



Human Resource Committee MINUTES

January 21, 2015

3:00 pm, Business Office Conference Room

Next Meeting: February 24 @ 2:00 in the Business Office Conference Room

Members Present: Colleen Baker, Vickie Ramsey, Lori Pearce, Lori Collier, Elaine Theobald, Sandy Beckwith, Brenda Hoffman

Members Absent: Dave Clausen, Dr. Anderson, Tammy Robinson

1. Professional Development Plan

Vickie Ramsey is going to make changes to the Professional Development Plan.

Discussion: Idea for an "Academy" for new employees with a mentor program. Maybe there should be a combination of both faculty and staff members to mentor the new employee.

Information: There is an Interest Based Approach to Problem Solving workshop that will be available to college employees tentatively scheduled for February 17-19, 2015. This workshop will be held off-campus. Many employees may not know about this workshop.

Discussion: All members of the campus community who attend off-campus trainings should come back to LCC and update interested employees on the topics and main points of the outside trainings.

Discussion: In the last Professional Development Plan, there was a topic about employee recognition. Should employees be recognized for specific accomplishments or for years of service, or both? Should employee recognitions continue to be presented at Convocation or at another event? No decision was made.

2. Mandatory Training Status

Discussion: Employees may not know what is and is not mandatory training. Is the goal of having 100% of all employees trained in these areas reasonable? How will we attain this goal?

3. Flex Sub-Committee

The Flex Sub-committee did not meet.