



The Lassen College Foundation supports the Lassen College mission of providing outstanding programs for all those pursuing higher education goals through student scholarships, support and advocacy.

Board Meeting Minutes
Monday, May 11, 2015
6:00 P.M.
Lassen College Board Room

1. Call to Order: 6:01 p.m.
2. Pledge Of Allegiance:
3. Roll Call:

Board Members:

Mike O'Kelly, President	Present
Sophia Wages, Vice-President	Not present
Maria Nye, Secretary	Present
Dave Clausen, Treasurer	Present
Aaron Dixon, Member	Not present
Todd Eid, Member	Not present
Gary Felt, Member	Present
Bill McCabe, Member	Not present
Dr. Marlon Hall, Lassen Community College President	Present
John Larrivee, Resource Development Specialist	Present

Directors Emeritus Members:

Richard St. Peter	Telephone
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Visitor:

Scott McCullough, Lassen Cougar Enterprises	Not present
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4. Approval of the Agenda(action/information item)Motion by Dr. Hall/2nd by Dave Clausen passed unanimously
5. Public Comment: None
6. Approval of the Minutes:
 - a. April 13, 2015 Motion by Dr. Hall/2nd by Dave Clausen passed unanimously
7. New Business(action/information items)
 - a. Scholarship Award dates - Schedule of high school award nights distributed, Mike O'Kelly and Dr. Hall to attend ceremonies.
 - b. Library opening party - anticipated in fall semester.
 - c. Annual Meeting - Discussed feasibility of major event during summer months, Gary Felt, Maria Nye, and John Larrivee to meet, board will discuss again next month.

- d. Board Job Descriptions - Draft was changed to require attendance at one additional event throughout the year; motion by Dave Clausen/2nd by Dr. Hall to approve as corrected, passed unanimously.

8. Old Business(action/information)

- a. Board donations (action/information) - Board member's annual donation of \$100.00 have been contributed by eight of nine directors to date.
- b. Financial report (action/information) - Financial reports received for January have incorrect figures. Board discussed lateness of reports, confusing format, and fiduciary responsibility to have current financial information. Board President to discuss with accounting firm.
- c. Scholarship update (action/information) - Draft award letter to students detailing conditions of scholarship was reviewed with consensual approval. Copy to be given to students and financial aid office. Letter and certificate will be presented in a LCF folder. High schools are still reporting names for Valedictorian, Salutatorian, and Principal's awards. Lassen High School to have multiple Valedictorians and Salutatorians.

9. Reports

- a. LCC President's Report - Update on commencement and college news.
- b. Cougar Enterprises Report - Not present
- c. Resource Development Specialist Report - Donor management software purchased, PayPal connected to LCF bank account, problems with Facebook continue. Annual meeting speaker changed to appearance by video conference. City and County to proclaim "Higher Education Day" for annual meeting. Slide presentation and discussion on resource development and Title III capacity grant, SWOT, campaign readiness and feasibility findings, campaign plan and calendar. Discussed need for campaign chairperson and committee chairs for alumni, events, and donors.
- d. Other items to discuss - None

10. Items to Discuss At Next Meeting -

11. Next Meeting: June 8, 2015

12. Adjournment