 54 as a prerequisite. Review of prerequisite knowledge is included in course content. Prerequisite is not needed for certification exam eligibility.  
Effective: Chancellor's Office approval of course.
- D. **HUM 2 Western Civilization: 1600 to Present (McClellan/Gardiner: MSCU)**  
Approved changes in course objectives and content to be consistent with C-ID descriptors.  
Effective: Fall 2015

#### 5. **Discussion**

None

#### 6. **Future Dates**

**Curriculum/Academic Standards Meeting 2015-2016 Proposed Schedule for First and Third Tuesdays at 3:00 PM in the MS 125**

*Note: Additional meetings may be scheduled as needed.*

**Fall**

August 18<sup>th</sup>

September 1<sup>st</sup> & 15<sup>th</sup>

**Spring**

January 19<sup>th</sup>

February 2<sup>nd</sup>

October 6<sup>th</sup> & 20<sup>th</sup>  
November 3<sup>rd</sup> & 17<sup>th</sup>  
December 1<sup>st</sup>

March 1<sup>st</sup> & 15<sup>th</sup>  
April 5<sup>th</sup> & 19<sup>th</sup>  
May 3<sup>rd</sup> & 17<sup>th</sup>

## **7. Information**

**Reminder:** The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

### **Instructional Program Reviews Due**

Agriculture – May 2014  
Human Services-Sept 2015  
History/Social Science/Sociology/Psychology/Anthropology-Sept 2015  
Work Experience-Sept 2015  
Fire Technology- Sept 2015  
Gunsmithing-Sept 2015  
Welding-Sept 2015  
Vocational Nursing-Sept 2015

### **Any Person Having Business Not on the Agenda**

*Dr. Hall asked what it would take to reactive the 3 GED prep courses. Cheryl stated that a minimum qualified faculty member who is willing to teach the courses would need to review them and submit them to Curriculum Committee for approval. Contact Fran Oberg to see who is qualified to teach the classes.*

*Kory asked to define hybrid method of instruction. Cheryl stated that if a student is required to do some part of the class online, such as do an assignment without the option of handing it to the teacher, it would need to be a hybrid course even if all the required hours are being met face to face. A course can be web-enhanced by providing additional information to students online without any additional curriculum action, but as soon as a student is required to do work online as any part of a class, especially evaluation, then the class must be submitted for hybrid delivery approval.*

### **Adjournment (Konkol/Somerville @ 3:10 pm)**

### **Future Agenda**