



Lassen College Foundation

FOUNDATION BOARD MINUTES November 4, 2019

I. Welcome/Roll Call/Pledge

Subject: 1.01 Roll Call

1. Call to Order 6:05 PM
2. Dr. Hall presided over meeting
3. Welcome/Roll Call/Pledge
4. Type: Discussion & Information
5. Roll Call:
 - Michael O'Kelly, President (absent)
 - Sophia Wages, Vice President (absent)
 - Dr. Marlon Hall, LCC President (present)
 - Aaron Dixon, Director (absent)
 - Gary Felt, Director (absent)
 - Maurice Barnette, Director (present)
 - Louis Hamilton, Director (present)
 - Richard St. Peter, Treasurer (present)
 - John Garvilla, Director of Development, Alumni and Community Relations (present)
6. No Quorum – Discussions on topics permitted but voting not permitted

II. Public Comment

Subject: 2.01 Public Comment on any items on the agenda

1. None

III. Approval of Agenda/Minutes

Subject: 3.01 No Vote due to no quorum

IV. New Business

Subject: 4.01 Committee Report for Coppervale Ski Hill

1. Presentation – Norm Wilson & Brennan Holquin
 - Plaque Made for Mac McCormick – Lou spoke to Mac's contributions
 - Banquet Fundraiser
 - Raised over \$9,000
 - Presented plaque to Mac's wife
 - Beer & Wine provided by IGA
 - Norm looking for his replacement
 - Brennan started out as a Work Study student and now a volunteer
 - Snow Cat had a \$60K value and Norm obtained it for \$20K
 - Coppervale relies on a number of volunteers and donations
 - Last year did not do a fundraiser
 - Terry Bartley indicated 2018-2019 was a breakeven year
 - Snow Valley donated equipment 4 years ago

- 53' Trailer and snowboard equipment have been donated
- \$19K donation from SPI much needed mechanical equipment
- 2019 Summer and Fall work at facility completed by SPI
 - Parking Area
 - Culverts
- Norm has copy of agreement with SPI – 13 years remaining

Subject: 4.02 Life Legacy Initiative

1. Presentation Review – Sam Glass
 - Sam – reviewed the info he presented at the LCF in October
 - Life Insurance
 - Annuity
 - \$10,000 minimum investment
 - 4 Programs
 - Market based
 - Dr. Hall asked about value – Sam’s response 5%-9% avg. ROI

Subject: 4.03 CTE Scholarship/Cougar Cash – Bridget Gowin

1. Brief Review of October LCF Board Meeting Presentation on CTE Scholarship/Cougar Cash & Updates– Bridget Gowin
 - Bridget will present again at December LCF Board Meeting

Subject: 4.04 Zellamae Miles Scholarship

1. Presentation Follow-Up: Tara Bias & Monteil Ackley could not attend but will present at December LCF Board Meeting

V. Old Business

Subject: 5.01 Lassen Cougar Enterprises

1. Tabled

Subject: 5.02 Foundation Scholarship Report

1. Report - Richard

Subject: 5.03 Dow Scholarship Endowment Update

1. Tabled

Subject: 5.04 Nicole Kelly contract proposal as a consultant to the LCF

1. Tabled

VI. Reports

Subject: 6.01 President’s Report

1. Presentation: Dr. Hall
 - See President’s Report Document

Subject: 6.02 Treasurer’s Report

1. Presentation: Richard
 - Reviewed LCF Financial Statement

Subject: 6.03 Director of Development, Alumni and Community Relations Report

1. Presentation: Garvilla
 - October LFC Support Report (Report Attached)

- LFC Support Brochure – Printing quantities and costs options
- E-Greeting Cards – Design and distribution costs provided
- E-newsletter – Design and distribution costs provided
- Status Report of Corporate Partners – Plumas Bank, Edward Jones, Banner Health, Northeastern Health Clinics and Lassen County Federal Credit Union
- Dr. Hall requested all the aforementioned items be given to him to review for approval

VII. Other Items to discuss

Subject: 7.01 Other items to discuss

- No discussion

VIII. Items for Next Meeting

Subject: 8.01 Items to include on next month's agenda

1. List: Board Members
 - Zellamae Miles Scholarship
 - CTE Scholarship
 - Life Legacy Presentation – Michael Jones
 - Life Legacy Gift Vote – Sam Glass
 - Director of Development, Alumni and Community Relations work agreement
 - Consultant work agreement

IX. Future Meeting Dates

1. December 9th

X. Meeting Adjourned

Action Points

1. Board
 - Vote on following items next Foundation Board Meeting Nov. 4th.
 - CTE Scholarship Criteria and Application Document
 - Zellamae Miles Scholarship
 - Life Legacy Gift
2. Bridget Gowin
 - Revised draft of CTE Scholarship Letter to include Scholarship Criteria and Application Form
3. Tara Bias & Monteil Ackley
 - Revised draft of Zellamae Miles Scholarship plan to include Scholarship Criteria and Application Form
4. Garvilla
 - Invite Michael Jones to next Foundation Board Meeting on Dec. 9th