



Meeting Minutes
October 2, 2012 - Tuesday
3:00 PM
Child Development Building
Room 119

Meeting was called to Order at 3:01 PM by Chair Cheryl Aschenbach

Members Present

Ms. Cheryl Aschenbach, Chair
Ms. Elizabeth Elam
Ms. Lisa Gardiner
Mr. Phil Horner
Mr. Chad Lewis
Ms. K.C. Mesloh, Transfer Coordinator
Ms. Susan G. Mouck, VP Academic Services
Ms. Alison Somerville, Articulation Officer, Vice Chair
Mr. Patrick Walton, Associate Dean of Student Services

Members Absent

Ms. Angela Alfaro, ASB Representative
Mr. Kory Konkol
Ms. Toni Poulsen
Mr. Garrett Taylor

Guests/Visitors

Ms. Sandy Beckwith

1. **Gardiner/Somerville MSCU: To approve the agenda.**
2. **Gardiner/Mesloh MS with 1 Abstention to approve the minutes of September 18, 2012.**
Information Only: August 21, 2012 Approved Minutes
3. **No Actions for Curriculum Subcommittee**
4. **Action**
 - A. **Gardiner/Elam: MSCU – To approve AT-27 – Steering and Suspension**
changes to Catalog Description: This course is designed to provide the student with skills in alignment of front ends and rear wheel alignment where applicable and inspection and repair of steering and suspension components. Basic and computerized equipment will be utilized. The contents of this course conforms to

NATEF standards for steering and suspension. This course may be taken for a total of two enrollments.

Increase of Units from 2 to 3: 17 Hours Lecture, and change from 51 to 102 Hours Lab

Change SLO's: First Enrollment – 1. Diagnose, analyze, and repair common steering and suspension alignment malfunctions at a beginner Level in 2.5-Times flat rate time. 2. Demonstrate proper use of specialized tools and equipment in performing steering and suspension work.

Second Enrollment – 1. Diagnose, analyze, and repair common steering and suspension alignment malfunctions at an intermediate level in 1.5 times flat rate time. 2. Demonstrate proper use of specialized tools and equipment in performing steering and suspension work.

Change all of Course Content. Change Assignments-Appropriate Readings. Change Representative Texts and Supplies.

Reason for Change: In order to conform to NATEF (National Automotive Technician Education Foundation) standards content needed to be added to the course. As a result of the added content, 1 unit needed to be added to the course.

Effective: Spring 2013

Approved: 10/02/2012

- B. Gardiner/Elam: MSCU – To approve AT-28 – Automotive Brakes** changes to Catalog Description: This course is designed to provide the student with skills in automotive brakes; disassembly and repair of drum, disc, hydraulic systems, including power and manual brakes. Several anti lock brake systems (ABS) will be covered. Machining of drums, rotors, and adjustments will also be studied. This course adheres to NATEF (National Automotive Technician Education Foundation) standards. This course may be taken for a total of two enrollments

Increase of Units from 2 to 3: 17 Hours Lecture, and change from 51 to 102 Hours Lab

Changes in SLO's: First Enrollment: 1. Diagnose, analyze, and repair all common brake malfunctions, using normal shop tools and equipment at a beginner level in 2.5 –Times flat rate time. 2. Demonstrate proper use of used when repairing and adjusting a vehicle braking system at a beginner level. Second Enrollment: 1. Diagnose, analyze, and repair all common brake malfunctions, using normal shop tools and equipment at an intermediate level in 1.5 flat rate time. 2. Demonstrate proper use of tools and when repairing and adjusting a vehicle braking system at an intermediate level.

Remove Course Objectives; Changes to Course Content; Changes to Assignments; Changes to Method of Evaluation; Changes to Representative Texts and Supplies

Reason for Change: Update course to conform to NATEF standards and minimum time requirements.

Effective: Spring 2013

Approved: 10/02/2012

- C. Gardiner/Elam: MSCU – To approve FS-21 First Responder Medical** proposal to add “additional State Certification Fees apply” to the outline.
Effective: Fall 2012

Approved: 10/02/2012

- D. Gardiner/Somerville: MSCU – To approve FS-26 Basic Air Operations S-270** proposal to Re-Activate course, change Catalog Description; add Student Learning Outcomes; revise Course Outline and Course Content; update Assignments and Methods of Evaluation; change textbook revision to 2011; and add Discipline to the outline.
Effective: Fall 2012
Approved: 10/02/2012
- E. Gardiner/Elam: MSCU – To approve FS-57 Auto Extrication** proposal to add “additional State Certification Fees apply” to the outline.
Effective: Fall 2012
Approved: 10/02/2012
- F. Gardiner/Elam: MSCU – To approve FS-62 Fire Instructor 1B** proposal to add “additional State Certification Fees apply” to the outline.
Effective: Fall 2012
Approved: 10/02/2012
- G. Gardiner/Elam: MSCU – To approve FS-63 Fire Instructor 1A** proposal to add “additional State Certification Fees apply” to the outline.
Effective: Fall 2012
Approved: 10/02/2012
- H. Gardiner/Elam: MSCU – To approve FS-66 Fire Prevention 1A** proposal to add “additional State Certification Fees apply” to the outline.
Effective: Fall 2012
Approved: 10/02/2012
- I. Gardiner/Elam: MSCU – To approve FS-67 Fire Prevention 1B** proposal to add “additional State Certification Fees apply” to the outline.
Effective: Fall 2013
Approved: 10/02/2012
- J. Gardiner/Elam: MSCU – To approve FS-69 Fire Management 1** proposal to add “additional State Certification Fees apply” to the outline.
Effective: Fall 2013
Approved: 10/02/2012
- K. Gardiner/Mesloh: MSCU – To approve FS-70 Dozer Boss** proposal to add to Recommended Preparation “Must have Firefighter Type 1 qualifications to receive NWCG Certificate” to the outline.
Effective: Fall 2013
Approved: 10/02/2012
- L. Gardiner/Mesloh: MSCU –To approve FS-70B Engine Boss** proposal to add to Recommended Preparation “Must have Firefighter Type 1 qualifications and have

successfully completed an Agency S-230 course, or FS-70A Single Resource Boss Academy to receive NWCG Certificate” to the outline.
Effective: Fall 2013
Approved: 10/02/2012

- M. **Gardiner/Elam: MSCU – To approve FS-72 First Responder Hazardous Materials** proposal to add “additional State Certification Fees apply” to the outline.
Effective: Fall 2013
Approved: 10/02/2012
- N. **Mesloh/Elam: MSC– Mesloh/Elam: Table pending confirmation of hours/units To approve FS-74 Fire in the Interface S-215** proposal to change hours from 8 hrs. Lecture/24 hrs. Lab, to 24 hrs. Lecture/8 hrs. Lab. Also need to add to Recommended Preparation “Must have Firefighter Type 1 qualifications to receive NWCG Certificate” to the outline.
Effective: Fall 2013
Approved: 10/02/2012
- O. **Somerville/Gardiner: MSCU– To approve FS-78 Followership to Leadership L-280** proposal to add to Recommended Preparation “Must have experience on fire incident assignments in operations or support functions to receive NWCG Certificate” to the outline.
Effective: Fall 2013
Approved: 10/02/2012
- P. **Gardiner/Elam: MSCU– To approve FS-82 Fire Command 1A** proposal to add “additional State Certification Fees apply” to the outline..
Effective: Spring 2013
Approved: 10/02/2012
- Q. **Mesloh/Somerville: MSCU – To approve FS-83 Fire Command 1B** proposal to add “additional State Certification Fees apply” to the outline.
Effective: Fall 2013
Approved: 10/02/2012
- R. **Mesloh/Elam: MSCU – To approve FS-88 Initial Attack Incident Commander S-200** proposal to add to Recommended Preparation “Must have a single resource boss to receive NWCG Certificate” to the outline.
Effective: Fall 2013
Approved: 10/02/2012
- S. **Elam/Mesloh: MSCU – To approve FS-98.15 Wildland Fire Chainsaws** proposal to Re-activate course and change Title to “Wildland Fire Chain Saws”. Add prerequisite of FS-61 Basic Firefighter Training-Basic 32. This will mirror curriculum of the National Wildfire Coordinating Group qualifications system in order for students to qualify for an industry recognized certificate.
Effective: Fall 2013
Approved: 10/02/2012

- T. **Mesloh/Poulsen: MSCU – To approve FS-98.15 Wildland Fire Chainsaws**
Content Review FS-61 Basic Firefighter Training-Basic 32 as a prerequisite for FS-98.15 Wildland Fire Chainsaws.
Effective: Fall 2013
Approved: 10/02/2012
- U. **Mesloh/Gardiner: MSCU – To approve FS-98.20 Annual Hired Equipment Training** proposal to change Grading Option to Pass/No Pass.
Effective: Fall 2013
Approved: 10/02/2012
- V. **Gardiner/Elam: MSCU – To approve FS-98.21 Volunteer Firefighter Academy** proposal to add “additional State Certification Fees apply” to the outline.
Effective: Fall 2013
Approved: 10/02/2012
- W. **Mesloh/Somerville: MSCU – To approve PEAC-25B – International Wrestling Skills** inactivation course.
Effective: Fall 2013
Approved: 10/02/2012
- X. **Gardiner/Elam: MSC/with 1 Opposed – To approve Certificate of Accomplishment in Graphic Design** inactivation.
Effective: Fall 2013
Approved: 10/02/2012

5. **Discussion**

No Discussion Items

6. **Future Dates**

Curriculum/Academic Standards Meeting Schedule (1st and 3rd Tuesdays at 3:00 pm)

Note: Additional meetings may be scheduled as needed.

Fall 2012

October 16
November 6, 20
December 4

Spring 2013

January 15
February 5, 19
March 5, 19
April 2, 16
May 7

7. **Information**

- A. **2011-2012 Curriculum and Academic Standards Committee Action Log** provided as a handout

Reminder: The following instructional programs are due. Curriculum Review (course outlines) should be done early in the process.

Instructional Program Reviews Due

Social Science - May 2011
Gunsmithing – May 2011
Journalism – May 2011
Art/Humanities – May 2012
Agriculture – May 2012
Business – May 2012
Human Services – May 2012
Basic Skills – May 2013
Development Studies – May 2013
Automotive Technology – 2013
Fire Technology – May 2013
Gunsmithing – May 2013
Journalism – May 2013
Vocational Nursing – May 2013
Welding Technology – May 2013

8. **Any Person Having Business Not on the Agenda**
9. **Adjournment – Gardiner moved to adjourn at 3:25 PM**
10. **Future Agenda**

Approved