

FACILITY PLANNING COMMITTEE
MINUTES 1-26-11
Approved

Members in attendance: Cary Templeton (Administration), Eric Rulofson (Management), Frances Beaujon (Management), Ross Stevenson (Faculty), Ross Brosius (Faculty), Patrick Clancy, (Classified), Phil Horner (Classified).

Members absent: ASB representative, Kory Konkol (teaching conflict), David Burris, Dr. Berkowitz.

- I. Approval of Agenda: Motion made by Beau, 2nd Ross Stevenson. Committee voted unanimously to approve the agenda.
- II. Approval of meeting minutes: from 9-15-10. Motion made by Ross Stevenson, 2nd Patrick. Committee voted unanimously to approve the agenda. Ross Stevenson and Cary Templeton abstained.
- III. Reports:
 - a. Eric reported the white paper recycling effort has resulted in several tons of paper being recycled. An email reminder encouraging people to recycle is sent to LCCD everyone at the start of each semester. This semester's email included requests to recycle: small printer toner cartridges, small batteries, light bulbs, electronic equipment, waste oil, cooking grease, old chemicals, and metals.
 - b. Eric shared the Humanities Modernization IPP was again submitted for state funding through the 5 Year Capital Construction Program.
- IV. Discussion/Action:
 - a. The chair asked for a volunteer to fill the vacant FPC secretary position. Eric volunteered.
 - b. 2011 FMP update and submittal. The committee received copies of the current EMP, the 2010 FMP, the latest Program Review facility recommendations, and the Scheduled Maintenance 5, Year Plan. The committee began discussions regarding changes to the 2011 FMP. The committee requested a disclaimer be added to the FMP's list of program review facility recommendations. The disclaimer would read "Facility recommendations listed have not been prioritized; approved or funded."
 - c. The committee discussed clarifying several definitions with-in the FPC's charge. The committee requested the FPC chair inquire about making the following changes to the current FPC charge. (Changes are in red):
 - Recommend construction and modification of District facilities, assets and properties **that increase the District's assignable square footage and or repurposes District space.**
 - Recommend sequencing and priority of ~~large~~ District renovation and construction projects **that require bidding as determined by the Public Contract Code of Regulations.**
 - d. The committee requests all space utilization recommendations be forwarded to the FPC for review before being presented to the Consultation Council.
- V. Meeting schedule. The committee by consensus changed the meeting start time to 3pm. to accommodate member schedules.
- VI. Schedule of meetings: The FPC meets the 3rd Wednesday of odd numbered months at 3 pm in the Welding Classroom TR203.
- VII. Future agenda topics:
 - a. Status of the "District Facility Site Plan"
 - b. Continued 2011 FMP update and submittal
- VIII. Adjourn Meeting: 3:30PM

Minutes submitted by Eric Rulofson FPC Chair/Secretary