



September 17, 2013 - Tuesday
3:00 PM
TECC - HU102

Meeting Called to Order at 3:00 pm

Present:

ASB Representative – Elizabeth Fernandez
Ms. Cheryl Aschenbach, Chair
Ms. Elizabeth Elam
Ms. Lisa Gardiner
Mr. Kory Konkol
Mr. Chad Lewis
Ms. Susan G. Mouck, VP of Academic Services
Ms. Fran Oberg
Ms. Toni Poulsen
Dr. Tammy Robinson
Ms. Alison Somerville, Articulation Officer, Vice Chair
Ms. Stephney Stuart
Dr. Beatriz Vasquez

Absent:

Ms. K.C. Mesloh, Transfer Center Assistant
Ms. Debbie Shockley, Instructional Services Technician

Guests:

Mr. Ken Theobald
Mr. Garrett Taylor

1. **Agenda Approved (Mouck/Gardiner: MSCU with revisions to remove Items O to X)**
2. **Approved Minutes from August 20, 2013 (Elam/Poulsen: MSC – 1 Abstention Taylor)**
3. **Action taken by Curriculum Subcommittee**
None
4. **Action**
 - A. **BS-170 – Elementary & Secondary Basic Skills-GED-Writing (Mouck/Poulsen: MSCU)**
Approved a change of status to “Inactive”. Course has not been taught in at least 5 years.
Effective: Fall 2014.
 - B. **BS-171 – Elementary & Secondary Basic Skills-GED-Math (Mouck/Poulsen: MSCU)**
Approved a change of status to “Inactive”. Course has not been taught in at least 5 years.
Effective: Fall 2014.

- C. BS-172 – Elementary & Secondary Basic Skills-GED-Reading (Mouck/Poulsen: MSCU)**
Approved a change of status to “Inactive”. Course has not been taught in at least 5 years.
Effective: Fall 2014.
- D. BUS-1A – Accounting Principles – Financial (Mouck/Somerville: MSCU)**
Approved the change of Course Objectives, Course Content, Assignments, and Methods of Evaluation, for consistency with C-ID recommendations during the Business Review.
Effective: Fall 2014.
- E. BUS-1B – Accounting Principles - Managerial (Mouck/Somerville: MSCU)**
Approved the change of Course Objectives, Course Content, Assignments, and Methods of Evaluation, for consistency with C-ID recommendations during the Business Review.
Effective: Fall 2014.
- F. CG-156 – Educational and Financial Planning (Stuart/Elam: MSCU)**
Approved a change of status to “Inactive”. Course has not been taught in at least 5 since 2007.
Effective: Fall 2014.
- G. ENGL-3 – British Literature I (Mouck/Taylor: MSCU)**
Approved assignment of ENGL-3 British Literature I to AA/AS General Education Area C-Humanities.
Effective: Fall 2013
- H. ENGL-4 – British Literature II (Mouck/Taylor: MSCU)**
Approved assignment of ENGL-4 British Literature II to AA/AS General Education Area C- Humanities.
Effective: Fall 2013
- I. ENGL-5 – Survey of World Literature II (Mouck/Taylor: MSCU)**
Approved assignment of ENGL-5 Survey of World Literature II to AA/AS General Education Area C-Humanities.
Effective: Fall 2013
- J. ENGL-7 – Argumentative Writing and Critical Thinking Through Literature (Mouck/Taylor: MSCU)**
Approved assignment of ENGL-7 Argumentative Writing and Critical Thinking Through Literature to AA/AS General Education Area C-Humanities.
Effective: Fall 2013
- K. ENGL-22 – Creative Writing (Mouck/Taylor: MSCU)**
Approved assignment of ENGL-22 Creative Writing to AA/AS General Education Area C-Humanities.
Effective: Fall 2013
- L. ENGL-33 – Studies in Fiction (Mouck/Taylor: MSCU)**
Approved assignment of ENGL-33 Studies in Fiction to AA/AS General Education Area C-Arts and Humanities.
Effective: Fall 2013

- M. FS-51 – Introduction to Fire Careers (Lewis/Oberg: MSCU)**
Approved changing the status to “Active”. Increased hours from 8 to 16 and units from .5 to 1.0. Revise Student Learning Outcomes, add new course content, and update Assignments section.
Effective: Fall 2013
- N. IDS-110 – Using the Computer and Microsoft Word for Composition (Somerville/Poulsen: MSCU)**
Approved change of status to “Inactive”. Course has not been taught in at least 5 years.
Mr. Taylor asked if English sees a use for this course. Ms. Aschenbach said that it hadn't been discussed much by English faculty but the course could be re-activated in the future if a need for the class was identified.
Effective: Fall 2014.
- O. PEAC-2B – Pre-Season Skills and Conditioning for Soccer (Removed from Agenda)**
- P. PEAC-2D – Off-Season Skills and Conditioning for Soccer (Removed from Agenda)**
- Q. PEAC-5B – Pre-Season Skills and Conditioning for Basketball (Removed from Agenda)**
- R. PEAC-5D – Off-Season Skills and Conditioning for Basketball (Removed from Agenda)**
- S. PEAC-6B – Pre-Season Skills and Conditioning for Wrestling (Removed from Agenda)**
- T. PEAC-6D – Off-Season Skills and Conditioning for Baseball (Removed from Agenda)**
- U. PEAC-7D – Off-Season Skills and Conditioning for Baseball (Removed from Agenda)**
- V. PEAC-9B – Pre-Season Skills and Conditioning for Volleyball (Removed from Agenda)**
- W. PEAC-9D – Off-Season Skills and Conditioning for Volleyball (Removed from Agenda)**
- X. PEAC-10D – Off-Season Skills and Conditioning for Softball (Removed from Agenda)**
- Y. PEAC-20A – Baseball Skills (Mouck/Oberg: MSCU)**
Approved a change of status to “Inactive”. Skills course has been replaced with pre- and off-season development classes.
Effective: Fall 2014.
- Z. PEAC-21A – Basketball Skills (Mouck/Oberg: MSCU)**
Approved a change of status to “Inactive”. Skills course has been replaced with pre- and off-season development classes.
Effective: Fall 2014.

- AA. PEAC-22A – Volleyball Skills (Mouck/Oberg: MSCU)**
Approved change of status to “Inactive”. Skills course has been replaced with pre- and off-season development classes.
Effective: Fall 2014.
- BB. PEAC-23A – Softball Skills (Mouck/Oberg: MSCU)**
Approved change of status to “Inactive”. Skills course has been replaced with pre- and off-season development classes.
Effective: Fall 2014.
- CC. PEAC-25A – Wrestling Skills (Mouck/Oberg: MSCU)**
Approved change of status to “Inactive”. Skills course has been replaced with pre- and off-season development classes.
Effective: Fall 2014.
- DD. PEAC-35A – Soccer Skills (Mouck/Oberg: MSCU)**
Approved change of status to “Inactive”. Skills course has been replaced with pre- and off-season development classes.
Effective: Fall 2014.
- EE. PSY-5 – Introduction to Research Methods (Poulsen/Lewis: MSCU)**
Approved assignment of PSY-5 Introduction to Research Methods to AA/AS General Education Area B-Social and Behavioral Science.
Effective: Fall 2013
- FF. PSY-6 – Abnormal Psychology (Poulsen/Lewis: MSCU)**
Approved assignment of PSY-6 Abnormal Psychology to AA/AS General Education Area B- Social and Behavioral Science
Effective: Fall 2013
- GG. Student Learning Outcomes (SLO) Handbook (Mouck/Stuart: MSCU)**
Adopt Student Learning Outcomes (SLO) Handbook.
Effective: Fall 2013
- HH. Certificate of Completion – GED Test Preparation (Mouck/Somerville: MSCU)**
Approved change of status to “Inactive”. Courses necessary for certificate have not been taught since 2007.
Ms. Mouck shared history that our approval to offer GED testing lapsed many administrations ago and no one has explored the extensive process to regain GED testing certification.
Effective: Fall 2014.
- II. Associate in Arts Degree in English for Transfer (Poulsen/Somerville: MSCU)**
Approved addition of ENGL-1, College Composition, to List C of Associate in Arts in English for Transfer.
Effective: Fall 2013
- JJ. Remove HO 54 from AA/AS General Education (Mouck/Gardiner: MSCU)**
Course was previously inactivated, so removal from GE is necessary.

- KK. Program SLOs for Associate in Arts in Anthropology for Transfer (Robinson/Stuart: MSCU)**
Approved Program Student Learning Outcomes (SLO) for the Associate in Arts in Anthropology for Transfer Degree.
1. Given a current topic, demonstrate the ability to describe, analyze, and interpret anthropological data derived from research using traditional and technological skills, to write an organized, factually correct, well-documented paper.
 2. Demonstrate knowledge and understanding of the common origins of human societies.
 3. Given a set of problems or questions, use the scientific method to develop a hypothesis, conduct research, and reach a conclusion.
 4. Explain how people adopt various customs, beliefs, traditions and lifestyles. Explain reasons why one's worldview may be in conflict with another's.
- LL. ENGL-3 – British Literature I (Mouck/Somerville: MSCU)**
Approved addition of ENGL-3 British Literature I to list of required core courses for Associate of Arts degree University Studies: Humanities.
Effective: Fall 2013
- MM. ENGL-4 – British Literature II (Mouck/Taylor: MSCU)**
Approved addition of ENGL-4 British Literature II to list of required core courses for Associate of Arts degree University Studies: Humanities.
Effective: Fall 2013
- NN. ENGL-5 – Survey of World Literature II (Mouck/Taylor: MSCU)**
Approved addition of ENGL-5 Survey of World Literature II to list of required core courses for Associate of Arts degree University Studies: Humanities.
Effective: Fall 2013
- OO. ENGL-7 – Argumentative Writing and Critical Thinking Through Literature (Mouck/Taylor: MSCU)**
Approved addition of ENGL-7 Argumentative Writing and Critical Thinking Through Literature to list of required core courses for Associate of Arts degree University Studies: Humanities.
Effective: Fall 2013
- PP. ENGL-22 – Creative Writing (Mouck/Taylor: MSCU)**
Approved addition of ENGL-22 Creative Writing to list of required core courses for Associate of Arts degree University Studies: Humanities.
Effective: Fall 2013
- QQ. ENGL-33 – Studies in Fiction (Mouck/Taylor: MSCU)**
Approved addition of ENGL-33 Studies in Fiction to list of required core courses for Associate of Arts degree University Studies: Humanities.
Effective: Fall 2013
- RR. PSY-5 – Introduction to Research Methods (Poulsen/Lewis: MSCU)**
Approved addition of PSY-5 Introduction to Research Methods to list of required core courses for Association of Arts degree University Studies: Social Sciences and Associate of Arts degree General Studies: Social Sciences.
Effective: Fall 2013

SS. PSY-6 – Abnormal Psychology (Poulsen/Lewis: MSCU)
Approved addition of PSY-6 Abnormal Psychology to list of required core courses for Association of Arts degree University Studies: Social Sciences and Associate of Arts degree General Studies: Social Sciences
Effective: Fall 2013

TT. Select a Curriculum & Academic Standards representative to sit on the Academic Planning/Institutional Effectiveness Committee (Mouck/Poulsen: MSCU)
Ms. Somerville will serve on this committee

5. **Discussion**
None

6. **Future Dates**

Curriculum/Academic Standards Meeting Schedule (first and third Tuesdays)

Note: Additional meetings may be scheduled as needed.

Fall 2013

October 1, 15
November 5, 19
December 3, (17)

Spring 2014

January 21
February 4, 18
March 4, 18
April 1, 15
May 6, (20)

7. **Information**

A. Stand Alone Certification Training for Committee

Training was held today, as required for all new committee members. Those who participated were: Ms. Oberg, Dr. Vasquez, Mr. Lewis, Ms. Stuart, Ms. Mouck, Dr. Robinson. Ms. Aschenbach facilitated the training. Certification will be submitted to the Chancellors' Office, not later than September 30.

B. English A.A.-T

Has been approved! We received the Approval Letter this morning.

Reminder: The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

Instructional Program Reviews Due

Gunsmithing – May 2013
Administration of Justice – May 2014
Automotive Technology – May 2014
Agriculture – May 2014
Business – May 2014
Correctional Science – May 2014
Child Development – May 2014
Digital Graphic Design – May 2014
Mathematics/Natural Science – May 2014
Physical Education – May 2014

8. **Any Person Having Business Not on the Agenda**
None

9. **Adjournment (Stuart/Robinson: MSCU) at 3:20 PM**

10. Future Agenda

- A. GEOL-1 revisions for consistency with C-ID.
- B. GEOL-5 revisions for consistency with C-ID.
- C. CHEM-1A revisions for consistency with C-ID.
- D. CHEM-1B revisions for consistency with C-ID.

APPROVED