



The Lassen College Foundation's mission is to support the entire college community pursuing higher education; through scholarships, support, and advocacy.

Board Meeting Minutes
Monday, February 10, 2014
6:00 p.m.
Lassen College Board Room

1. CALL TO ORDER: 6:00 p.m.

2. PLEDGE OF ALLEGIANCE:

3. ROLL CALL:

Board Members:

Mike O'Kelly, President -Present
Sophia Wages, Vice President -Present
Maria Nye, Secretary - Present
Dave Clausen, Treasurer -Present
Aaron Dixon, Member - Present
Todd Eid, Member - Present
Gary Felt, Member - Present
Dr. Marlon Hall, Lassen Community College President - Present

Directors Emeritus Members:

Richard St. Peter -Present
Rocky Deal -Not Present
Gino Surian -Not Present
Marian Liddell-Not Present

Staff:

Scott McCullough, Lassen Cougar Enterprises - Scott handed out budget and financial information for the Marina and Campground. Scott summarized 2013 tentative ending numbers and projections for 2014.

4. APPROVAL OF THE AGENDA (action item) - Approved-Motion by Sophie Wages and second by Dr. Hall. Motion passed unanimously

5. PUBLIC COMMENT:

6. Approval of the Minutes (action item) - Approved with spelling/grammar corrections in paragraph about Title III Fundraiser Position. Motion by Sophie Wages and second by Todd Eid - Motion passed unanimously

7. NEW BUSINESS:

a. Forecast of Scholarship funds availability for 2014(info/action)-Richard St. Peter handed out summary of scholarship (2014) availability and Cash Flow Forecast. Dave Clausen also provided a copy of the Income Statement for the Foundation and discussed the scholarship category with the group.

b. 2 for 1 scholarship program (allocation of funds, outreach to school district superintendent/principals) (info/action) - Richard St. Peter discussed 2 for 1 2014 scholarship awards (various) including potential scholarships given by the businesses represented by board members. Richard will contact board members for support with calling initiative (potential donors).

c. Allocation of reduced number of \$3000 scholarships (info/action) - One idea discussed included reducing scholarships to \$2000.

d. LCC graduating class awards (info/action)-2 for 1 and specific scholarship- 5 general scholarships to high school and one to an outlying school-Motion by Sophie Wages and second by Maria Nye- Motion passed unanimously

e. Scholarship funds collected (info/action)-Sophie Wages has received two scholarship applications as of the date of the meeting.

f. Resignation of board member (info/action)-Joellen Wood resigned-Motion to accept with regrets by S. Wages and second by Dr. Hall

g. Summary of Dinner/meeting (info/action)-Dr. Hall presented a handout which included information that was taken from the attendees of the event. The topics discussed were the following:

- Vision for the Foundation
- Leading the Foundation
- Increasing donor and establishing endowment
- Building an effective and involved alumni association
- Developing the strongest board and volunteer leadership
- Establishing a successful philanthropic infrastructure and new fundraising initiatives

There were also ideas that were shared by the group such as starting a hunting club or holding more foundation events as an example. There will be an assessment test in a year to measure progress as some of the ideas are implemented throughout the year.

h. Request for Proposal templates (info/action)-Dr.Hall handed out copies of the Request for Proposal and discussed the template in detail with the board. Suggestions were made and language added by the board members. Motion to accept was made by Dave Clausen and second by Maria Nye-Passed unanimously

8. Reports

a. LCC President's Report (information) - Dr. Hall discussed the majority of his action items earlier in the meeting-Summary was made. Gary Felt and Todd Eid given information where to go to take their pictures as required of all board members. High Desert will be presenting a donation.

b. Cougar Enterprises Report (information)-Handouts provided by Scott McCullough which also included a summary of 2013 and forecast for 2014

c. Alumni Association Report (information)-Nothing to report

9. Items to Discuss at Next Meeting

- Dinner Meeting Summary
- Scholarship Committee
- Finalized Budget
- RFP Update
- Visit from High Desert Warden -Tentative

10. Next Meeting: March 10, 2014 at 6 p.m.

11. Adjournment - 7:48 p.m.