



The mission of the Lassen College Foundation is to provide financial support to Lassen Community College for scholarships, innovative programs and resources on campus and in the community.

Board Meeting Minutes
Monday, January 11, 2016
6:00 P.M.
Lassen College Board Room

1. Call to Order: 6:04 PM
2. Pledge Of Allegiance:
3. Roll Call:

Board Directors:

Mike O'Kelly, President	Present
Sophia Wages, Vice-President	Present
Maria Nye, Secretary	Present
Dave Clausen, Treasurer	Present
Maurice Barnetche, Director	Not present
Julie Bustamante, Director	Present
Angie Crowley, Director	Not present
Aaron Dixon, Director	Not present
Todd Eid, Director	Not present
Gary Felt, Director	Present
Dr. Marlon Hall, LCC President	Present
Louis Hamilton, Director	Not present
Bill McCabe, Director	Not present
David Teeter, Director	Present

Directors Emeritus:

Richard St. Peter	Present
Rocky Deal	
Gino Surian	

Visitor:

Scott McCullough, Lassen Cougar Enterprises	Not present
Dr. T. Armstrong, VP of Academic Service, LCC	Present

4. Approval of the Agenda(action/information item) Moved by Dr Hall, seconded by Wages, carried unanimously
5. Approval of the Minutes(action/information item) Moved by Wages, seconded by Dr Hall, carried unanimously
6. Public Comment: None

7. Lassen Cougar Enterprises, Inc. Report - Financial projection for scholarships is \$40,000 to \$50,000 and the same for next year.
8. Old Business(action/information items)
 - a. LCC logo \$100 pins available - Pins are available, some returned to vendor for replacement due to manufacturing flaws.
 - b. Black History Month event - Preparations are underway for return performance of Louis Price and Kenney Polson to honor Black History Month, one of several cultural events held by the college in its vision to be a civic, social, and cultural leader in the community.
 - c. Great Alumni Hunt - Plans are to announce the kickoff of the Great Alumni Hunt at the Price/Polson concert.
 - d. Professional development conferences available - Director Teeter to attend Association of Fundraising Professionals workshop in March.
 - e. Annual plan / three year plan update - Goals and objectives reviewed, discussion reported that progress is being made.
 - f. Ambassador - Advocate Checklist (discussion) - Checklists of director's commitments to act as ambassadors and advocates of the college were collected for compilation in format for monthly reporting.
 - g. Community involvement activities (discussion) - Directors discussed ideas and events to increase community involvement in the college.
9. New Business(action/information items)
 - a. David Foster memorial - Moved by Clausen, seconded by Teeter to establish David Foster Memorial Scholarship Fund.
 - b. Change March meeting date - Date changed from March 14 to March 7.
 - c. College and foundation audit - Advisement letter from auditors on annual audit for 2014-15 fiscal year was distributed and reviewed. Findings were good; other significant issues raised are timeliness and distribution of bank reconciliations and financial statements. College staff is to share with accountant.
 - d. 2016 Scholarship Criteria - Committee formed to develop criteria for 2016 scholarships with directors O'Kelly, Wages, Dr Hall, Clausen, Crowley, Nye, and Teeter.
 - e. Advisory Councils' fundraising events - Resource Development Coordinator asked whether the foundation wanted to support small fundraising events on campus for departments with their advisory councils. Consensus of the board is affirmative.
10. Reports
 - a. LCC President's Report - Dr Hall's report included update on students requesting exceptions to scholarship requirements for units and GPA and update on events on campus.
 - b. Resource Development Coordinator Report - Report included review of Brown Act requirements, national Shot Show attendance, and goals for 2016.
 - c. Other items to discuss - None
11. Items to Discuss At Next Meeting
Scholarship criteria, African American Month event
12. Next Meeting: February 8, 2016

13. Adjournment - 7:31 PM, moved by Dr Hall, seconded by Wages, carried unanimously

DRAFT